



BOARD OF TRUSTEES MEETING

April 21, 2021

3:00 P.M. – Zoom

Registration: https://wvc.zoom.us/webinar/register/WN_2i9vgnTvQmS0XSbU2aBrGg

AGENDA

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CALL TO ORDER

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PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

BOARD MEETING: **April 21, 2021**

AGENDA ITEM : **#1 - Action**

CATEGORY: **APPROVAL OF MINUTES**

Board Minutes of March 17, 2021

BACKGROUND:

Attached are the minutes from the March 17, 2021 regular board meeting for approval.

RECOMMENDATION:

That the minutes from the March 17, 2021 regular board meeting be approved.



District No. 15
Wenatchee, Washington

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES
Regular Board Meeting
March 17, 2021 – 3:00 P.M.
Virtual Meeting

MINUTES

ATTENDANCE via Zoom

Trustees Present:

Phyllis Gleasman, Chair
Tamra Jackson, Vice Chair
Steve Zimmerman
Wilma Cartagena
Paula Arno Martinez

Also Present:

Cabinet Members
Faculty Members
Students

CALL TO ORDER: 3:00 P.M.

APPROVAL OF MINUTES

1. February 17, 2021, Board Meeting Minutes

MOTION NO. 2356

Tamra Jackson moved that the minutes of the February 17, 2021 board of trustees meeting minutes be approved. The motion was seconded by Steve Zimmerman and carried unanimously.

CELEBRATING SUCCESS

2. ctcLink Go-Live

For the past 22 months, many WVC employees have been working behind the scenes to ready the launch of ctcLink. ctcLink is a single, centralized system of online functions to give students, faculty and staff anytime, anywhere access to a modern, efficient way of doing their college business. ctcLink allows students to manage classes, check progress toward a degree, communicate with the financial aid department, request academic records, and more.

The road to launch was not easy because ctcLink is about much more than a new software. It replaces a 40-year-old administrative system. Together, the 34 colleges in our system had to examine core business processes and practices and align them together across the system. Not an easy task!

WVC launched ctcLink for employees on Feb. 8. The process went very smoothly for such a large project.

The system was launched for students on Feb. 22. While the student launch was not as smooth due to statewide registration issues, our employees continue to work tirelessly to help students get registered for spring quarter.

ctcLink Launch Group

A group of volunteers throughout campus came together to support Student Services departments from February through mid-March. The ctcLaunch Group started meeting in January to develop a deployment plan that would allow departments the time needed to learn and troubleshoot issues while ensuring students were supported particularly with ctcLink account activation and registration. The team answered calls, responded to emails, and assisted with LiveChat.

SPECIAL REPORTS

3. **Lina Mercado-Tejada, ASWVC Wenatchee President**
Lina Mercado-Tejada was not present to give a verbal report.
4. **Belinda Brown Raub, ASWVC Omak President**
Belinda Brown Raub did not add to her written report.
5. **Heather Ryan, AHE President**
Heather Ryan was not present to add to her written report.
6. **Mike Nelson, WPEA Chief Shop Steward**
Mike Nelson was not present to give a verbal report.

STAFF REPORTS

7. **Brett Riley, Vice President of Administrative Services**
Brett Riley did not add to his written report.
8. **Dr. Tod Treat, Vice President of Instruction**
Tod Treat did not add to his written report.
9. **Dr. Chio Flores, Vice President of Student Services**
Chio Flores did not add to her written report.
10. **Dr. Jim Richardson, President**
President Richardson gave a brief update on the state's revenue and the legislature forecast of what they will use to build their budgets.

ACTION

1. Tenure Review: Jim Richardson

MOTION NO. 2357

All tenure files were reviewed by the board of trustees and the files were discussed during executive session.

Steve Zimmerman moved that Anya Belcher, Meleah Butruille, Natalie Dotzauer, Tina Gadeberg, Ranis Ibragimov, Rita Jensen, Shannon Rodman, Marie Rose-McCully, Amanda Stringham, Amy Snively-Martinez, and Claire Tompkins be granted third year probationary status after the successful completion of six quarters. The motion was seconded by Paula Arno Martinez and carried unanimously.

