



BOARD OF TRUSTEES MEETING

June 16, 2021

3:00 P.M. – Campus Theater/Zoom Webinar

The Board of Trustees will be meeting in-person following all health and safety protocols. Due to limited space capacity, the meeting will also be live streamed. The meeting can be viewed by registering in advance at: https://wvc.zoom.us/webinar/register/WN_5dYdgtPESC6SB8cKBWgaaA

AGENDA

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CALL TO ORDER

LAND ACKNOWLEDGEMENT

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PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

BOARD MEETING: **June 16, 2021**

AGENDA ITEM : **#1 - Action**

CATEGORY: **APPROVAL OF MINUTES**

Board Minutes of May 19, 2021

BACKGROUND:

Attached are the minutes from the May 19, 2021 regular board meeting for approval.

RECOMMENDATION:

That the minutes from the May 19, 2021 regular board meeting be approved.

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES**Regular Board Meeting**

May 19, 2021 – 3:00 P.M.

Hybrid Meeting

MINUTES**ATTENDANCE**

Trustees Present:

Phyllis Gleasman, Chair
Tamra Jackson, Vice Chair
Steve Zimmerman
Wilma Cartagena
Paula Arno Martinez

Also Present:

Cabinet Members
Faculty Members
Students

CALL TO ORDER: 3:00 P.M.**APPROVAL OF MINUTES****1. April 20, 2021, Board Meeting Minutes**

MOTION NO. 2360

Tamra Jackson moved that the minutes of the April 20, 2021 board of trustees meeting minutes be approved. The motion was seconded by Wilma Cartagena and carried unanimously.

CELEBRATING SUCCESS**2. Stand Against Racism**

WVC & ASWVC in partnership with the YWCA held 4 events this year for our 5th annual Stand Against Racism Week.

April 27th at 12:00 was a keynote speaker Teresa Zepeda who spoke on Racism as a public health crisis and specifically the impact on the Latinx community in Wenatchee. We had 68 people tune in for this virtual event which was offered in Spanish and translated to English.

April 28th at 6:00pm we had a panel made up of Dr. Bindu Nayak of Confluence Health, Meleah Butruille WVC Nursing Faculty, Mary Big-Bull Lewis local Indigenous community leader, and Andy Joseph Jr. Colville Tribal member and Indian Health Board member. We had around 20 people participate in this event with great questions for the panelists about how to increase trust and improve racial bias in our health care systems.

April 29th at 4:00pm the ASWVC held a march to Stand Against Racism which started at the YWCA thrift store downtown and marched to Memorial park downtown Wenatchee. We had around 65 people attend the March and were recognized on the front page of the Wenatchee World. The mayor's office signed and read a proclamation in support of the event.

April 30th at 4:00pm the Omak ASWVC held a march to Stand Against Racism which started and ended in the central park in Omak. There were around 45 participants and the mayors of both Omak and Okanogan read proclamations in support of the event. The event was also featured on the front page of the Chronicle.

Staff who were involved in the planning and execution of the events. Livia Millard, Marichuy Alvizar, Meleah Butruille, Shannon Statler and Erin Tofte.

Students who were involved with the planning and execution of the events. Karina Tobar, Sebas Garcia, Lina Mercado-Tejeda, Belinda Raub-Brown, Christa McCormick, Mason Renslow, Eleno Mendez, Lucero Cuevas, Patrice Cloman-Ezell, Elizabeth Rocel and David Raub.

SPECIAL REPORTS

3. **Emilio (Sebas) Garcia, ASWVC Wenatchee President**
Emilio Garcia did not add to his written report.
4. **Belinda Brown Raub, ASWVC Omak President**
Belinda Brown Raub did not add to her written report.
5. **Heather Ryan, AHE President**
Heather Ryan reported that Patrick Tracy will be the new AHE President starting June 1, 2021. Faculty is negotiating what the workload will be in the fall due to the different modalities brought upon by COVID as well as in the future. There has been a lot of interest from faculty regarding mandating vaccinations however, not all faculty support the idea and there has been no consensus.
6. **Mike Nelson, WPEA Chief Shop Steward**
Mike Nelson was not present to give a verbal report.

STAFF REPORTS

7. **Brett Riley, Vice President of Administrative Services**
Brett Riley did not add to his written report.
8. **Dr. Tod Treat, Vice President of Instruction**
Dr. Treat did not provide a report.
9. **Dr. Chio Flores, Vice President of Student Services**
Dr. Flores did not add to her written report.
10. **Dr. Jim Richardson, President**
President Dr. Richardson thanked Sean LaShier, Maria Iniguez and facilities for setting up the in-person board meeting.

ACTION

1. Capital Expenditure Request Authority

MOTION NO. 2361

WVC will design and build an approximately 10,000 sq. ft health science building on WVC's Omak campus with funding. The proposed Health Science Center (phase 1) project will provide shell space to house the following programs: Nursing, Nursing Assistant, Medical Laboratory Technician, Chemical Dependency, Tribal Business, and American Indian Indigenous Studies programs as well as provide space for continuing education programs.

Steve Zimmerman moved to approve Capital Expenditure Request Authority for the Omak Health Science Center. The motion was seconded by Paula Arno Martinez and carried unanimously.

PUBLIC COMMENTS

No public comments

ADJOURNMENT – 3:24 P.M.

Secretary

Chair

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#2 - Information**

CATEGORY: **INTRODUCTION OF NEW EMPLOYEES**

BACKGROUND:

Introducation of new employees by Reagan Bellamy, Executive Director of Human Resources.

BOARD MEETING: **June 16, 2021**
AGENDA ITEM: **#3 - Information**
CATEGORY: **CELEBRATING SUCCESS**
President's Medal Award

BACKGROUND:

The President's Medal is awarded to honor a graduating student who has excelled in academic work and has been actively involved in student leadership.

Each year at commencement, the President's Medal is awarded to two exemplary graduates; one from the Wenatchee campus and one from the Omak campus. Characteristics of past President's Medal recipients have included academic excellence, high self-motivation, resiliency and inspirational.

This year's winners will be announced at the board of trustees meeting on June 16, 2021.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#4 - Information**

CATEGORY: **CELEBRATING SUCCESS**

End-of-Year Awards Recognition: Rachel Evey, Executive Director, Foundation

BACKGROUND:

LINDA SCHULTZ HERZOG FACULTY OF THE YEAR AWARD - Nominations are solicited from students and faculty for the Linda Schultz Herzog Faculty of the Year Award. A selection committee narrows the nomination list to three finalists. The entire faculty is then invited to vote on the finalists. The selection committee uses the returned ballots and other provided information to make a selection. If this selection is unanimous, then the selection is final. If the selection is not unanimous, the President selects among the finalists. The award of \$1,500 is presented at the end-of-year celebration, and the faculty member is honored at the graduation ceremony. This year's Linda Schultz Herzog faculty of the year award was presented to **Dave Burns**.

