



## **SUMMER WORK STUDY FOR STUDENTS NOT ATTENDING SUMMER.**

Non-attending summer work study is awarded to continuing and returning WVC students who are not attending classes during the summer. Eligibility for summer work study is based on financial need (i.e., students are ranked by expected family contribution).

Non-attending summer work study students will be expected to work up to 19 hours per week and expected to save up to 40% of their earnings to use towards their future quarter educational expenses. You must be a returning student and planning to enroll all three quarters of the coming year. Students awarded summer work study who decide not to attend fall quarter are required to report this to the Financial Aid Office and will lose eligibility to continue in their workstudy position.

Students who apply for non-attending summer work study agree not to enroll in summer classes and will not work over 19 hours per week for the entire summer work study period (July 1 to the day before fall quarter begins). The expected earnings for this period are determined after you are hired in the job, and are based on the number of working days in the period x 19 hours per week x the pay rate (less any withholding, taxes and transportation cost). This amount will be shown on a revised financial aid award letter. If you earn more than we anticipated, your expected earnings will be revised to actual earnings after the end of summer. Your expected contribution from earnings (see below) may also change.

Part of your expected summer work study earnings are to be used to pay for your job-related costs. A standardized allowance for these costs will be determined by the Financial Aid Office, but generally is 60% of your earnings. Job-related costs include the following:

1. Transportation
2. Personal expenses (i.e., meals away from home, clothing, etc.)
3. Taxes (including FICA or Social Security deductions).

Additional expenses incurred because of your summer work study job, which are not included in the categories above, will be considered on an individual basis. These may include expenses such as child care (if incurred as a result of your employment) or room and board expenses, if you are paying for room and board only because you have taken the summer job. You must specifically request consideration of and list these expenses.

Your contribution (savings) from summer work study earnings will be based on your total expected earnings. The minimum amount which must be saved is the greater of:

1. The difference between total expected earnings and job-related costs; or
2. 40% of gross earnings.

If you are unable to earn your expected summer income due to illness or other reasons beyond your control, you may request a reduction of your expected earnings by submitting a request to Financial Aid Office specifying the reason you were unable to work, the dates involved, and the amount of "lost" wages. This may reduce the amount you are expected to save for the academic year. However, no aid can be awarded during the academic year to help meet your summer expenses. If you decide not to work part of the summer (for example, because of vacation time), you will not be awarded extra aid in the academic year to make up for lost summer income.

Non-attending summer work study students do not take classes during summer quarter. If you are required to take a class, you should request consideration or an exception to this policy from the Financial Aid Office prior to the beginning of summer quarter. In a very few cases, exceptions may be made. Awards for students who enroll in a class without approval are subject to cancellation.

Once you have received a summer work study notice on your award letter, you can contact Randy Mitchell in the WVC Career Center for job placement information. Her phone number is 682 6858.

Additional questions can be referred to the financial aid office by email at [financailaid@wvc.edu](mailto:financailaid@wvc.edu) or at 509 682 6810.

Financial Aid Office