Tamra Jackson moved that Jeffrey Bullock, Brigid Chvilicek, Jennifer Korfiatis, and Kestrel Smith be granted tenure status after the successful completion of nine quarters. The motion was seconded by Paula Arno Martinez and carried unanimously.

PUBLIC COMMENTS

No public comments

ADJOURNMENT – 3:21 P.M.

Secretary

Chair

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#2 - Information**

CATEGORY: **CELEBRATING SUCCESS**

Audit - Brett Riley, Vice President of Administrative Services

BACKGROUND:

Recently, the WVC Fiscal Services department was called out in a campus recognition email, called the Friday Kudo's. In light of recent success and triumphs, Cabinet has determined that a kudo's did not adequately recognize the achievement of Fiscal Services, more specifically, their Director Janice Fredson.

What warrants celebration is that through budget cuts, loss of personnel, ctLink link preparation, transition and implementation, COVID 19 pandemic, and a gauntlet of audits (5 audits over 18 months) Janice and her team have kept us all on a principled fiduciary path. WVC has successfully completed each financial statement audit with consistent and marked improvement, with each of the last four audits being clean and finding free (three financial statement audits, one accountability). At a recent audit exit meeting, the State Auditor's Office made a point of thanking and recognizing Janice's work on the recent audits as well as noting the tremendous improvement in the college's financial condition in such a short period of time.

As stated in the kudo's, "what has been truly astonishing is the caliber of work our Fiscal Services team was able to accomplish amidst the noise of ctLink." It is worth noting that not all audits are created equal, while financial statement audits evaluate the accuracy of an institution's financials, an accountability audit evaluates the legal and ethical use of our resources. When we ask ourselves as an institution if we are doing our work ethically and accurately, the results of the last four audits tell us, **Yes**. For that, we owe Janice a tremendous amount of appreciation.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#3 - Information**

CATEGORY: **CELEBRATING SUCCESS**

First Generation Banquet – Marichuy Alvizar, Diversity and Equity Coordinator

BACKGROUND:

On April 8, 2021 the Department of Diversity, Equity, and Inclusion celebrated its 3rd annual, First Generation Celebration. This event helps celebrate and create community among our first-generation students, staff, and faculty. We showcased profiles that students, staff, and faculty shared with us.

As first generation college students, they face certain challenges. When a student chooses to attend college, they can experience a shift in identity, leading to a sense of loss. Not prepared for this loss, many first-generation students may come to develop two different identities — one for home and another for college. Although perhaps supportive of higher education, their parents and family members may view their entry into college as a break in the family system rather than a continuation of their schooling. Campus Life at WVC recognizes the importance of sharing the stories and successes of our students, staff, and faculty past and present.

The guest speaker was Analee Calvillo. She is a WVC alumna. Analee is the Program Manager/Latinx Outreach for the non-profit GWATA rebranding to NCW Tech Alliance located in Wenatchee. She earned her Master's degree in Public Administration from Eastern Washington University, where she studied public and non-profit management with an emphasis on serving Latinx students in higher education. As a first-generation student, she spoke about her obstacles and what it took to overcome them. Analee finds in her community mentors, leaders, and advocates that helped shape her into the strong, resilient Latina she is today.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#4 - Information**

CATEGORY: **CELEBRATING SUCCESS**

One College, One Book - Jeannie Henkle, Director of Libraries & Support Services

BACKGROUND:

This winter, WVC announced the One College, One Book program. The aim of this program is to create a space for the WVC faculty and staff community to gather and discuss big ideas that affect all of us here in North Central Washington. With the help of an interdisciplinary committee of our peers, we selected *The Book of Unknown Americans* because it centers on communities and topics central not only to our service district, but to our country as a whole. As a Hispanic Serving Institution that offers programs and grants to immigrant and undocumented students and their families, the characters in this book are fictional, but not unreal. Their experiences are real and reflective of the experiences of our friends, family, neighbors and colleagues.