WVC PART-TIME FACULTY AWARD – started in 2018 – two are selected – one from each campus. Nominations are solicited from full-time and part-time faculty, students and staff for the WVC Part-Time Faculty Award. A selection committee selects a finalist for both the Wenatchee and Omak campuses. The award of \$500 is presented at the end-of-year celebration. This year's WVC Part-Time Faculty of the Year Award goes to **David Hampton** and **Joan Qazi** from Wenatchee and **Cindy Kraske** and **Loretta Stover** from Omak.

ALCOA EXCELLENCE IN TEACHING AWARD – Faculty members are invited to submit proposals that will support an instructor or team in the development of a project that significantly increases student learning effectiveness. All proposals are submitted to the professional development committee who makes the final selection. This year the \$1,500 Alcoa Excellence in Teaching Award was given to the **Accelerated Pre-College English with Support Project; Janna Goodyear, Rochelle Riling and Lynne Kottmeier**.

ALCOA CLASSIFIED STAFF AWARD – Nominations for the Alcoa Classified Staff Award are solicited from the campus community. A selection committee then narrows the nomination list down to five and the classified staff has the opportunity to vote. The top three vote recipients are presented to the president for selection. This year the award of \$1,000 was presented to **Aimee Pope**.

EXEMPT STAFF OF THE YEAR AWARD - Nominations are solicited from all WVC employees for the Exempt Staff of the Year Award. A selection committee then narrows the nomination list down to three. This list is given to the president for a final selection. A \$1,000 award is provided by the Foundation and this year the recipient is **Chad Evans**.

ANNA PIERATT SPIRIT OF WVC AWARD – The Anna Pieratt Spirit of Wenatchee Valley College Award was established in 2001 to honor individuals or groups who have demonstrated the spirit (positive attitude, enthusiasm, caring and extra effort) exemplified by Anna when she served as executive assistant to the president from 1977 to 1992. Anna was quite involved in activities and events to improve both internal and external relations. It was her contact with the Schultz family that led to major donations from the Schultz family to the college in the form of scholarships and funding the Faculty of the Year Award. This year's winner of the Anna Pieratt Spirit of WVC Award is **Wenatchee Valley College Employees**.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#5 – Information**

CATEGORY: **SPECIAL REPORTS**

Emilio (Sebas) Garcia, ASWVC President

BACKGROUND:

A written report was not submitted by Emilio Garcia, ASWVC President.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#6 – Information**

CATEGORY: **SPECIAL REPORTS**

Belinda Brown Raub, ASWVC Omak President

BACKGROUND:

Current cabinet: President: Belinda Brown Raub, Vice President: Christa McCormick, Treasurer: David Raub, Secretary: Patrice Cloman-Ezell, Director of Campus Activities: Elizabeth J Rocel, Public Relations, Maya Carson, Advisor: Livia Millard.

May Events:

- Interclub Council- Held their last meeting with success to discuss all accomplishments of this year.
- Team Building - April 15 and 16th Student Cabinet retreat with trainer Dave Kelly. We explored the fundamental way of updating our Bylaws and Robert Rules of Order. We hope to continue our roles as leaders and remain a solid team to prepare for what the rest of the quarter will entail.
- Student leaders attended the 2021 *CTC Legislative Action – Spring Experience* on Friday, May 14, from 10a-12p. This event was previously called the "Student Voice Academy and will be a virtual event
- Student Government host a second virtual paint night co-hosted by Teresa Jensen. The student government mailed the product to the student for each event per COVID safety precautions. The painting picked for this event this **Galaxy**
- Student Government created a second book discussion which started May 27, 2021, using StrengthFinder2.0. "The more a person knows about themselves, the more it helps them in directing their life to ensure they are successful."
- Student Government met with Dr. Chio Flores to review the updated Student Code of Conduct on May 12. This meeting was beneficial for future understandings.
- Student Government completed the Services and Activities Budget for the 2021-2022 school year.

June Events:

- WVCO partnered with Wenatchee College Foundation for a May Virtual Fun Run with 5k/10k routes for Wenatchee and Omak. The funds raised support the "finish line scholarship" for WVC and WVCO students with one-quarter of courses left to complete their degrees. This year has a successful The Funding the Finish Line Scholarship as we are working on ideas for the upcoming year.
- Fall Selection Event– The ASWVCO Student Body President will be posted videos with each Student Senate officer, and these videos explain why you should join the Student Senate and the excitement of being in the Senate.
- Student Government created a virtual event for Pride month with Ashely Olsen. Ashley has been on a journey of education and advocacy for over 20 years, working to better her community and world. In working for equity, she has started student clubs, community groups, coalitions, transformed policy. Ashley has served on an international professional association and has also had the opportunity to speak to thousands of people across the country on topics of gender, sexuality, social justice, equity, nonviolent social change, and youth empowerment.
- Student Government continues to search for ways to engage students with events centered around wellbeing. We hold a bi-weekly self-care discussion. Along with strength building, we aim to keep students at Omak stress-free as much as possible during these times of COVID as we continue to find ways to engage students until the last days of school.

The Knights Corner: Student Pantry is fully operational. The quarter we will be functional on Tuesday and Thursday from 10 am to 12 noon with hygiene pampers and wipes. This Students call, and we transport items to their vehicles. This measure does so is also for safety reasons. The Knights Corner Student Pantry has been successful thus far, with several students using these resources. We received the banners with logo errors, and we are in the process of working on the corrective measures of this issue. We hope to correct this matter before the end of school. The Knights Corner Pantry received and put in use the reusable/recyclable bags. The Pantry plans on being operational on Wednesday from 10-12 during the summer month for students enrolled and in need of assistance. We also have been utilizing our Pantry Email. Knightscornerpantry.wvc.edu

Green Campus Committee: Green Campus Committee Joe Fortier and Belinda Raub, as Co-Chair, are helping with the planning of events and working with the Tree Campus and Arbor Day.

Respectfully Submitted,
Belinda Brown Raub
ASWVCO Student Body President

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#7 – Information**

CATEGORY: **SPECIAL REPORTS**

Patrick Tracy, AHE President

BACKGROUND:

A written report was not submitted by Patrick Tracy, AHE President.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#8 – Information**

CATEGORY: **SPECIAL REPORTS**

Michael Nelson, WPEA Chief Shop Steward

BACKGROUND:

A written report was not submitted by Michael Nelson, WPEA Chief Shop Steward

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#9 – Information**

CATEGORY: **STAFF REPORTS**

Brett Riley, Vice President of Administrative Services

BACKGROUND:

Administrative Services

- Administrative Services staff continues to participate in statewide COVID meetings as well as weekly Business Affairs Commission (BAC) meeting.
- Admin. Services, Brett Riley has been appointed Secretary/Treasurer for the Business Affairs Commission (BAC) for the 2021-2022 fiscal year.

