

AGENDA
 BOARD OF TRUSTEES
 WENATCHEE VALLEY COLLEGE
 WENATCHEE, WASHINGTON
 March 21, 2018

10:00 a.m. – Board Work Session	Room5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting	Room 2310, Wenatchi Hall

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CALL TO ORDER.....

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PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM : **#1 (action)**

CATEGORY: **APPROVAL OF MINUTES**

Board Minutes of February 21, 2018

BACKGROUND:

Attached are the minutes from the February 21, 2018, board meeting for your approval.

RECOMMENDATION:

That the minutes from the February 21, 2018, board meeting be approved.

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
February 21, 2018

10:00 a.m. – Board of Trustees Work Session.....	Room 5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting.....	Room 2310, Wenatchi Hall

Trustees present

June Darling, Chair
Phyllis Gleasman, Vice Chair
Phil Rasmussen
Tamra Jackson
Martha Flores

The board work session was opened by Chair June Darling at 10:00 a.m. Major agenda items included monument sign daft, rescind Procedure 1600.400, tenure review, post tenure reports by Shane Hendrickson and Dan Stephens, discussion with faculty regarding legislative issues, and board self-evaluation follow up. Executive session was held to discuss personnel issues.

The regular board meeting was opened by Chair June Darling at 3:00 p.m. Also in attendance were Assistant Attorney General Dale Lehrman, faculty, and administrators.

Chair Darling announced that “President’s Contract Extension” will be added to the agenda as an action item.

APPROVAL OF MINUTES

1. January 17, 2018, Board Meeting Minutes

MOTION NO. 2255

Phil Rasmussen moved that the minutes of the January 17, 2018, board of trustees meeting be approved. The motion was seconded by Phyllis Gleason and carried unanimously.

CELEBRATING SUCCESS

2. Acknowledgement of Dr. Bobbi Johnson’s Research on Salmon

Dr. Bobbi Johnson, retention specialist for the MESA program, was recently published in the WSU press, NPR, and Science Magazine for her doctoral research on the dramatic decline in genetic diversity of Northwest salmon.

INTRODUCTION OF NEW EMPLOYEES

3. Introduction of New Employees: Reagan Bellamy, Executive Director of Human Resources

New employees Dr. Bobbi Johnson, retention specialist for MESA, and Julie Schwarz, executive assistant for the foundation, were introduced.

SPECIAL REPORTS**4. Freddie Ham, ASWVC Wenatchee President**

A written report from ASWVC Wenatchee President Freddie Ham was included in the board information packet.

5. David Ratautas, ASWVC Omak President

In the absence of ASWVC Omak President David Ratautas, Vice President Laura Brown reported that 600 pounds of food were collected during the Omak food drive. These items will assist in establishing a food pantry for students in need. Laura added that the Omak Film Festival begins on March 15, 2018.

6. Patrick Tracy, AHE President

A written report from AHE President Patrick Tracy was included in the board information packet.

STAFF REPORTS**7. Brett Riley, Vice President of Administrative Services**

A written report from Vice President of Administrative Services Brett Riley was included in the board information packet.

8. Quarterly Financial Report, Brett Riley, Vice President of Administrative Services

Due to illness, Brett Riley was unable to give the quarterly report.

9. Carli Schiffner, Vice President of Instruction

Carli Schiffner reported that work is taking place on program development at the associate and bachelor level.

10. Chio Flores, Vice President of Student Services

Chio Flores reported on the Freedom Writers exhibit in Van Tassell. She added that the student services department will begin their strategic planning process.

11. Jim Richardson, President

President Richardson commented on the quality of films that will be shown during the Omak Campus Film Festival. He also thanked everyone for reaching out to legislators regarding issues impacting Wenatchee Valley College.

ACTION**12. Tenure Review: Jim Richardson, President**

Teresa Cutchie, Omak nursing faculty, is a first-year probationary faculty member who was hired January of 2017 and is on a different tenure cycle.

MOTION NO. 2256

Phil Rasmussen moved that Teresa Cutchie be granted second-year probationary status after the successful completion of three quarters. The motion was seconded by Tamra Jackson and carried unanimously.

ACTION (continued)

1. Rescind Policy 600.420 Bookstore Restocking: Brett Riley, VP of Administrative Services

With the transition of the WVC Bookstore to Barnes and Noble, the college is left with one obsolete policy that needs to be retired as it is no longer applicable to WVC.

600.420 BOOKSTORE RESTOCKING FEE POLICY

Textbooks returned when the student does not drop the class, or classes, will be charged a 10% restocking fee. The fee will not be collected from students who drop or change classes.

The bookstore will acknowledge and disclose this policy. It will be announced by bookstore literature, return policies printed on receipts, bookmarks and store posters. Bookstore cashiers will also explain this policy at the time books are purchased.