The WVC Foundation generously contributed funds toward bringing the book's author, Cristina Henríquez, in for a virtual visit on April 15, 2021 at 7 pm PST. [Registration for this event](#) was open to the public, as the WVC Libraries proudly partnered with NCW Libraries for this event. President Richardson contributed funds toward the purchase of 50 copies of the book, which were distributed to program participants.

The faculty and staff discussions on April 13 were lively and meaningful. Participants expressed that they were extremely interested in continuing this program as a twice-yearly event!

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#5 - Information**

CATEGORY: **CELEBRATING SUCCESS**

All-Washington Academic Team

BACKGROUND:

The All-Washington Academic Team program recognizes and honors our state's finest higher education students. The students who make up the All-Washington (All-WA) Team reflect the diversity of the state, maintain high standards of excellence, and contribute positively to the community.

Phi Theta Kappa, the International Honor Society for Two Year Colleges, introduced the All-USA Academic Team to recognize and honor two-year college students for their scholastic achievement and community and college service. The All-Washington Academic Team program has become the showcase for Washington's community and technical colleges because it honors the academic high achievers, the individuals who have demonstrated a commitment to success in the classroom and in the communities in which they live. This recognition demonstrates the state's commitment to scholarship and community service on the part of those attending the state's public community and technical colleges.

Wenatchee Valley College students Heather Coffman and Kaila Harmier were recognized as members of the 2021 All-Washington Academic Team during a virtual ceremony on April 15, 2021.

After waitressing for years, Heather made the decision to switch careers to something she is passionate about. By earning her Bachelor of Applied Science in Nursing, Heather hopes to provide a more comfortable life for her children while showing them the importance of doing work that is meaningful to them. Heather plans to help deliver babies and comfort new mothers by continuing her education and becoming a Certified Nurse Midwife.

When Kaila dropped out of college eight years ago, her mother was disappointed. Her mother had always been very supportive and wanted Kaila to get her education. Four years later, her mother died of cancer and Kaila made a commitment then to get her nursing degree. By keeping the promise she made to her mother, Kaila hopes to show her two daughters that they can accomplish anything they set their mind to.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#6 – Information**

CATEGORY: **SPECIAL REPORTS**

Lina Mercado-Tejeda, ASWVC Wenatchee President

BACKGROUND:

A written report was not submitted by Lina Mercado-Tejeda, ASWVC Wenatchee President.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#7 – Information**

CATEGORY: **SPECIAL REPORTS**

Melinda Brown-Raub, ASWVC Omak President

BACKGROUND:

Current cabinet: President: Belinda Brown Raub, Vice President: Christa McCormick, Treasurer: David Raub, Secretary: Patrice Cloman-Ezell, Director of Campus Activities: Elizabeth J Rocel, Public Relations, Maya Carson, Advisor: Livia Millard.

March Events:

- Interclub Council- Held a spring Club Expo on March 18th. The theme surrounded influential women that have made a difference at WVCO. Each Club held presentations of women that were of high influence and importance to the cause of their career fields and goals.
- Student Government presented Hear My Voice as a discussion panel in recognition of Women's History. The panel discussion focused on the women's suffrage movement. Panel members were WVC Political Science faculty Joara Minhara, history faculty Shannon Rodman, and State Board of Community and Technical Colleges Deputy Executive Director of Education Dr. Carli Shiffner. ASWVCO president Belinda Raub-Brown moderated. The one-hour panel discussed the film, and the leadership women are going through in history, politics, and civic engagement. The film "Hear My Voice," Living Voices explored the fight for women's right to vote in the United States, which was a seventy-two-year-long struggle whose methods of nonviolent protest predated many of the more well-known movements of the 20th century.
- Red Road Association hosted an event entitled Foods and Families with traditional Indigenous speaker, Dan Nanamkin on March 19 from 1-2pm. The event was free to the public and well received.