Budget & Internal Auditing

- Budget staff is finalizing the 2021-2022 operating budget and preparing for budget cutover in ctcLink for next fiscal year.
- We continue to review and improve the new budgeting tool that the IT Dept. has created. We hope to share more at the Board Meeting.

Fiscal Services

- Fiscal Services is working through their first year-end close in ctcLink. Preliminary review of the process has revealed that it will likely double the time to complete in ctcLink, taking staff well into August. Previously, year-end would be completed around the third week of July.
- Fiscal Services continues to have open positions and have had limited success in recruiting candidates for accounting positions.

Facilities and Capital

- Wells Hall- The Well Hall project had its first meaningful delay with our electrical subcontractor. Our consultants implemented corrective action and many of the issues have been addressed. Steel, glass, and drywall labor continue to be delayed due to economic factors. Our IT staff continue to work through the technology plan and will be through summer.
- Minor Works- WVC facilities staff worked with SBCTC and Whatcom Community College to “loan” \$100,000 of 057 minor works money to WCC. We will receive the funds back in the new biennium. This allows our contractors to focus on the Wells replacement and revisit Wing 5 activities next year.

Safety and Security

- SSEM staff are actively working through the transition to the new security firm and identifying security guards that will be carried by the new firm to serve both the Wenatchee and Omak campuses.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#10 – Information**

CATEGORY: **STAFF REPORTS**

Dr. Tod Treat, Vice President of Instruction

BACKGROUND:

A written report was not submitted by Dr. Treat, Vice President of Instruction.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM **#11 – Information**

CATEGORY: **STAFF REPORTS**

Dr. Chio Flores, Vice President of Student Services

BACKGROUND:

The end of the academic year finds Student Services departments involved in a flurry of activities, including but not limited to, end year processing, summer registration/financial aid awarding, graduation and preparing for fall 2021. The reopening/return to campus planning is going well. At this time, it is anticipated staff will be working from campus at least 2 days in July, 4 days in August and return fully in September. The return of staff will coincide with face-to-face service and support of students as well.

The updating of the Student Code of Conduct is close to the finish line. The project has spanned at least two academic years and involved time, effort and support of many. In the process, the academic misconduct/dishonesty procedures were refined and a student academic grievance policy formalized. Dr. Flores would like to thank the following key staff, faculty and groups that helped with the review and/or provided feedback.

- Conduct Review Committee – Jeremy Snyder and Heather Maddy
- Academic Regulations Committee – specifically Andrea Morrell, Karina Tobar, MariChuy Alvizar and Mary Wolcott
- Behavioral Intervention Team Members
- Student Services Leadership Team
- WVC Deans Group
- Instruction Council
- ASWVC & ASWVCO Senate Leaders
- Human Resources – Tim Marker & Reagan Bellamy

This month's featured SS department is CAMP, one of WVC's most highly successful student support programs since 2009.

College Assistance Migrant Program (CAMP)

The CAMP program has been busy helping the current cohort get acclimated to the new advising and registration process on ctLink. The entire cohort has already registered for Fall quarter and they all feel more at ease navigating the new system.

The 2021-2022 cohort is registering as soon as they get admitted into the program. They are also getting assistance activating their ctLink accounts, assistance with financial aid and other admission/registration processes.

Currently, 27 new students have been admitted to the CAMP program for the 2021-2022 academic year. The CAMP team has been able to participate in more in person events (i.e., tabling during lunch at high schools, La Terraza de Mainstreet at Pybus and the Community Appreciation Day at Wenatchee High School). They are also promoting CAMP and Wenatchee Valley College at our local Spanish radio station, La Nueva.

36 CAMP scholars will be graduating with their Associates of Arts in Science (AAS-DTA) degree on June 18th. They will all be receiving a completion certificate and a CAMP stole. A few of these graduates have asked if they can be highlighted on the CAMP social media page.

Motivational speaker, Ernesto Mejia from CoolSpeak provided bi-weekly motivational workshops throughout spring quarter. First and second-year students had the opportunity to participate in these workshops. Ernesto also provided a parent workshop, this was received well on behalf of students and their parents.

CAMP is in the process of hiring a new CAMP Recruiter. Alfredo Ortiz, the current recruiter, is leaving Wenatchee Valley College on June 18th. The position is open and will be closing mid-June.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM **#12 – Information**

CATEGORY: **STAFF REPORTS**

Dr. Jim Richardson, President

BACKGROUND:

- WVC's Incident Command team continues to meet about issues surrounding COVID and the governor's higher education reopening plan and how it effects students and staff. The Governor has come out with some new guidelines for higher education for fall, which take effect August 1. That date is subject to change (to July 1). The new guidelines are somewhat different if vaccinations are required or not. We continue in a "high-flex" mode which includes face-to-face, hybrid, and remote classes. We will not at this time require vaccinations, except for those students living in the residence hall. We are encouraging students and staff to get the vaccine and have offered 3 vaccination clinics on campus in Wenatchee.
- The Wells Replacement project continues and good progress is being made and generally the project remains on budget and close to the timeline. We will discuss naming at our work session.
- I continue to attend the SBCTC's weekly presidents' updates on COVID, budgets, enrollment and state and national directives that we have held since the beginning of March, 2020. Our most recent meetings have been on reopening campuses and vaccines and the Governor's new guidelines.
- The Foundation executive committee and full board have continued meeting through Zoom and I have attended and updated them on the situation at the college.
- Have attended Omak foundation board meetings by Zoom.
- WVC continues to deal with glitches in the ctclink management software, but people are doing well with it generally. It does take more time to do many procedures in the new system, so we have had to look at back up positions in several areas and continue some overtime work. It also effected registration for summer and fall sessions.
- Cabinet has met twice with the PACE task force and we are working out next steps and moving forward.
- I have continued to meet with Erin Tofte and Reagan Bellamy to have conversations surrounding equity and inclusion at WVC. We are planning the next session with cabinet.
- I attended the WACTC meetings in early June by Zoom. I continue as a member of the Capital Budget Committee and will be assigned to that committee next year also. We spent a long time discussing reopening and fall quarter. We also approved new funding for ctclink as low enrollment across the system has hurt collection for the funding and the State Board was running into a cash flow problem for the implementation.
- Have continued to meet with Heather Ryan, AHE president, to discuss issues. They have been positive meetings which have opened communication. However, she has been replaced by Patrick Tracy as president (June1).
- Spent time in Omak with Gina Graham on her start date as the new Director of Tribal Relations. She has worked at the Colville Administration so knows many of the people WVC works with there.
- Held an all-district meeting updating the campuses on everything from PACE to the legislature to fall reopening and the budget outlook.
- Attended several all-Omak staff meetings.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM **#13 – Action**

CATEGORY: **ACTION**

2021-2022 ASWVC Budget: Chio Flores, Vice President of Student Services

BACKGROUND:

The 2021-2022 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee following the budget process closely. The budget process opened for requests on April 13th and closed on April 30th. All groups who requested funds were invited to present their requests to the budget committee on May 6th. At those hearings budget committee members were able to ask questions and hear more about the requests. All requests were discussed and evaluated at the budget committee meeting on May 13th and the attached proposed budget was created and then presented to and approved by the ASWVC Student Senate on May 17th 2021.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs outlined herein.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

RECOMMENDATION:

That the board approve the 2021-2022 ASWVC Budget as presented.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#14 - Action**

CATEGORY: **ACTION**

2021-2022 ASWVCO Budget: Chio Flores, Vice President of Student Services

BACKGROUND:

Wenatchee Valley College Board of Trustees:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for the ASWVC-Omak, 2021-2022 budget.