MOTION NO. 2257

Tamra Jackson moved that the trustees rescind Policy 600.420 Bookstore Restocking. The motion was seconded by Phyllis Gleasman and carried unanimously.

2. Mission Fulfillment: Ty Jones, Executive Director of Institutional Effectiveness

The Northwest Commission on Colleges and Universities (NWCCU, 2017) Accreditation Standard 1 and Standard 5 require that institutional governing boards be actively involved in monitoring the institution, making sure the institution's mission is being fulfilled and its core themes are being addressed. Standard 5 further requires that the board have a policy that defines mission fulfillment or takes an action that states the college has met its burden to fulfill its mission.

During the 1-17-18 board work session, the board was presented with the 2016-17 Mission Fulfillment and Core Theme Indicator Report. The report showed that the college had scored 77 points of the 86 points available (90%) on its success indicators and rated an "A-" grade in evaluating the college's mission fulfillment.

As there is currently no policy in place for defining mission fulfillment, and in order to meet the accreditation standards, the board must formally accept the 2016-17 Mission Fulfillment and Core Theme Indicator Report and declare that the college has, in its opinion, met the requirements for mission fulfillment for that academic year.

MOTION NO. 2258

Phyllis Gleasman moved that the trustees accept the 2016-17 Mission Fulfillment and Core Theme Indicator Report and further resolve that Wenatchee Valley College met its responsibility to fulfill its mission for the 2016-17 academic year. The motion was seconded by Phil Rasmussen and carried unanimously.

(2016-2017 Mission Fulfillment and Core Theme Indicator Report attached as Exhibit A)

ACTION (continued)

15. Extension of President's Contract

MOTION NO. 2259

Phil Rasmussen moved that the trustees approve an extension to the president's contract to June 30, 2022. The motion was seconded by Phyllis Gleasman and carried unanimously.

3:25 p.m. Meeting adjourned

Secretary

Chair



***Mission Fulfillment and
Core Themes***

2016-17 Results

Mission Fulfillment and Core Themes 2015-16

These scorecards present data for indicators of mission fulfillment and core theme attainment compiled for the 2016-17 academic year.

Mission

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

Core Themes

Educational Achievement

Students will achieve their goals for education and employment through preparation for successful transfer to the baccalaureate level, development of the professional/technical expertise for successful entry into the workforce, or proficiency in college readiness skills needed to pursue goals for further education and employment.

Support for Learning

WVC's non-instructional programs and services will support students' attainment of their educational goals and promote access to all of the college's educational opportunities.

Responsiveness to Local Needs

WVC's degrees, programs, courses and services will be responsive to local demand and community needs. WVC will actively seek community input through its foundations, advisory committees, and collaboration with external organizations.

Diversity and Cultural Enrichment

Students and staff will be supported by practices and policies that create an inclusive environment for learning and work. The college community and residents of District 15 will have opportunities to experience diverse and multiculturally rich perspectives through curriculum, educational programs, and special events.

Mission Fulfillment 2016-17

Overall Mission Fulfillment Score: 90% Grade: A-

Core Theme	Indicators	Score	Possible
Educational Achievement	17	33	34
Support For Learning	7	14	14
Responsiveness To Local Needs	7	11	14
Diversity & Cultural Enrichment	12	19	24
Total	43	77	86

Educational Achievement Score: 97% Grade: A

Sub-Objective	Indicators	Score	Possible
Student Progress	9	18	18
Student Transition	8	15	16
Total	17	33	34

Support for Learning Score: 100% Grade: A

Sub-Objective	Indicators	Score	Possible
Student Services	3	6	6
Library	3	6	6
Infrastructure	1	2	2
Total	7	14	14

Responsiveness to Local Needs Score: 79% Grade: C+

Indicators	Score	Possible
7	11	14

Diversity & Cultural Enrichment Score: 79% Grade: C+

Indicators	Score	Possible
12	19	24

Discussion

There has been some interesting research done on the impact the evaluation of college or university core theme indicators has on institutional improvement. A quick look at some examples, shows that there is uncertainty or understanding on how to develop core themes that truly impact institutional improvement. (Patton, et al., 2014; Steinhardt, et al., 2017; Wilkerson & Wilkerson, 2017). That being said, this report reflects Wenatchee Valley College's (WVC) attempt to monitor its mission and attempts for institutional improvement.

There was some shift in the scores of all indicators in the four core themes. In the 2015-16 Core Theme Indicator report, Wenatchee Valley College (WVC) scored 92% overall in their mission

fulfillment rating. This compares to WVC’s score of 90% overall for the 2016-17 academic year. The downward shift is mostly a reflection in a softening in enrollments due to a stronger economy and lower unemployment rates locally, statewide and nationally. This trend has negatively impacted continuing education and workforce education enrollments. The expectation is that these indicators will continue to see downward pressure in the coming year.