April Events:

- Student Government is planning a second Virtual Paint Night Co-hosted by Teresa Jensen. Student Government will mail the products to the students for each event for safety reasons two weeks before the event.
- Student Government is partnering with the NCW YWCA for 5th Annual Stand Against Racism. The link for the keynote speaker is on April 27 at noon is, <https://bit.ly/SARkeynote> and the link for the panel on April 28 at 6 is <https://bit.ly/SARpanel>
- Student Government will be hosting the second Virtual Game Night for students on | May 5th. Games are to include Jeopardy and Bingo. Our goal is to allow students to *laugh and have fun*.
- WVCO is partnering with Wenatchee College Foundation for a May Virtual Fun Run with 5k/10k routes for Wenatchee and Omak. The funds raised will support the "finish line scholarship" for WVC and WVCO students with one quarter of courses left to complete their degree.
- Fall Selection Event– The ASWVCO Student Body President will be holding interviews with each officer of the Student Senate. For more details tune in.
- Student Government continues to search for ways to engage students with events centered around wellbeing. We hold a bi-weekly self-care discussion. Along with strength building aiming to keep students at Omak stress-free, as much as possible, during these times of COVID. We are finding ways to welcome students to the Spring quarter.
- Student Government continues to receive information and discuss with our students and faculty in helping solve any issues that may occur surrounding Student Services we are currently working on new scenarios that need to be faced.

- Team Building- Student Cabinet retreat is set with trainer Dave Kelly through Zoom on April 15th and 16th. We plan on updating our Bylaws. We hope to continue our roles as leaders and to remain a strong team in preparation for what the rest of the quarter will entail.

The Knights Corner: Student Pantry is fully operational. The quarter we will be functional on Tuesday and Thursday from 10 am to 12 noon with hygiene pampers and wipes. This Students call and we transport items to their vehicles, this is also for safety reasons. The Knights Corner Student Pantry has been successful thus far, with several students using these resources. We are in the process of getting Banners for display and reusable bags. We have our Pantry Email. Knightscornerpantry.wvc.edu

Green Campus Committee: The Green Campus Committee with Joe Fortier and Belinda Raub as Co-Chair is planning several events along with working within the Tree Campus, Arbor Day, Earth Day, and the Sustainability Committee. We have planned an event for WVCO surrounding Earth Day along with the Okanogan Conservation District, with a Wheely Sustainable competition for students, staff and faculty. Our fabulous speaker, Dr. Jeanette Armstrong is set for April 20th, 2021 at 1:30 pm.

Respectfully Submitted,
Belinda Brown Raub
ASWVCO Student Body President

BOARD MEETING: **April 21, 2021**
AGENDA ITEM: **#8 – Information**
CATEGORY: **SPECIAL REPORTS**
Heather Ryan, AHE President

BACKGROUND:



HB 2158 Negotiations: High Demand and Guided Pathways Funds

Negotiations for High Demand and Guided Pathways funds have been successfully negotiated. The AHE membership voted to ratify both MOAs that detail the distribution of the funds, with 93% voting to approve the amount of Guided Pathways funds allocated for faculty stipends and projects (65 for; 5 against); and 89% voting to approve the distribution of High Demand funds (59 for; 7 against). Discussion about the distribution of High Demand funds was understandably difficult, as many faculty who do not receive these funds feel they clearly support fields and programs deemed “High Demand” (e.g. all students must take classes like math and English in order to advance in their course of study). The AHE considers the allocation of High Demand funds from the Washington Legislature to be, in essence, a union-busting tactic, and have encouraged administration to speak out about the way these funds are allocated.

