

Verification Worksheet

Federal Student Aid Programs

Your application is selected for a review called "Verification." In this process, WVC will be comparing information from your application with signed copies of your and your spouse's **2010** Federal tax forms, W-2 forms or other financial documents. Federal regulations gives our office the right to request this information before awarding financial aid. If there are differences between your application information and your financial documents, WVC will make corrections electronically to have your information reprocessed. To avoid delays in processing your financial aid; please return verification items as soon as possible.

Wenatchee Valley College must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).

A. Student Information

Last Name	First Name	M.I.	Social Security #
Address (include apartment number)			Date of Birth SID#
City	State	ZIP Code	Phone Number (include area code)

B. Family Information

List the people in your household. Include the following:

- **Yourselves** and your spouse if you have one, and
- Your children, if you will provide **more than half of their support** from July 1, 2011 through June 30, 2012
- Other people **only** if they live with you, **and** you provide more than half of their support **and** will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.
- ****If you have any questions about who to include in your household, please contact the financial aid office.****

Write the names of all household members in the spaces below. Write in their age and relationship to you. Also write in the name of the college for any household member who will be attending college at least halftime between July 1, 2011 and June 30, 2012, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Martha Jones (example)</i>	<i>24</i>	<i>Wife</i>	<i>City University</i>
		Self	Wenatchee Valley College

C. Income Exclusions

The 2011-2012 FAFSA refers to additional Financial Information for 2010. The financial aid office must verify the dollar amounts from the 2010 calendar year. **You must answer each of the following. If they do not apply to you, enter zeros.**

\$	Child support PAID to others in 2010 . Do NOT include support you receive.
\$	Taxable earnings from Federal or State Work-study. (Attach W-2 of work-study earnings from college. If any college employed you as a work-study student, you would have received a W-2 for your 2010 earnings.)
\$	Student grant and scholarship aid (in excess of the tuition, fees, books, and supplies) that was reported to the IRS as part of adjusted gross income (AGI) .
\$	Combat Pay or Special combat pay. Only the taxable portion reported in your AGI on your 2010 tax form

COMPLETE BOTH SIDES

For Office Use Only:	TR/EFC ____/____/____ <input type="checkbox"/> <u>OK</u> or <input type="checkbox"/> No EFC Change, no correction or <input type="checkbox"/> Corrected to ____/____/____ Initials: _____ Date: _____
-------------------------------	--

D. Student's Tax Forms and Income Information (all applicants)

INDEPENDENT

1. Check one box only. ****Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from your tax preparer or request a FREE Tax Transcript from the IRS. The IRS phone number is 1-800-829-1040, be sure to ask for the FREE Tax Transcript.****

- A **completed, signed and dated tax return is attached**, with **ALL Schedules** (schd C, D, E, F etc).
- I will not file and am not required to file a 2010 U.S. Income Tax Return. **NOTE:** If you check this box, you must list your employer(s) and any income received in 2010 in the box below and **Attach copies of all W-2s. If you did not work, enter "none" for sources & "0" for yearly amount.**

Sources (use the W-2 form or other earnings statements)	Yearly Amount
	\$
	\$

2. **Untaxed income received in 2010. You must answer each of the following for yourself (and spouse if married). If they do not apply to you (and/or spouse if married), enter zeros. In section "e", if none apply, check "No".**

Source of Untaxed Income	Yearly Amount	Source of Untaxed Income	Yearly Amount
a. Child support received in 2010	\$	c. Worker's Compensation	\$
b. Living allowance paid to clergy or military (do not include military housing allowance)	\$	d. Any other untaxed income and benefits - <i>list the source: _____ (do NOT include amounts for any items checked below)</i>	\$
e. Did your household (including your spouse and your dependents) receive any of the following in 2010? <input type="checkbox"/> NO <input type="checkbox"/> YES (if YES, Check all that apply. Do not put any amounts and *Do NOT include these funds in item "d" above.*			
<input type="checkbox"/> Welfare Benefits <input type="checkbox"/> Untaxed Social Security <input type="checkbox"/> Food Stamps <input type="checkbox"/> Child Care Assistance <input type="checkbox"/> Subsidized Housing <input type="checkbox"/> Supplemental Security Income (SSI) <input type="checkbox"/> Medical Assistance <input type="checkbox"/> WIC <input type="checkbox"/> Energy Assistance Program <input type="checkbox"/> Other non-cash assistance (list the source): _____			

E. Spouse's Tax Forms and Income Information (if student is married)

1. Check one box only. **(**See #1 in student section above for acceptable Tax return information.**)**
- Taxes filed jointly. Spouse's income information & documentation included with student's above (Sect. D).
 - My spouse filed separately. A completed, signed and dated copy of my spouse's separate tax return is attached**, with **ALL Schedules** (schd C, D, E, F etc).
 - Spouse will not file and is not required to file a 2010 U.S. Income Tax Return. **NOTE:** If you check this box, you must list spouse's employer(s) and any income received in 2010 in the box below and **Attach copies of all W-2s. If spouse did not work, enter "none" for sources & "0" for yearly amount.**

Sources (use the W-2 form or other earnings statements)	Yearly Amount
	\$
	\$

Sign this Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If married, spouse's signature is optional.

Student Date

Spouse (optional) Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Return this completed form (**with tax returns**) to:
Wenatchee Valley College
 Financial Aid Office
 1300 5th Street – Wenatchi Hall
 Wenatchee WA 98801-1741
 Phone 509-682-6810, fax 509-682-6811