At the same time, there were some indicators that saw improvement from last year. The number of students of color receiving one-year certificates came closer to reflecting the college’s student and community population. Also, while not changing indicator scores, there was strong improvement in student satisfaction with the services and support they received, as reflected in the 2017 Graduation Survey.

This year’s report is a second iteration of the grading system adopted last year. When looking at the summary tables above, it should be clear that the grades follow basic traditional academic grading guidelines. Under this type of grading system, an easy evaluation can be made for mission fulfillment, with any score at the C grade level or above considered meeting the college’s mission. This should allow the college to easily represent how well the college is doing in the key areas it monitors to measure institutional effectiveness and mission fulfillment. Also, it allows for quick comparison of past grades to look for improvement and sustained effort.

	2012-13	2013-14	2014-15	2015-16	2016-17
Mission Fulfillment Percent	78%	93%	94%	92%	90%
Institutional Grade	C+	A-	A-	A-	A-

The 2012-13 academic year was the first year that actual scoring was assigned to individual indicators. Also, in that academic year report, there was no cumulative score given; only scoring individual indicators. The benchmarks that were applied for that reporting year were very tight. A less restrictive scoring structure was applied in subsequent years, which allowed for ongoing monitoring of the college, but allowed the college to make reasonable improvement over time without resorting to drastic action. Still, in consideration of continued strong scores in the current indicator set, pushing the indicator benchmark upward might be in order. However, this process would be best left until late spring of 2019, after completing the college’s year-seven accreditation cycle and entering our year-one review of mission, core themes and indicators of success.

With all of this in mind, WVC is doing well in meeting its core theme indicators at the current level of benchmarks. The college met or exceeded the benchmark of 37 of the indicators, was approaching its benchmark in three indicators and failed to meet the benchmark in three indicators. The college is having success in meeting its mission.

Educational Achievement Scorecard

Objective: Students will achieve their goals for education and employment through preparation for successful transfer to the baccalaureate level, development of the professional/technical expertise for successful entry into the workforce, or proficiency in college readiness skills needed to pursue goals for further education and employment.

Student Progress Indicators

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Retention	Transfer students: Fall to fall retention rate between 53% and 61%	Fall 2016 to Fall 2017 64%	●
	Workforce students: Fall to fall retention rate between 40% and 56%	Fall 2016 to Fall 2017 59%	●
	Developmental students: Fall to fall retention rate between 42% and 55%	Fall 2016 to Fall 2017 52%	●
	Basic skills students: Fall to spring retention rate between 19% and 28%	Fall 2016 to Spring 2017 32%	●
Student achievement point: 1 st 15 credits in first year	Transfer students: Point earned rate between 64% and 73%	Fall 2015 entering cohort 76%	●
	Workforce students: Point earned rate between 57% and 77%	Fall 2015 entering cohort 63%	●
	Developmental students: Point earned rate between 56% and 67%	Fall 2016 entering cohort 61%	●
Completion within IPEDS standard of 150% time (3 years for degree, 1.5 years for certificate)	Transfer students: Completion rate between 22% and 26%	Fall 2013 entering cohort 30%	●
	Workforce students: Completion rate between 20% and 54%	Fall 2013 entering cohort 23%	●

Student Transition Indicators

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Enrollment/completion at 4-year institution	Transfer students: Percentage of students earning a degree within four years after completing AAS between 42% and 46%	510 graduates in 2012-13; 41% (209) earned awards through spring 2017	▲
Employment	Workforce students: employment rate between 79% and 86% for students leaving WVC with at least 45 credits and GPA of 2.0 or higher	Students who left WVC in 2014-15: 82.8% employment	●
Transition to college	Former ABE students: enrollment	2016-17: 21% of students took	●

● = Result meets target
 ▲ = Result is approaching target
 ■ = Result is below target

	rate in developmental or college-level courses for students in BAEd level 4 or GED prep will be at 20 to 24%.	a college level course.	
Student Surveys	Core abilities: students' self-assessment is "Agree" or better; Average rating on Instruction items is "satisfactory" or better	Spring 2013 student survey: average 4.42 (5 point scale) for student experience questions. (No new student survey since.)	●
		2016-17 graduate surveys: average 4.39 (5 point scale) on core abilities;	●
		2016-17 graduate surveys average 3.49 (4 point scale) on satisfaction with instruction	●
External Certification	100% of programs with external exams meeting pass rate targets	Pass rates: Nursing – RN: 90% (2016) Nursing – LPN: 100% (2016)	●
		Radiologic Tech (2016) 100% Medical Lab Tech (2016) 100%	●

Discussion

The set of Educational Achievement core theme indicators remains very close to levels reported in the 2015-16 report. The only notable change came in the area of the estimated employment rate for workforce students after a year of leaving WVC. This moved up in 2015-16 to 77% of students finding employment, the up to 83% in 2016-17, which represents a high point since the start of the recession in 2009.