Faculty Survey on Workload and Stress

As reported during the March meeting, the AHE Executive Board conducted a faculty survey looking at faculty workload and stress, which showed that faculty are under inordinate amount of stress and anxiety as a result of workload and the increased demands of working at home while children do not have in-person school or childcare. In March, the AHE Executive Board submitted a list of recommendations gleaned from the survey. Currently, the AHE Executive Board has asked to enter into negotiations for some of the funds from various recovery acts which have provided financial support to the college. These acts stipulate some funds for addressing the increased workload faculty must undertake in order to continue delivering high quality education in an online or hybrid model. The AHE is hopeful that we might reach a resolution for how these funds might be used to ease the workload of faculty.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#9 – Information**

CATEGORY: **SPECIAL REPORTS**

Michael Nelson, WPEA Chief Shop Steward

BACKGROUND:

A written report was not submitted by Michael Nelson, WPEA Chief Shop Steward

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#10 – Information**

CATEGORY: **SPECIAL REPORTS**

Livia Milard/Wilson Wooschlager, Omak Foundation

BACKGROUND:

Due to the COVID-19 restrictions our group has not resumed in person meetings and continues to meet via zoom. The zoom forum continues to work fairly well for most of the board members.

Foundation emergency support of students - the board continued to assist financially stressed students due to COVID-19 and wildfires that affected our area, gas cards to help offset travel expenses is the most common support item. We also partnered with the Colville Tribes to assist with upgrading internet service systems for remote learning students; internet in the rural areas is very spotty and in some cases not available at all.

The financial investments for the Foundation have remained healthy with good overall growth. The board is looking forward to opportunities for events for fundraising as C-19 restrictions continue to allow for such.

Funding of various ongoing student classroom expenses – nursing student kits.

Scholarships – a total of \$10,000 has been awarded this year to 9 enrolled students, amounts varied per student. The David Lindeblad (deceased dean and professor) a book fund was created and has provided funds to students needing assistance to purchase college books.

Changing lives program – past students success stories which can be seen on the website / updated.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#11 – Information**

CATEGORY: **STAFF REPORTS**

Brett Riley, Vice President of Administrative Services

BACKGROUND:

Administrative Services

- Administrative Services staff continue to participate in statewide COVID meetings as well as weekly Business Affairs Commission (BAC) meeting. Additionally, Admin. Services has been working on an earmark request with the President's Office that is targeted towards a capital project.
- Administrative Service continues to work with the Wenatchee School District to host a districtwide testing event for WSD's online learners that would start on or around April 19th.

Budget & Internal Auditing

- Budget staff is now transitioning to the implementation of a new arm of ctclink dedicated to budget development and monitoring. Budget staff continue to work with IT to establish FMSQuery-like tools that college budget managers have come to rely on. We believe a budget tool will be available by May.

Fiscal Services

- CtcLink activities remain the primary focus of Fiscal Services staff. Accounting staff will have gone through the first two month-end processes with continued efficiency and improvement in processing.
- Fiscal Services successfully completed the 2019-20 financial statement audit culminating with an exit meeting with the SAO on 4/5/2021. SAO congratulated fiscal service staff and were generally impressed with the progress the college has made in a short period of time, especially related to the financial condition of the college.

Facilities and Capital

- Wells Hall- The Well Hall project is still going well, however we recently experienced a COVID outbreak with our mason/bricklayer crew. Additionally, we have had a hard time finding drywall/tape crews. That being said, the project remains on schedule. Our IT staff has initiated the technology plan for Wells, and their team will be working on the technology plan through summer.
- Minor Works- WVC facilities staff continue to work towards completing all minor works projects by the end of the biennium. Reappropriation of two projects remain on schedule, however official approval is subject to legislative action.

Safety and Security

- SSEM staff remain in communication with local health official ensuring that the college has the latest information concerning COVID-19 infections and best practices related to containment and contact tracing.
- With expended access, SSEM staff have been working diligently to ensure campus access and compliance with the college's reopening plan is maintained.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM **#12 – Information**

CATEGORY: **STAFF REPORTS**

Tod Treat, Vice President of Instruction

BACKGROUND:

Responsiveness to Local Need

RN to BSN is experiencing great enrollment with 25 FT and 8 PT students (with waitlist) for summer.

