# 500.375 SHARED LEAVE POLICY

The purpose of the Washington state leave sharing program is to permit state employees, at no significantly increased cost to the state of providing annual leave, sick leave, or personal holidays, to come to the aid of a fellow state employee who is suffering from or has a relative or household member suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition; a fellow state employee who is a victim of domestic violence, sexual assault, or stalking; or a fellow state employee who has been called to service in the uniformed services, which has caused or is likely to cause the employee to take leave without pay or terminate his or her employment ([RCW 41.04.660](https://apps.leg.wa.gov/RCW/default.aspx?cite=41.04.660)). Wenatchee Valley College employees may participate in the leave sharing program according to [RCW 41.04.665](https://apps.leg.wa.gov/RCW/default.aspx?cite=41.04.665) as outlined in the accompanying WVC procedure.

Supersedes 2.P.63

Adopted by the board of trustees: 9/12/01

Revised and approved by the president’s cabinet: 12/8/09

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Policy contact: Human Resources

Related policies and procedures

 1500.375 [Shared Leave Procedure](https://www.wvc.edu/humanresources/policies-procedures/500-human-resources/500.375-shared-leave.html)