Employment After Leaving WVC

	2012-13	2013-14	2014-15	2015-16	2016-17
Est. Employment	79%	75%	75%	77%	83%

An indicator, that has changed, over the five reporting years, examines the number of students who earned 15 credits in their first year at WVC. This indicator is measured by looking at the Student Achievement Indicator (SAI) for students in a given cohort year. For workforce students, this indicator has shown continued progress over the years, moving from 29% of students earning 15 credits in their first year in the 2012-13 reporting year, to 71% of workforce students in the 2015-16 reporting year and a slight slide in 2016-17 to 63%. This moved the college from a red indicator, or zero point rating, to a green indicator in 2013-14, which has stayed green even though the benchmark was raised in the 2016-17 reporting year.

On a similar note, the percentage of transfer oriented students earning the 15 credit SAI point has fluctuated a great deal over the years, but has shown a slow progressive trend upwards. In 2016-

● = Result meets target ▲ = Result is approaching target ■ = Result is below target

17, almost 76% of students earned this point. This is an a historic high mark for transfer students earning the SAI point.

It should be noted that there was one additional indicator this year, as BAEd student tracking has remained sufficiently steady over the last three years to set a baseline score. In 2016-17, WVC did slightly better than the expected 20% of students having taken level 4 BAEd course work enrolling in college level courses the following year.

Workforce Students Earning 15 Credits in 1st Year (SAI)

	2012-13	2013-14	2014-15	2015-16	2016-17
Earned 15 credits SAI Point	29%	57%	62%	71%	63%

Some indicators have remained relatively static over the four reporting years. For example, most of the student retention levels have remained stable over the past four or more years, earning a green indicator, or two points, each year. This grade remained stable even though the benchmark was moved slightly higher in 2014-15. A stable level of success has been seen in the college’s external certifications, where in all years, 95% or more of students have passed external certification exams. In most years, at least two of the four areas that have these certifications have had all of their students earning certification. This indicator has remained green and the benchmark for success has needed no modification from its high level for success.

The high level of success in these indicators may suggest that when doing our review of the indicators that that these indicators benchmarks be moved higher or possibly focusing attention to other indicators of success.

One area of future concern will be measuring student transfer and completion rates at four-year institutions. The reason for this is due to Washington’s regional and research universities are not currently reporting these data to external agencies other than directly to the Office of Financial Management. It has been promised that the Educational Research and Data Center (ERDC) will begin taking charge of these data and reporting these data in 2018.

Changes in basic adult education, in both the state of Washington and nationally, continues to impact data and reporting on indicators. In addition, shrinking enrollments state wide are impacting finalization of reporting indicators for these programs. For that reason, for a third year, no target data was set or collected for the indicator. It is anticipated that in 2017-18 the state will finalize reporting standards for these programs.

In a similar area of concern, there has been limited survey work done for the indicators in the Education Achievement core theme and for the other themes as well. The last full student survey was conducted in 2013. The goal is to conduct an online survey of students, in spring quarter of 2018, followed by a nationally normed student survey in the 2018-19 year to get more up-to-date and accurate student measures.

Even with these difficulties, it is clear that WVC is being relatively successful in meeting the indicators and benchmarks for the Educational Achievement core theme. Of the 16 indicators, WVC met or exceeded its benchmark in all indicators.

 = Result meets target  = Result is approaching target  = Result is below target

Support for Learning Scorecard




Objective: WVC’s non-instructional programs and services will support students’ attainment of their educational goals and promote access to all of the college’s educational opportunities.

Student Services Support


Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Relationship of student development services to student progress/learning outcomes	Retention and completion for CAMP, Opportunity Grant, and Perkins participants; retention for advising center contacts	<p>CAMP 2016-17: 1st year retention 92%; retention into 2nd year 84%</p> <p>Opportunity Grant 2015-16: 94% of students served retained or completed</p> <p>MESA: Received grant in Fall 2017. Will report first data next year.</p> <p>Perkins 2015-16: 138% of completions target; 122% of retention/transfer target</p> <p>Completion Coach: students contacted had 73% fall to winter retention, 64% fall to spring retention</p>	●
Student satisfaction with services	“Satisfactory” or better on graduation survey/CCSSE/student survey	Spring 2013 student survey: average 3.62 (5-point scale) for student support questions (No new data)	●
		2016-17 graduate survey: average 3.49 rating (4-point scale) on satisfaction with services	●

● = Result meets target ▲ = Result is approaching target ■ = Result is below target

Library Support

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Support for student learning and core abilities	“Satisfactory” or better on biennial student survey	Spring 2013 student survey: average 3.99 on library/website support (5 point scale) (No new data)	
		2013 Library survey: Average rating 4.5 or better (5 point scale) of staff expertise, professionalism, availability (No new data)	
		2016-17 graduate survey : Average rating of 3.62 (4 point scale)	

Infrastructure Support

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Sufficiency of facilities, technology to support student learning	Staff and student surveys – average response “satisfactory” or better	2017 capital building process for PRR process and 2016-17 graduate survey showed student satisfaction with facilities, but indicated some areas of the college that need improvement.	