Math faculty recently met with WSD HS math faculty to discuss vertical alignment of math curriculum. Collaboration was successful and there is genuine interest from both district's faculty to continue this work together.

Educational Achievement

Janna Goodyear, Lynne Kottmeier and Rochelle Riling are using Guided Pathways resources to revise pre-college English curriculum in order to help students get to and succeed in college-level English faster.

Julie Fitch is leading a comprehensive effort to review and update the Transitional Studies program, using Guided Pathways funds, including creating articulation agreements between Transitional Studies and college-level programs.

Data analysis was performed for 108 Transitional Studies students who were enrolled in ABE digital literacy courses over a five quarter period in 2015-17. Subsequent to completion of those courses, 29, or 27% of those students transitioned to college level courses at WVC. This was significantly higher than the 10-year average of 9.5% transition of all ABE students. In addition, 24% of those students who enrolled in college level courses completed a degree or certificate – this is close to the campus-wide average. Transitional Studies staff are currently exploring ways to re-institute the offering of digital literacy courses.

Running Start continues to help students get through the process of applying to the college and setting them up for Fall quarter start.

Support for Learning

RS staff continue to help students manage ctLink. Students are having confusion where to find fees, what their fee charges mean, and how to pay for them. As well as helping students register properly for Spring (many students had their courses in the shopping cart and forgot to click on Enroll). Helping student switch classes at the last minute. RS staff is also reaching out (and HS counselors) and meeting with students who fell on Academic Status for Winter.

Nursing students back on campus for labs and testing to help prepare students for NCLEX testing environment

Math faculty building intrusive advising model for students enrolled in math in spring term. Data will be collected regarding the outcomes of interventions and support in order to better inform future scaling of the model.

Art 141, Illustration I, commonly known as "the mural class," will be back on campus this spring. Also, our vocal ensemble is meeting face to face with precautions, and two other music classes and some private lessons are being supported with face to face meetings, with precautions. This progress is due to the persistence and dedication to the faculty and department leaders.

The libraries in both Wenatchee and Omak are now open with limited hours (M-Th, 10 am to 2 pm) for students in need of access to: quiet study space, reliable Wi-Fi, and computers. Students who otherwise lack access to these things are of highest priority, as we are operating at limited capacity due to COVID-19 safety restrictions. The Library saw four students in the Wenatchee library on 4/8/21. We hope to see more students who would most benefit from our spaces and other resources in the coming weeks!

Diversity and Cultural Enrichment

The One College, One Book program launches with a virtual staff and faculty discussion on 4/13/21, with a virtual event with the book selection's (*The Book of Unknown Americans*) author, Cristina Henríquez, scheduled for 7 pm on April 15. The latter is open to the community, so Board members are encouraged to register to join: [NCW Virtual Reads with Cristina Henríquez](#). President Richardson contributed \$650 toward 50 copies of the book to distribute to staff and faculty, and most were claimed. Many also purchased their own copies. The goal of this program is to connect faculty and staff in a time when isolation is affecting us all, to foster discussion about issues that are affecting our student populations, and to build empathy toward each other and our students.

Continuous Improvement

Nursing received notification from ACEN of full 8 year accreditation awarded

Angie Redmon has created a Canvas Shell framework for advising as part of her post-tenure project/review. There is strong faculty support for scaling this campus wide in order to further improved advising for students.

ASL, World Languages Chair and Humanities Division worked to bring on board a distinguished ASL educator and scholar, Dr. Byron Bridges, as an adjunct and to add new courses to the program.

Sustainability

Derek Sheffield and Joan Qazi are using Guided Pathways to explore the resources, tools and agreements necessary to support students who want to transfer to a four-year institution's Sustainability program.

