# 500.500 SECURITY OF COLLEGE RESOURCES POLICY

All employees of the college are custodians of the resources of the college. An employee is obligated to notify their immediate supervisor or the college president that college funds, equipment or facilities have been misappropriated or misused.

It is then the obligation of the supervisor to notify his/her supervisor and/or the college president, who shall initiate an investigation following established college practices and state procedures.

Revised (renumbered from 000.410)

Adopted by the board of trustees: 6/13/01

Last reviewed: 9/5/19

Policy contact: Human Resources

Related policies and procedures

None identified at this time