Discussion

No other core theme is impacted more by the lack of student survey data, than the Support for Learning core theme. Of the seven indicators in this core theme, three are impacted to some degree by the lack of student survey data. As mentioned above, it is hoped in the spring of 2018 a student survey will be conducted to collect data support to inform these indicators. Also, in the spring of 2019, it is hoped that the college will conduct a nationally normed student survey.

Retention rates for various student support programs have remained high over the years. For example, the CAMP and Opportunity Grant programs have shown strong retention rates over the reporting years. The college continues to meet Perkins targets for enrollment and completion of non-traditional students. Also, the new completion coach instituted through the college’s Title III federal grant has shown continued success in reaching students who might have stopped out due to encountering barriers in meeting their educational goals.

 = Result meets target  = Result is approaching target  = Result is below target

Support Program Retention Rates

	2012-13	2013-14	2014-15	2015-16	2016-17
CAMP Retention Rate	82%		85%	81%	84%
Opportunity Grant		92%	96%	97%	94%

In two of the indicators, the WVC Graduation Survey was used to provide data on student overall satisfaction with the general student services and library support. This survey is given to all students who earn a certificate or degree in an academic year. This year, general student services received a 3.49 average response rating on a four-point scale. Library services received a 3.62 average response rating. This shows strong student satisfaction with the services they are provided.









The Support For Learning core theme continues to meet all of its benchmarks, though there are issues in survey data not being readily available to adequately evaluate all of the indicators. However, the most recent graduate survey data indicates that the college is working to help students succeed in their learning and educational goals.

Recent studies have shown that resources allocated to student services have significant impacts on student retention (Gansemer-Topf, et al., 2017). With this core theme and its indicators aimed at supporting learning, WVC demonstrates another facet of supporting student success and engagement that leads to students meeting their educational goals and WVC’s continued effectiveness.

 = Result meets target
  = Result is approaching target
  = Result is below target

Responsiveness to Local Needs Scorecard

Objectives: WVC’s degrees, programs, courses and services will be responsive to local demand and community needs. WVC will actively seek community input through its foundations, advisory committees, and collaboration with external organizations.

Indicators	Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Resource Allocation Related to Demand and Participation	FTE Enrollments	State FTE allocation – meet or exceed	2,548 FTEs in 2016-17 is 98% of state allocation	
	State FTEs generated:	Monitoring only	Transfer: 1,726 Workforce: 948 Developmental: 275 BAEd: 250	
	Headcounts:	Continuing Ed: 1388 to 2110	Continuing Ed: 1048	
		Running Start: 318 to 522	Running Start: 710	
	Local HS graduate capture (enrollment) rate	District HS capture fate between 25% and 40%.	Overall estimated district enrollment rate: 36.1%	
	Small HS outreach	Percentage of Running Start enrollment at Omak campus: between 8% and 13%	2015-16: 18%	
		Avg. number of RS students from smaller high schools: between 141 and 163	2015-16: 313	
Industry Relations	Contract and employer-based training	Data is too volatile to generate a benchmark at this point.	172 individuals	Two years ago 221 students, last year 181.
Economic Development	Economic Impact	Return for students, taxpayers, society WVC contribution to regional economic activity Depending on approach \$120 to \$160 million	EMSI ROI economic impact study (2012) \$152.8m Rollover estimate (2016-17) of \$105 million.	

Discussion

 = Result meets target  = Result is approaching target  = Result is below target

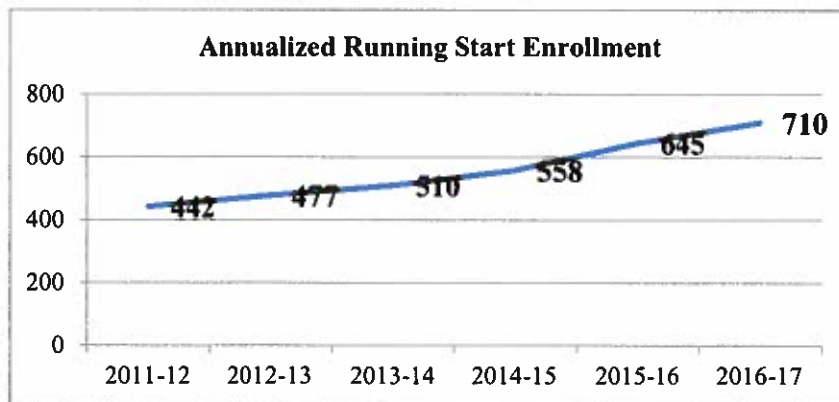
Most of the indicators are centered on measuring WVC’s ability to provide access to the college’s service district and the resulting economic impact that service provides back to the community. Six of the seven indicators met or exceeded the set benchmarks. Unfortunately, while enrollments stayed essentially the same to the 2015-16 academic year, relative to our basic allocation WVC dipped below the 100% mark. This relative decline is met by a sharp increase in Running Start enrollments.

