

Accounting

- **Associate of Technical Science Degree**
- **Certificate of Completion**

This two-year associate of technical science (ATS) degree program provides students with a foundation in accounting, business and computer applications. Many of the courses required for this degree transfer to baccalaureate institutions. Students must work closely with their advisers to ensure proper course sequencing and choice.

Note: This degree option is for students who intend to work in the bookkeeping/accounting profession after two years of study, or for those currently employed who seek additional training. Students with the immediate goal of completing a four-year degree in accounting should seek the business transfer (associate of arts and sciences) option. See pages 17 and 21.

Highly recommended before entering the accounting program are ENGL 097, MATH 097 or qualifying placement score, and a keyboard typing speed of at least 30 words per minute. To be eligible for the associate degree or certificate, students must earn at least a "C" grade (2.0) in all core program courses and a cumulative 2.0 grade point average.

Required Courses: Associate of Technical Science Degree Program

Offered at Wenatchee and Omak campuses

Prerequisites for ATS degree option: ENGL 097, MATH 096 or qualifying placement score.

| Core Program Requirements | | Credits |
|---------------------------|---|-----------|
| BIT 105 | Computer Applications | 5 |
| BIT 120 | Spreadsheets I | 5 |
| BIT 202 | Computerized Accounting | 5 |
| ACCT 102 | Practical Accounting I | 5 |
| ACCT 103 | Practical Accounting II | 5 |
| ACCT 105 | Payroll and Tax Accounting | 3 |
| BUS 146 | Business Ethics or | |
| BUS& 101 | Introduction to Business | 5 |
| | <i>(formerly BUSA 101, Introduction to Business)</i> | |
| ACCT& 201 | Principles of Accounting I | 5 |
| | <i>(formerly BUSA 251, Principles of Financial Accounting I)</i> | |
| ACCT& 202 | Principles of Accounting II | 5 |
| | <i>(formerly BUSA 252, Principles of Financial Accounting II)</i> | |
| CMST& 210 | Interpersonal Communications | |
| | <i>(formerly COMM 105, Interpersonal Communication) or</i> | |
| CMST& 220 | Public Speaking | 5 |
| | <i>(formerly COMM 220, Public Speaking)</i> | |
| ECON& 201 | Micro Economics | 5 |
| | <i>(formerly ECON 201, Introduction to Microeconomics)</i> | |
| Total | | 53 |

General Requirements

| | | |
|---------------------------------|--|-----------|
| ENGL& 101 | English Composition I | 5 |
| | <i>(formerly ENGL 101, Composition: General)</i> | |
| MATH 105 | College Algebra | 5 |
| Natural Science | (choose one) | 5 |
| Humanities | (choose one) | 5 |
| Social Science | (choose one) | 5 |
| Business Electives* | | 15 |
| Total | | 40 |
| Total Credits for Degree | | 93 |

*See your adviser for approved electives.

Required Courses: Certificate of Completion

Prerequisites for certificate program: ENGL 097, MATH 096

| Course | | Credits |
|--------------------------------------|---|-----------|
| BUS& 101 | Introduction to Business | |
| | <i>(formerly BUSA 101) or</i> | |
| BUS 146 | Business Ethics | 5 |
| ACCT 102 | Practical Accounting I | 5 |
| ACCT 103 | Practical Accounting II | 5 |
| ACCT 105 | Payroll and Tax Accounting | 3 |
| BIT 105 | Computer Applications | 5 |
| BIT 120 | Spreadsheets I | 5 |
| BIT 202 | Computerized Accounting | 5 |
| BIT 212 | Business Communications | 5 |
| MATH 100 | Technical Math or higher | 5 |
| ENGL& 101 | English Composition I | |
| | <i>(formerly ENGL 101, Composition: General) or</i> | |
| BIT 111 | Business English | 5 |
| Total Credits for Certificate | | 48 |