The Omak campus currently has three (3) special accounts. The only one of the three accounts that will be allocated funds is the Vehicle Reserve (2P36). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts which are Campus Projects (2P31) and Contingency (2P40), both have sufficient funds in them.

In the activities subsidies accounts:

We will be closing 2P44 which is the Copier Supply/Rental account. This account will be closing because we no longer have a copy machine that we are renting. This is not a carryover account please roll the account balance into the contingency account.

Designated Carryover Accounts:

We want to carry over all of the accounts except Gaming Club (2P19), Snow@O (2P33), PTK (2P39), Red Road (2P41), Science Club (2P45), and MeCHa (2P53).

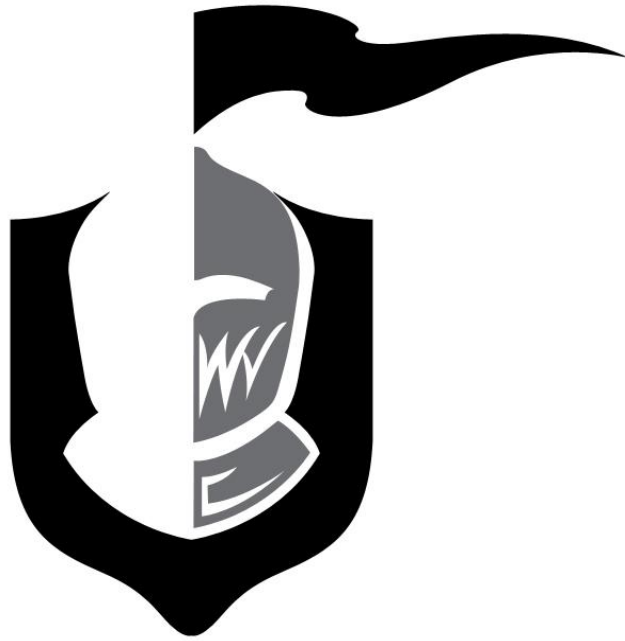
The S&A Budget has been voted on and unanimously approved by the Student Senate of Wenatchee Valley College at Omak on May 12, 2021.

Thank You for your time in reviewing our 21-22 S&A Budget. We look forward to your final approval.

RECOMMENDATION:

That the board approve the 2021-2022 ASWVCO Budget as presented.

WENATCHEE VALLEY COLLEGE



SERVICES AND ACTIVITIES FEE BUDGET

2021 - 2022

Approved by the ASWVC Student Senate – May 17, 2021
Approved by the Board of Trustees (WVC) – **TBD**

Associated Students of Wenatchee Valley College

Vision:

ASWVC Student Senate aspires to promote a diverse & equitable collegiate experience that fosters unity and success within our community.

Mission:

The ASWVC Student Senate serves the student body by enhancing the student experience through programming, advocacy, and policy. We foster a campus environment built on integrity, respect, inclusivity, and community; while providing opportunities for students to become leaders.

ASWVC
SERVICE AND ACTIVITY FEE BUDGET PROPOSAL
2021 - 2022

SUBMITTED BY
ASWVC STUDENT SENATE

BOARD OF TRUSTEES

Phyllis Gleasman
Tamra Jackson
Steve Zimmerman
Wilma Cartagena
Paula Arno-Martinez
and
Dr. Jim Richardson, President

ASWVC BUDGET COMMITTEE MEMBERS

Ashley Agren, Student (Chair – non-voting member)
Lizbeth Rivera-Estrada, Student (voting member)
Eleno Mendez, Student (voting member)
Mason Renslow, Student (voting member)
Michelle Cannaday, Faculty/Staff (voting member)
Erin Tofte, Advisor (non-voting member)



MEMORANDUM

Associated Students of Wenatchee Valley College

TO: Board of Trustees

FROM: ASWVC Student Senate

DATE: May 17, 2021

RE: 2021-2022 Service and Activity Fee Budget Proposal

The 2021-2022 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee following the budget process closely. The budget process opened for requests on April 13th and closed on April 30th. All groups who requested funds were invited to present their requests to the budget committee on May 6th. At those hearings budget committee members were able to ask questions and hear more about the requests. All requests were discussed and evaluated at the budget committee meeting on May 13th and the attached proposed budget was created and then presented to and approved by the ASWVC Student Senate on May 17th 2021.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs outlined herein.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

S&A Budget Summary

Resources

The estimate of Services & Activities fee revenue is based on projected 2021-22 FTE levels (Full-Time Equivalent: 12 credit hours fulfilled by one student equals one FTE). The 2021-22 S&A revenue is a conservative estimate developed in coordination with the college Vice President for Administrative Services or his designee.

The Senate held a District meeting to approve WVC's S&A Fee and set it to automatically increase to equal the amount set by the State Board for Community and Technical College. This decision was made so that ASWVC & ASWVCO will be able to allocate funds in a matter that allows for the college to grow with the rate of inflation. As of the approval of this budget, the SBCTC lists S&A Fee rates at \$11.62 per credit for 1-10 credits and \$6.75 per credit for 11-18 credits.

Funds remaining from the prior year revert to the Fund Balance Reserve or Contingency fund. Expenditures from this account are to be made through approval of the ASWVC Student Senate.

Expenditures

The ASWVC Budget Committee has thoughtfully reviewed all funding requests. We present this budget which is reflective of the balancing and prioritizing of various activities which benefit students and create a vibrant campus life in many different ways. This budget continues most of the programs funded during the previous academic year. Additional growth is designed to support increased student participation in co-curricular programs.

For this budget cycle, requests for S&A funding exceeded the available funds by more than seventeen thousand dollars. The ASWVC Budget Committee has thoughtfully reviewed all requests, and presents a budget reflecting a balance among the various activities to benefit all students.