WVC Enrollments Relative To State Allocation

	2012-13	2013-14	2014-15	2015-16	2016-17
Annualized State-Supported FTE	2779	2737	2558	2531	2548
% of State Allocation	110%	109%	101%	101%	98%

In the 2016-17 academic year, the college served 2,548 state-supported student annualized FTE. This was 51 FTE (2%) under the allocated 2,598 FTE to WVC by the state. Some of the small decline has its roots of a changed allocation model in the 2016-17 academic year. Also, state-wide, Washington’s community and technical colleges saw a decrease in overall enrollments. This impacted the balance to the allocation model, with most college’s see a small increase of FTE allocation 2016-17 allocation, those allocations will adjust to a three year average.

Outside of the state supported enrollments, the college continued to serve significant types of contract related students. Most common of these types of students are those in Running Start. Running start enrollment has increased 49% over the last five years. This growth will continue



into the 2017-18 academic year. Then, due to a slight decrease of high school students in the district in their junior and senior years, there will be a few years of flat growth in Running Start. Tech prep and outer state supported contract enrollments remained fairly stable in 2016-17. However,

continuing education saw a marked drop in enrollments. These enrollments are highly sensitive to economic factors, with the current favorable employment climate, it was probable that WVC would see a decline in continuing education that will continue until the next labor slowdown.

We are in the second year of measuring the percentage of district high school graduates who subsequently attend WVC in the following academic year. These data have been collected and provided to the public by the ERDC for the last five years. WVC can expect to capture at least 25% of the local graduating class. For the 2015-16 high school class, WVC captured 38% of students.

● = Result meets target ▲ = Result is approaching target ■ = Result is below target

Diversity and Cultural Enrichment Scorecard

Objectives: Students and staff will be supported by practices and policies that create an inclusive environment for learning and work. The college community and residents of District 15 will have opportunities to experience diverse and multiculturally rich perspectives through curriculum, educational programs, and special events.

Indicators	Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Inclusive Environment	Student and staff surveys	“Satisfactory” or better on items related to inclusiveness of college environment	Spring 2013 student survey and winter 2015 staff survey: all items with ratings at “satisfactory” or better (No new data)	●
	Student and staff demographics	Targets based on demographics in district population: Students – Hispanic: 20.2% to 22.3% Students – Native American 3.3% to 3.5%	Fall 2016 Wenatchee Students: 40% Hispanic Omak Students: 13% Native American Total Students of Color: 51%	●
		Staff targets based on student demographics	Fall 2016 Staff: 15% Hispanic 1% Native American Total Staff of Color: 20%	■
		Perkins: gender distribution in workforce programs targets	2016-17: 19.4% of enrollments (118% of target), 15.5% of completions (129% of target) are nontraditional gender	●
	Success of underserved groups	Reduce achievement gaps: 2016-17 IPEDS completions report:	Associate degrees - 720 completions: White 59%, Native American 3%, Hispanic 28%	■
			Workforce 1-year certificate – 172 completions: White 60%, Native American 2%, Hispanic 37%	▲
			Workforce short certificates – 445 completions: White 23%, Hispanic 72%, Native American 2%	●
		Reduce achievement gaps: SAI Fall ATD database for transition to college.	Measures for this indicator are changing. Will need to develop new data.	

● = Result meets target ▲ = Result is approaching target ■ = Result is below target

Cultural Perspectives	Events for students and the community	Athletics: 62 to 66 events/year	2016-17: Athletics: 86 events	●
		Community Engagement: 19 to 30 events/year	Community Engagement: 30 events	●
		Cultural: 8 to 23 events/year	Cultural: 11 events	●
		Entertainment: 6 to 15 events/year	Entertainment: 6 events	●
		Social: 5 to 15 events/year	Social: 6 events	●