BOARD MEETING: **April 21, 2021**
AGENDA ITEM **#13 – Information**
CATEGORY: **STAFF REPORTS**

Chio Flores, Vice President of Student Services

BACKGROUND:

CAMP

- CAMP Scholars did great winter quarter. Our average GPA for the quarter was 3.01
- Coolspeak kicked off Spring quarter with a motivational workshop on 04/07
- Talia Barajas will be officially joining the CAMP team on 04/19
- The Recruiter position is posted, will be interviewing 05/10
- Spring quarter virtual study tables & CAMP Platicas will begin 04/13
- CAMP team is currently working on a virtual graduation for 2nd year students

EDUCATION & CAREER PLANNING

- On March 1 (the first day of spring enrollment for current/continuing and former students and the first time using ctclink for enrollment) and March 8 (first day of new student enrollment), the whole team worked on campus to better respond to students' needs and help troubleshoot ctclink-related issues
- A total of **99** new students were signed up for the spring Online Advising and Registration (O.A.R.) tutorial required for new students and **70** completed (68 as of the March 26 enrollment deadline, 2 were allowed to completed after). Last spring, there was a total of **48** students in the group in-take sessions and **20** completed O.A.R. for a total of **68** new students (on par with last year's pre-COVID numbers)
- The canvas-based Directed Self-Placement (DSP) continued spring quarter for English. A total of **106** students were signed up; **79** completed by the March 26 deadline
- Throughout March, Enedelia and Karina, ECP newest hires, met with the various grant program staff (CAMP, TRIO SSS, MESA, and Workforce Grants) for training to learn more about their services, program eligibility, and how to help refer potential students
- Cheyenne 43 athletics work study inquiries and held an onboarding work study session via Zoom for 30 athletes
- SkillSource is now proctoring GED tests in Wenatchee. As a result, WVC Wenatchee will no longer serve as a GED testing site (Omak will continue)

FINANCIAL AID/VETERANS

- Encountered issues with spring quarter disbursement that impacted the initial spring aid run and later, certain fees not being covered by financial aid ad stemmed from setup issues in Student Financials
- WVC's Participation Agreement for Federal Financial Aid was submitted, which is renewed every seven years
- VA audit is ongoing. The auditors are also looking at non-veteran student charges which is taking some time to compare and review
- CARES II funds will hopefully be available by mid-April. Nick Winters has developed an on-line application form that will help streamline reporting requirements. PIO also updated the web with eligibility information and created a form for students to enter contact data to be informed when the application is open
- Overall, continue to struggle with the dual processing process and having challenges with finding ctclink queries. Also experiencing issues with new campus restriction on sharing spreadsheets and trying to find solutions to allow for the receiver to edit, copy and modify

- Staff identified approximately 70 students for the Washington emergency grant for undocumented students. The funding is almost completed for both winter and spring quarters for students who qualify
- 2021-22 financial aid award processing did not kick off in mid-March as expected due to issues with spring aid disbursement and other coding issues. The goal now is the end of April

TRIO/SSS

- Currently the cohort is at 56% (78/140 participants)
- Outreach has been a priority for program enrollment
- TRIO Staff hosted a, "Planning for Success," workshop for our students, facilitated by Belen Bazan
- Jenna Shrewsbury, TRIO program assistant, updated the TRIO application and made it accessible to be completed online
- TRIO staff hosted a campus wide Information Session for the Spring Quarter
- Bookmarks promoting TRIO SSS services were added to all bookstore orders to refer students to the online application

BOARD MEETING: **April 21, 2021**

AGENDA ITEM **#14 – Information**

CATEGORY: **STAFF REPORTS**

Jim Richardson, President

BACKGROUND:

- WVC’s Incident Command team continues to meet about issues surrounding COVID and the governor’s higher education reopening plan and how it affects students and staff learning and working remotely. Because of outbreaks at WSU, UW and Western Washington University, the Governor has not updated the higher education plan. It makes planning for summer and fall classes that much more difficult. We are in a “high-flex” mode which may include face-to-face, hybrid, and remote classes.
- The Wells Replacement project continues and good progress is being made. They have had several slowdowns because of COVID, but generally the project remains on budget and close to the timeline.
- I continue to attend the SBCTC’s weekly presidents’ updates on COVID, budgets, enrollment and state and national directives that we have held since the beginning of March, 2020. We have now committed much of our time to the budget issues and the legislature’s budget proposals, which are generally very good for CTCs and WVC. We continue to work with our local legislators on budgets.
- Community colleges have fared well on all three of the federal COVID relief packages. WVC’s second round of relief funds from the federal government are more than \$4.4 million, and we are planning the use of these one-time funds. About \$1.2 million will go to support students during this COVID environment.
- The Foundation executive committee and full board have continued meeting through Zoom and I have attended and updated them on the situation at the college.
- Have attended Omak foundation board meetings by Zoom.
- WVC has gone live with CTCLink. There have been issues this spring with registering students and receiving payment from them, and other issues in financial aid and finance. PeopleSoft is the backbone for everything from HR and payroll to financials, student financial aid, registration, advising, and cashiering, so these “glitches” can be a problem and they often frustrate students trying to take classes. We hope to have these fixed through the state board soon. Many people from all areas of the college have been helping students on chats, the phone, and through email.
- The PACE task force continues meeting to map out the way to discuss the faculty and staff climate survey, and map our way forward. Their recommendations will be rolled out to everyone at an all-district meeting.
- Phyllis and I met with the state auditors as they exited. WVC did very well (clean audit) and the auditors said it was the best they have done since resuming these audits in 2014. They gave kudos to our finance office and others for their work on our budgets and financials.
- I have continued to meet with Erin Tofte to have conversations surrounding equity and inclusion at WVC. We held another cabinet DEI workshop.
- I attended the WACTC meetings in March by Zoom. I continue as a member of the Capital Budget Committee. Overall, the legislative session is the focus of our meetings, including the operating and capital budgets. We are also continuing our overarching focus on equity and inclusion.

- Athletics has returned to play this spring with most of WVC's teams playing Eastern region teams only. There will be no championships. We are testing athletes regularly and also use social distancing and masks when possible during practices.
- Met with the North Central Workforce Development Board at their Chelan/Douglas meeting and their full meeting for this quarter.
- Have continued to meet with Heather Ryan, AHE president, to discuss legislation and other issues. They have been positive meetings which have opened communication.
- Met with Shiloh Schauer at the Chamber to discuss community issues and legislation, including COVID responses and others.
- Met with Michelle Price at the ESD about Running Start, transitioning seniors and other issues we work on with our school districts.

BOARD MEETING: **April 21, 2021**

AGENDA ITEM: **#15 (Action)**

CATEGORY: **ACTION**

2022 – 2023 Academic Calendar: Dr. Chio Flores, Vice President of Student Services

BACKGROUND:

The Academic Calendar Committee began meeting in October 2020 to develop the 2022-2023 Academic Calendar, as outlined in Academic Calendar Procedure 1400.600. Drafts #1, and #2 went out to all campus for review and comments were received from faculty and staff. Draft #2 was reviewed in March by cabinet and presented to the board for review.

RECOMMENDATION:

That the board approve the proposed academic calendar for 2022-2023.

2022-2023 Wenatchee Valley College - Academic Calendar

Fall 2022 September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec 13th - Grades Due 3pm

Winter 2023 January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 27th - Grades Due 3pm

Spring 2023 April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June 16th - Wenatchee Graduation

June 17th - Omak Graduation

June 20th - Grades Due 3pm

Summer 2023 June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 22nd - Grades Due 3pm

	Fall	Winter	Spring	Total
Teaching Days	51	50	49	150
Final Exams	3	3	3	9
Prep or Advising Day	3	1	1	5
President's Day	1	0	0	1
Deans Day	1	1	1	3
Flexible Professional Days*	2	1	0	3
TOTAL DAYS	61	56	54	171
Holidays				

target: 171

*Refer to current AHE collective bargaining agreement