S&A Budget Summary

ASWVC Activities:

Fund Balance Deficit: The ASWVC is aware of overspending in previous years and has committed to making an annual allocation of \$20,000 until the overspent accounts are no longer negative. We believe at the start of the new fiscal year we will have taken care of the deficit completely.

Bus Payment: This budget was created FY 2019-2020 to support the purchase of a bus by the ASWVC in order to decrease the overall cost of transportation for all programs. There is a mandatory allocation of \$27,895 for three years to pay off the bus. Last year was the second of those payments. **This year with roll up amounts and un-spent funds from Link Transit the bus has been fully paid off so no allocation was made.**

DEI/Cultural Events: The ASWVC recognizes the importance of a diverse student body and has allocated funds in support of holding a variety of diversity events throughout the school year. Including but not limited to; Disability Awareness, Dia de Los Muertos, Native Heritage Month, MLK event, Black History Month, Students of Color Conference, Stand Against Racism & LGBTQIA+ Pride Celebration.

Campus Activities/ Events: This budget provides funds to bring a variety of activities and events to campus. Funds are managed through the Senate and this allocation covers most all campus events for the year such as dances, movie nights, fishing derby, festival, music events etc.

Graduation: ASWVC renewed the annual allocation to fund the graduation ceremonies.

Student Programs / In-Service Training: This budget item is allocated to fund the training of FY 2021-22 ASWVC Senate members throughout the year including fall training, winter retreat and spring end of year.

Interclub Council: Clubs are a valuable component of a student's educational experience. They offer opportunities for students to develop friendships and connections to the college, share similar interests, learn effective leadership and communication skills, and of course have fun. This budget provides funding for student clubs recognized by the ASWVC. These funds are used for events, programming, marketing, supplies, guest speakers, and other program expenses.

Note: In 2019, in an effort to increase efficiency and fiscal responsibility, the ASWVC chose to update the funding model for clubs. In lieu of one single account for all clubs, separate allocations for each club were generated within the Interclub Council budget which is managed through the Interclub Council and Campus Life. These separate accounts are dedicated to the individual clubs but together make up the Interclub Council budget.

LINK Transit: To support one of the primary financial constraints students face (housing, food, and transportation), the ASWVC has elected to continue providing bus passes to all WVC students.

Performing & Visual Arts: ASWVC recognizes the importance of the visual and performing arts and the enrichment to students that these programs provide, and has continued to provide a budget allocation in support of these programs. This is split 2 ways between the Robert Graves Gallery and the Theater Department.

Residence Life: ASWVC has provided funding for the residence life programs in an effort to

enrich the experience of the students who live on the WVC campus. These funds are used for new equipment, funding for events and activities as well as supplies for the Residence Hall.

Special Projects: This budget line provides funds for students to attend conferences and/or make presentations at conferences, and includes a requirement for the student or organization to bring the knowledge back to the campus through a program, presentation, or report. The budget line also provides funding for projects, activities, equipment, furnishings, supplies, and other unforeseen needs during the academic year. These funds are overseen by student senate.

Student Center Supplies: This budget line funds the day to day needs of the student center throughout the academic year, including student ID cards, music licenses, Senate gear and other office supplies.

Student Senate: the ASWVC is comprised of twelve students: the Executive Board, which oversees the administrative functions of the Senate, the Campus Activities Board, which coordinates activities and events for campus, and Student Ambassadors, who coordinate direct outreach with the student body. These groups also provide campus tours and help with different outreach initiatives. Members of the Senate receive an hourly wage this budget provides the compensation for these students throughout the year.

Campus Life PT Hourly (Budget/Clubs): The ASWVC recognizes the administrative support which is required to ensure success of events, programs, and activities held throughout the academic year. This budget line is to support the Campus Life office and the multitude of administrative tasks required in support of the ASWVC. **Unfortunately, for the 2021-2022 budget year there was not sufficient funds to support this important position.**

TRiO: ASWVC recognizes the direct support offered to students through this program and how that support ensures student success.

Tutor Center: ASWVC recognizes the support across a multitude of disciplines that the Tutor center offers to all enrolled students and has allocated funds in support of this program. With the creation of the new Math Center ASWVC felt that lowering the allocation amount to the Tutor Center and also funding the Math Center was a good use of funds. We have approved \$10,000 for purchasing textbooks for students to use in the library we are not funding another Tutor Center position at this time.

Sustainability/Environment: The sustainability work group at the college collaborates with students to provide an environmentally responsible campus. They also sponsor events such as Earth Day and Arbor Day.

Math Center: ASWVC understands that math courses and requirements can be a serious barrier to student success and completion at WVC. They hope that by helping to fund the creation of the Math Center they are setting up future WVC students for academic success.

MESA: ASWVC recognizes the direct support offered to students through this program and how that support ensures student success and increased diversity in the STEM fields. ASWVC has allocated funding in support of this program.

Leadership Coordinator Position: This position uniquely supports student clubs and all campus activities and budgeting. This position was previously funded by WVC operational funds and with the devastating layoffs of 2020 the position was eliminated. Recognizing the importance of the position ASWVC pledged to support the position through S&A funds. **This has been moved back to operational funds for the 2021-2022 budget year.**

VetCorps Navigator: This position supports veteran students, oversees the veteran's lounge and coordinates campus wide events in support of veteran needs and acknowledgment. This funding is

provided to pay the WVC portion to support the position as well as a portion for supplies.

Music Department: The Music Department requested funds to support pop up concerts and other events on Campus to promote music appreciation and advancement. ASWVC believes this is an important avenue for engaging students and the community on Campus. This funding also helps to support a yearly conference for music students.

MAC Gallery: ASWVC recognizes the benefit that outside artists can have on students' artistic development and have allocated funding in support of the MAC gallery.

ASWVC Athletics

This budget reflects a collaborative partnership in funding between students and the college. The ASWVC recognizes the importance intercollegiate athletics brings to the college and community, and funds a great majority of the expenses necessary to support our seven intercollegiate athletics teams: men's and women's basketball, women's volleyball, men's and women's soccer, baseball, and fast pitch. As well as the athletic trainer who works to ensure that our student athletes have a qualified and trained professional to monitor and diagnose injuries. The Athletic Department reports a strong appreciation and need for this service. This service helps with recruitment of athletes, preventative health, and the recuperation of injured athletes.

The Athletic subsidy is funded as a percentage of the total budget after mandatory amounts are allocated as per the Financial Code to Omak, Contingency, Vehicle replacement and Campus Projects. This year ASWVC funded Athletics at forty-nine percent of the available funds thereby reserving fifty-one percent of the available budget for all other activities and programs including tutoring, clubs, senate, campus events and many other campus priorities which serve all students including athletes. It is within the discretion of the Director of Athletics to allocate his forty-nine percent of the budget as he sees fit to support the seven WVC teams and athletics needs with direction from the Vice President of Student Services.