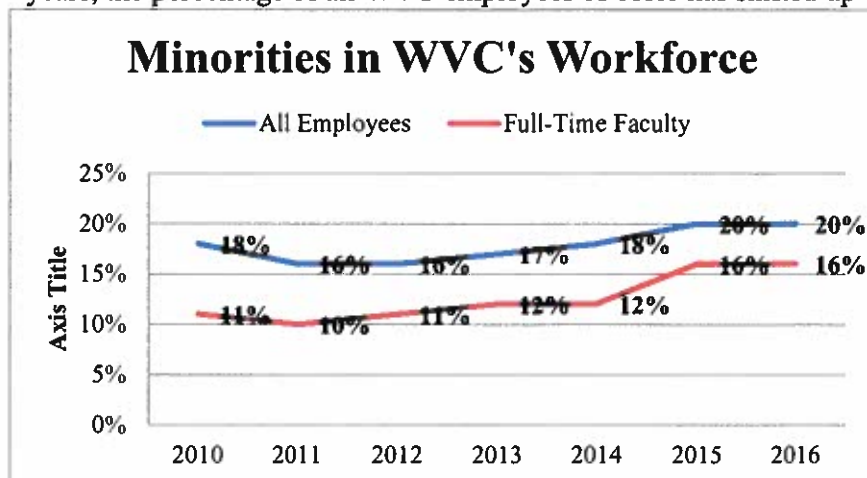
Discussion

A primary goal of WVC is to be able to match the diversity of its district to the diversity of the college's student and staff population. Research on the cognitive impact of students interacting with a diverse education environment shows that diversity improves student outcomes (Gunn, et al., 2002) In 2016, the district was 30% Latino and 35% of color. In Okanogan County the population was 11% Native American (EMSI, 2017). In all three categories, WVC student population exceeded this diversity mix and has done so in reporting years for the college's indicators.

Diversity of WVC Students

	2012-13	2013-14	2014-15	2015-16	2016-17
Wenatchee Percent Hispanic	35%	35%	36%	37%	40%
Omakc Percent Native American	13%	13%	12%	12%	13%
Percent Students of Color	47%	47%	48%	49%	51%

WVC has not yet managed to keep up with its district or student diversity. Over the last six years, the percentage of all WVC employees of color has shifted up 4% from fall quarter of



2011. Faculty has increased their percentage of minorities to about 16%, an improvement of 6% over the same five year time frame.

Focusing further on the college's Latino make up, the college has moved up from being 12% Latino in staff make up, to 15% Latino. Native American make up of college employees remains at

about 1% of all staff and faculty. For this gap in diversity of employees of at WVC, the

● = Result meets target ▲ = Result is approaching target ■ = Result is below target

college's indicator in this area is deemed to be red and receives no points towards mission fulfillment.

At the same time WVC's student community becomes more diverse, students of color are still experiencing a gap in college achievement in two-year degree attainment and one year certificates. In the 2016-17 reporting year, 21% of students receiving two-year degrees were Latino. In 2016-17, the percentage had increased up to 28%. While this is a marked improvement of 7% in just a few years, it still is far from equalizing the attainment rate of white students. The same situation has seen slightly stronger improvement in the last year for student of color receiving one-year certificates.

WVC Cultural Events

	2012-13	2013-14	2014-15	2015-16
Athletic Events	65	78	70	99
Community Engagement Events	95	19	28	26
Cultural Events	21	14	20	20
Entertainment Events	10	8	10	8
Social Events	46	10	8	5

Finally, the last five indicators reflect the cultural opportunities the college offers to its district community. The mix of those events has varied a little over the reporting years for the core theme indicators. However, it is clear the college offers a reasonable number of opportunities to experience a wide mix of athletic, social and cultural events. These types of activities allow students to connect socially with their college (Tinto, 2017). Studies have repeatedly shown that students who connect to their college socially are more likely to engage academically, be retained and eventually graduate. Further, these events offer our community a chance to meet and interact with WVC's students, staff and faculty, while enriching the district's unique mix of culture. It allows WVC to become an active participant of that wider culture.

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  = Result is below target

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 = Result meets target  = Result is approaching target  = Result is below target

BOARD MEETING: **March 21, 2018**

AGENDA ITEM: **#2 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Skills USA Award Recognition

BACKGROUND:

SkillsUSA is a national membership association serving high school, college and middle school students who are preparing for careers in trade, technical and skilled service occupations, including health occupations, and for further education. SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel.

Mission:

SkillsUSA empowers its members to become world-class workers, leaders and responsible American citizens. SkillsUSA improves the quality of our nation's future skilled workforce through the development of Framework skills that include personal, workplace and technical skills grounded in academics.

Being a former VICA/ Skills USA member, machining faculty member Mickey Jennings was compelled to start a chapter at WVC because of his experiences within the organization which gave him the confidence and drive he needed to succeed within the field of machining. He wanted to share this valuable experience with his students. Last fall a handful of students and Mickey started a chapter of Skills USA on campus and made plans to attend the winter leadership conference in February as well as the state competition in April.

The Wenatchee Valley College students brought home a 3rd, two 2nds and a 1st place finish in the Skills USA winter leadership conference at Green River Community College on February 23rd. This conference was solely about competing in leadership style events. Below are the specific podium results from the conference.