The budget committee wants to make a request that WVC Board of Trustees and Administration consider using more operational funding to support WVC Athletics. We do not believe it is equitable that almost half of all S&A fees go to support athletics which is a very small part of the whole student body. Moreover, this is still not enough money to fully fund the Athletics programs on Campus. Lastly, we recognize that Athletics brings in full time FTE for the College and more of that income could be used to support the Athletics programs instead of funding it through student fees which are meant to support extracurricular services for all students.

**ASSOCIATED STUDENTS
2021-2022 S&A FEE OPERATING BUDGET**

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021 - 2022</u>
ASWVC Omak (15%)	120,000	116,400	116,400
Campus Projects Fund (264-1P55)	0	0	0
Vehicle Replacement Fund (264-1P03)	20,400	19,026	19,788
ASWVC Contingency (264-1P54)	0	25,395	0
ASWVC Activities	329,800	332,197	326,304
ASWVC Athletics	<u>329,800</u>	<u>282,982</u>	<u>313,508</u>
TOTAL	800,000	776,000	776,000

ASWVC WENATCHEE BUDGET 2021-2022

ACTIVITIES SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
264-1P01	Fund Balance Deficit Payment	20,000	20,000	20,000
264-1P03	Bus Payment	27,895	27,895	0
264-1P15	Cultural Events	15,000	8,000	18,199
264-1P06	Events/Campus Activities	38,345	19,550	40,000
264-1P17	Graduation	7,000	7,000	7,000
264-1P04	Student Programs / In-Service Training	2,500	1,000	1,000
264-1PIC	Interclub Council (all club accounts)	35,000	28,000	31,500
264-1P14	Legislative Travel	0	0	0
264-1P86	Link Transit	24,000	18,000	18,000
264-1P18	Performing & Visual Arts	5,000	3,200	1,000
264-1P08	Residence Life	5,000	2,500	10,000
264-1P12	Special Projects	25,000	19,552	41,650
264-1P09	Student Center Supplies/ID Cards	12,000	10,000	12,000
264-1P05	Student Senate Wages	58,000	58,000	58,000
264-1P88	Student Programs PT Hourly (Budget/Clubs)	15,060	0	0
264-1PTR	TRiO	5,000	0	5,000
264-1PTC	Tutor Center	25,000	13,500	10,000
264-1P42	MAC Gallery	2,000	1,500	2,000
264-1P22	Sustainability/Environment	0	1,000	1,500
061-1S46	MESA Program	5,000	2,000	10,500
264-1P21	Math Center	0	20,000	27,955
264-1P44	Science Explorations Trips	3,000	1,500	0
264-1P07	Leadership Coordinator	0	65,000	0
264-1P23	VetCorps Navigator	0	3,000	4,000
264-1P24	Music Department	0	2,000	7,000
	SUBTOTAL:	329,800	332,197	326,304

INTERCLUB COUNCIL SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2021-2022</u>
264-1PIC	Interclub Council	16,300
	Kaizen	0
	QSA	0
	MEChA	3,500
	Skills USA	0
	Ag & Natural Resources	0
	Auto Tech	0
	Culture Club	0
	CyberKnights	0
	SNOW	4,000
	Signing Knights	0
	Machining	0
	MASK	3,700
	Veteran Knights	2,000
	Mechatronics	0
	Outbackers	0
	Refrigeration	2,000
	SUBTOTAL:	31,500

ATHLETIC SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
264-1P61	Athletic Director	6,000	4,982	3,000
264-1P90	*Game Management	54,500	40,000	50,000
264-1P63	Fastpitch Softball	22,350	0	0
264-1P64	Baseball	21,850	0	0
264-1P65	Men's Basketball	22,350	0	0
264-1P66	Women's Basketball	22,350	0	0
264-1P98	Uniform Replacement Cycle	9,000	8,000	7,000
264-1P68	*Scholarships	109,525	90,000	101,508
264-1P70	Men's Soccer	18,250	0	0
264-1P71	Women's Soccer	18,250	0	0
264-1P72	Volleyball	19,350	0	0
264-1P80	Sports Medicine	6,025	8,000	8,000
	*Meal Money	0	40,000	40,000
	*Operations	0	7,000	7,000
	*Transportation	0	45,000	55,000
	*Lodging	0	25,000	30,000
	*Equipment	0	15,000	12,000
	SUBTOTAL:	329,800	282,982	313,508

*Represents sub-object expenses for what all sports spend in these areas each year. Allocations are made to specific sports budgets to cover these expenditures. This does not reflect exact allocations to budgets for athletics, those are made by the Athletic Director at the start of the new fiscal year.

Omak S&A Budget

Wenatchee Valley College Board of Trustees:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for the ASWVC-Omak, 2021-2022 budget.

The Omak campus currently has three (3) special accounts. The only one of the three accounts that will be allocated funds is the Vehicle Reserve (2P36). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts which are Campus Projects (2P31) and Contingency (2P40), both have sufficient funds in them.

In the activities subsidies accounts:

We will be closing 2P44 which is the Copier Supply/Rental account. This account will be closing because we no longer have a copy machine that we are renting. This is not a carryover account please roll the account balance into the contingency account.

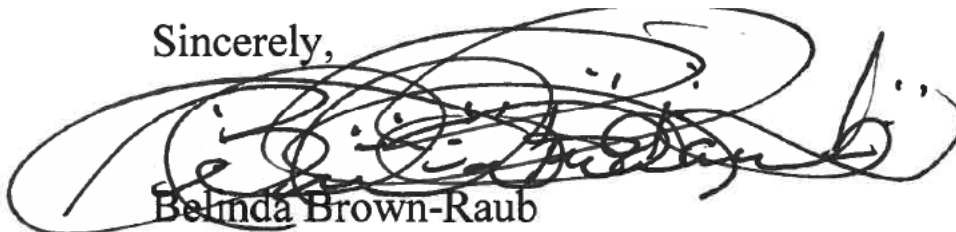
Designated Carryover Accounts:

We want to carry over all of the accounts except Gaming Club (2P19), Snow@O (2P33), PTK (2P39), Red Road (2P41), Science Club (2P45), and MeCHa (2P53).

The S&A Budget has been voted on and unanimously approved by the Student Senate of Wenatchee Valley College at Omak on May 12, 2021.

Thank You for your time in reviewing our 21-22 S&A Budget. We look forward to your final approval.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Belinda Brown-Raub', is written over the printed name.

Belinda Brown-Raub

ASWVC-Omak Student Body President

ASWVC OMAK BUDGET 2021 - 2022

SPECIAL ACCOUNTS		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
264-2P40	Contingency	14,400	0	0
264-2P31	Campus project fund	5,000	0	0
264-2P36	Vehicle Replacement Reserve	0	3,510	4,000
	SUBTOTAL:	19,400	3,510	4,000

ACTIVITIES SUBSIDIES		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>			
264-2P42	Awards	2,000	0	0
264-2P37	Cabinet	5,000	3,000	7,000
264-2P35	Entertainment	16,000	13,000	10,441
264-2P32	Student Center	4,000	5,000	2,500
264-2P11	Transportation	0	0	0
264-2P16	Senate Wages	20,000	43,390	44,100
264-2P34	Graduation	5,000	0	5,000
264-2P43	Leadership	3,140	0	1,159
264-2P52	Computer Supplies	0	1,000	2,000
264-2P54	Legislative Travel	0	1,500	0
264-2PTC	Tutor Center	15,000	5,000	0
264-2P44	Copier Supplies	1,360	0	0
264-2PBK	Omak Student Books	4,000	4,000	1,600
264-2P45	Science Club	5,000	5,000	5,000
264-2P33	Nursing Club	5,000	5,000	5,000
264-2P39	PTK	0	2,000	0
264-2P41	Red Road	5,000	5,000	5,000
264-2P71	Student Pantry	0	0	5,000
264-2P53	MEChA	5,000	2,000	0
264-2P70	MASK	0	0	0
264-PTR	TRiO	5,000	0	1,600
264-2P14	PT Hourly Assistant		16,000	17,000
264-2P19	Gaming Club		2,000	0
	SUBTOTAL:	100,600	112,890	112,400

OMAK EXPENDITURES

SPECIAL ACCOUNTS

Campus Projects: For projects, activities, equipment, furnishings, supplies and other unforeseen needs regarding the campus during the academic year, such as the Native Garden upkeep.

Vehicle Reserve: For the funding of new vehicle purchases. This is 3% of budget allocation.

Contingency: For large campus projects and budgetary needs and provides potential start-up funds for clubs.

ACTIVITIES

Transportation: for the funding of vehicle fuel and vehicle upkeep expenses.

Part-Time Hourly Assistant: To provide support to student government, do purchase orders, credit card purchases, and paperwork for upcoming events.

Student Government Compensation: As incentive to members of Student Government for their hard work and dedication in the improving the quality of student life at WVC Omak.

Gaming Club: Start up club emphasizing inclusivity and relaxation through a safe environment

Student Center: For the purchasing of equipment-Student ID Card System-blank cards, ribbons, year stickers and cleaning kits. The purchase of coffee supplies and snacks for the students.

Snow@O: The Omak campus Nursing club, attends Nurse Legislative Day and sponsors the graduation Pinning Ceremony held in June.

Graduation: This account is used to help support graduation by funding the event at the Performing Arts Center, purchasing gowns and tassels, providing the honor song, purchasing announcements, decorations, flowers, anything that is needed for graduation practice and also light refreshments.

Entertainment: For events and activities on and off campus-Roller skating, tickets for events at the Performing Arts Center, Standing Against Racism, bowling, club expo, love week, spirit week, game nights and other events.

Cabinet: Provides funds for the ASWVCO cabinet gear-team t-shirts, polo shirts and jackets for conferences and college representation

Phi Theta Kappa: Honor society club working to build back up to state and national interaction, provides trips, learning experiences, swag, and materials to advertise the honor society

Red Road Association: Provides events in November during Native American Heritage Month, sponsors the annual United Pow Wow in May. Purchase swag items to promote the club, attends a local basket weaving event. Provides cultural events for all students and others within the community.

Awards: Funding for the annual Appreciation Day, for recognizing outstanding students and staff members held by the Director of Public Relations.

Leadership: For student leadership training for the cabinet including summer training, local and regional professional development.

Science Club: Student Club to engage students and interested youth in STEM. Purchases supplies for the greenhouse, swag for the club, yearly plant sales and teach others about science.

Computer Supplies: For computer upgrades and supplies

MEChA: Inclusive student association meant to help students understand the ChicanX culture, provides swag and events that enrich and teach about diversity

Legislative Travel: Is reserved for the legislative activity on campus, any travel associated with students advocating the WVC-O at the state level.

Student Pantry: To provide assistance to Omak campus students who lack food and other necessities due to financial hardships.

Student Books: To provide the library a copy of textbooks for classes being taught at WVC-O so that students can use the textbook at the college library

Tutor Center: Help provide for part-time hourly wages for student tutors.

TRiO Support Services: To help purchase books and college tours for TRiO students

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#15 - Action**

CATEGORY: **ACTION**

Rescind Policy 700.210 World Wide Web Privacy and Amend Policy 700.250 World Wide Web (renamed to Website Use and Privacy): Libby Siebens, Exec. Director of Community Relations

BACKGROUND:

Two current policies govern website use and privacy. Policy 700.250 World Wide Web and Policy 700.210 World Wide Web Privacy. The two policies were combined into one and re-named Policy 700.250 Website Use and Privacy. As such, Policy 700.210 will be rescinded.

On June 8, 2021 cabinet approved amending policy 700.250 World Wide Web (renamed Website Use and Privacy) and rescinding 700.210 World Wide Web Privacy

RECOMMENDATION:

That the board Rescind Policy 700.210 World Wide Web Privacy and Amend 700.250 World Wide Web (renamed to Website Use and Privacy).

700.210 WORLD WIDE WEB PRIVACY POLICY

~~The WVC Technology Department, in conjunction with and with input from other constituencies of the college, will establish and publish the privacy policy for individuals who establish electronic contact with the institution through the WVC World Wide Web Site. The web site will provide a prominent link to the policy on its home page.~~

Adopted by the board of trustees: 10/10/01

Last reviewed: __/__/__

Policy contact: Technology

Related policies and procedures

None identified at this time

RESCINDED __/__/__

Wenatchee Valley College
BOARD POLICY STATEMENT

700.000 TECHNOLOGY

710.250 WVC ~~WORLD-WIDE-WEBSITE USE AND PRIVACY~~ POLICY

Wenatchee Valley College (WVC) recognizes ~~the World Wide Webits website~~ as a primary medium for disseminating information about the college; as a critical platform for conducting business; and as an essential tool for higher education.

~~As developer and manager of the WVC website, the college has taken several steps to safeguard the integrity of its data and prevent unauthorized access to information maintained by WVC. These measures are designed and intended to prevent corruption of data, block unknown or unauthorized access to its systems and information, and to provide reasonable protection of private information in our possession. See the Website Privacy Statement for more information.~~

Employees ~~and authorized student organizations~~ may post materials to the ~~World Wide Web website that carry out official college business~~ in support of the college's mission.

Any electronically published content provided by WVC employees or representatives ~~in the course of while~~ carrying out their responsibilities is subject to review and must meet applicable standards and regulations. These include, but are not limited to:

1. Use of copyrighted or licensed material, including WVC policy 700.500.
2. Standards of employee conduct, including WVC policies 500.100 and 710.200 and [RCW 42.52](#), the Ethics in Public Service Act.
3. Confidentiality of student records, including WVC policy 400.300 and the [Family Educational Rights and Privacy Act \(FERPA\)](#).
4. College publication standards, including securing documented permission for the use of photos and testimonials (WVC policy 200.127).

Content on WVC-owned ~~servers information systems~~ that does not meet these standards is subject to removal.

Supersedes: 2.P.100

Moved from old manual; approved by the board of trustees: 10/10/01

Revised and approved by the president's cabinet 4/5/11, [6/8/21](#)

Adopted by the board of trustees: 5/18/11, / /

Last reviewed: [6/8/21](#)

Policy contact: Technology [& Community Relations](#)

Related policies and procedures

[200.127 Photo Release/Testimonial Policy](#)
[400.300 Student Records Policy](#)
[500.100 Standards of Employee Conduct Policy](#)
[700.500 Licensing & Copyright Policy](#)
[710.200 Assianment of Accounts Policy](#)

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#16 - Action**

CATEGORY: **ACTION**

Continuation of Spending Authority: Brett Riley

BACKGROUND:

As of the publication of the Board agenda, the ctLink transition has proven to be problematic to establish an accurate operating budget for the 2021-22 fiscal year. Additionally, the SBCTC has not established a tuition rate for 2021-22.

Our spending authority under the 2020-21 approved budget expires June 30, so we are asking the board for temporary spending authority to allow essential college services to continue.

To allow us enough time to develop the most accurate budget, we are asking the Board to grant us authority to spend local funds and slate allocations as needed for operations until the Board meets again in September. We expect to present a complete budget for review prior to that time.

If the Board grants the expenditure authority, all known earmarks and provisos in the budget legislation will be observed. We will not exceed last year's expenditures for the same time period. We will reduce specific expenditure areas if required by proviso.

The preliminary operating budget for fiscal year 2020-21 will be finalized and presented for board review as soon as possible after the State Board action is known.

This spending authorization will expire when the Board approves our 2021-22 budget.

RECOMMENDATION:

That the board grant the college administration authority to spend funds necessary for operations until the legislature adopts an operating budget and the college can present a budget for board approval. The authorization is to extend through September or until a budget is approved.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#17 - Action**

CATEGORY: **ACTION**

Core Theme Indicators: Ty Jones, Exec. Director of Institutional Effectiveness

BACKGROUND:

The information provided in this document is intended to be a quick, easy to read review of information presented in the May Board of Trustees meeting. The document will be used in a discussion and approval of Core Theme Indicators to be implemented in measuring mission fulfillment, institutional planning, and accreditation reporting.

RECOMMENDATION:

That the board approve the Core Theme Indicators to be implemented in measuring mission fulfillment, institutional planning, and accreditation reporting.



Proposed Core Theme Indicators

WVC Board of Trustees

Institutional Effectiveness Office

June 16, 2021

Core Theme	Indicator	Measure
Education Achievement	1.1 Credit Attainment (Persistence)	Percent of students who ear 45 credits in first year.
	1.2 Fall to Fall Retention (Retention)	Percent of fall quarter students attending the subsequent fall quarter.
	1.3 Course Completion Rate (Completion)	Percentage of students completing college level course work at a grade level of a C or better.
	1.4 Graduation Rate (Achievement)	Percent of students completing a degree or certificate in 150% of intended time.
	1.5.1 Transfer Rate for Academic Students (Post-Grad Success)	Percent of academic oriented students who transfer to a four-year institution.
	1.5.2 Employment Rate of Workforce & Trade Students (Post-Grad Success)	Employment rate of job preparatory students after having left WVC for one year.
	2.1 WVC assesses student learning outcomes and uses those assessments to improve student learning.	Percent of instruction program's area plans demonstrating active collection, analysis and use of student learning outcomes for the program.

Core Theme	Indicator	Measure
Support for Learning	3.1 Non-instructional programs will work for continual improvement in their program level outcomes.	Percent of student support program's area plans demonstrating active collection, analysis and use of student learning outcomes for the program.
	3.2 Improve student engagement with Advising services, that ensures equitable access to these resources.	Enrollment in gateway courses.
		Numbers of students participating.
		Percent of students participating in advising in first year.
	3.3 Student satisfaction with services.	Student satisfaction with student services.
		Student satisfaction with library services.
		Student satisfaction with tutoring.
		Student satisfaction with advising and planning.
		Student satisfaction with orientation.
	3.4 Increase student opportunities to mentor, be mentored by others, teach, and be taught by other students.	Number of students peer mentoring.
		Number of students being peer mentored.
		Number of students participating in Skills Lab.

Core Theme	Indicator	Measure
Responsiveness to Local Needs	4.1 Access to education through technology, outreach, and recruitment.	Percent of students participating in instruction outside traditional face-to-face classroom.
		Number of recruitment visits, outreach events or campaigns.
	4.2 College seeks to be sustainable in its environmental impact, finances, and human capital.	NACUBO Composite Financial Index rating.
		HRMCR index of human capital. *
		Normed index of WVC's environmental standing. *
	4.3 WVC seeks to provides student learning opportunities focused on sustainability.	Creation of a sustainability requirement for graduation.
		Number of certified sustainability courses.
	4.4 College engages community through inbound and outbound community partnerships	Number of participants to college events.
		Number of hours served by WVC staff and faculty in community.
		Number of community boards staff and faculty serve on.
		Number of WVC community partnerships
	4.5 Responsive curriculum that meets community needs.	Number of participants in work-based and service-learning projects.
		Number of employers or companies involved with experiential-learning projects, cooperative education, or internships.
		Number of advisory council meetings.
Number of companies/industries represented on advisory councils.		

*These measures are not final and may be replaced by other appropriate indexes.

Core Theme	Indicator	Measure
Diversity & Cultural Enrichment	5.1 Diverse students, staff and faculty feel welcome, included and are successful on WVC campuses.	Average response of the student climate assessment is a 3.5 or higher on a five-point scale. **
		Average responses of the faculty and staff climate assessment is a 3.5 or higher on a five-point scale. **
		Equity climate assessments completed every two years **
	5.2 Expansive culturally responsive pedagogy utilized at WVC.	Number of certified diversity courses
		Yearly training for faculty on culturally responsive pedagogy
	8.3 WVC continues to hire and retain ethnically and support culturally diverse staff and faculty.	Percentage of faculty of color.
		Percentage of staff of color.
Percent of faculty and staff of color hired reflects the percent of the student population.		

**Survey has yet to be developed and administered.

BOARD MEETING: **June 16, 2021**

AGENDA ITEM: **#18 - Action**

CATEGORY: **ACTION**

WVC Mission Statement: Jim Richardson, President

BACKGROUND:

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college is committed to diversity, equity and inclusion for all students and employees and provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

RECOMMENDATION:

That the board approve the WVC Mission Statement.