- Tyler Mugg 3rd in job interview.
- Tyler mugg 2nd in job demonstration specific to field.
- Toby Becker 2nd in customer service.
- Ben Moren 1st in job interview.

When the students attend the state competition on April 20th-21st the students will once again compete in leadership events in addition to contests specific to the students field of study. This will include a general machining knowledge test, blueprint reading, precision measurement, and CNC (Computer Numeric Control) programming. The first place finisher in each of the leadership, and specific skill contests will advance to the national Skills USA conference held in at the end of June in Louisville KY.



BOARD MEETING: March 21, 2018

AGENDA ITEM: #3 (information)

CATEGORY: CELEBRATING SUCCESS

Ashlynn Burgess/Justin Martin – East Region First Team Selection

BACKGROUND:

WVC basketball players Justin Martin and Ashlynn Burgess were selected to the East Region First Team. In addition, Ashlynn was selected in February as the NWAC women's basketball player of the week. Seasonal stats for the two players include:

Justin Martin - Sophomore Guard from Lewis & Clark HS – Spokane, WA

2017-18 NWAC Final Stats:

- 1st Team All Eastern Region
- One of five Eastern Region Sophomores to participate in NWAC All-Star Basketball Game
- 22.1 Points Per Game ranked 4th in NWAC Points per Game
- 86.2% ranked 5th in NWAC Free Throw %

All-time WVC Lists:

- Set a new school record for highest single season scoring average. His 23.00 (598 in 26 games) tops the 22.82 (639 in 28) of Doug Harris in 1980.
- 598 total points for a single season is second to the 639 by Harris.
- 2-year career average of 18.50 points per game is fourth
- 2-year career point total of 962 (364 and 598) is third.
- Stretch of 24 consecutive games scoring in double figures

Ashlynn Burgess Freshman Guard from Chugiak, Alaska

- 1st Team All-Eastern Region as a freshman
- 18.4 Points per Game ranked 8th in the NWAC
- 52.3% Field Goal % ranked 13th in the NWAC
- 81.3% Free Throw % ranked 8th in the NWAC

All-time WVC Lists as a freshman

- Single season average points per game of 18.21 (528 in 29 games) is third.
- Single season point total of 528 is third.
- Career point total of 528 is 37th and she still has a year to go.
- She currently has 19 consecutive games scoring in double figures, which is fifth.

Ashlynn Burgess - Week 13 NWAC Player of the Week

Here is what the NWAC said about her: Ashlynn Burgess, Chugiak HS / Chugiak, AK., tallied a pair of double-doubles in wins over Spokane and Yakima Valley. She torched the Sasquatch for 34 points and 13 rebounds then followed that performance with 28 points and 14 rebounds against the Yaks.

She shot an amazing 72.2 percent from the field, including 90% from the line while only allowing 1 turnover and 3 personal fouls. She is 5th in the league in points scored (499), 8th in free throws and FT% (81.7) and 16th in rebounds (212).

"Ashlynn Burgess is a work horse - On the floor and off!" exclaimed WVC head coach Rachel Goetz. "She is a top notch student and is a consistent force for her team! She is an outstanding teammate, amazing competitor and student of the game! She helped our team last week with back to back inspiring performances!"

BOARD MEETING: **March 21, 2018**

AGENDA ITEM: **#4 (information)**

CATEGORY: **INTRODUCTION OF NEW EMPLOYEES**

Introduction of New Employees: Reagan Bellamy, Executive Director of HR

BACKGROUND:

Reagan Bellamy will introduce new employees.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM **#5 (information)**

CATEGORY: **SPECIAL REPORTS**

Freddie Hamm, ASWVC Wenatchee President

BACKGROUND:

As we reach past the half way point within this academic year, I am reminded again and again the people who are accountable, service others, and committed to growth. The eight remaining senator members are a prime explain of exactly that. As their president, I am incredibly honored to be learning and growing from each and every one of them. We have been looking at the bigger picture and doing our best to find ways to support our student body. We have worked out our hectic schedules and are committed to being selfless in our service. We are all excited to see what this New Year has in store for ourselves and our student body!

General Items:

- We are in the process of deciding our weekly meeting times for the winter quarter.
- We have bi-weekly Interclub Council meetings on the first and third Tuesday of every month at 1-2 p.m.
- Senate has been meeting with their pre-tenure committees, and other committees are holding informal meetings.
- We attended Student Programs' monthly leadership series. November's topic was diversity and inclusion, and was presented by Erin Tofte. We learned about vocabulary and had a lengthy discussion on race.
- Senate members have been attending athletic games to show support for our student athletes.
- We are actively working with WACTCSA and this year's legislative agenda. We plan to focus on two of the items: open educational resources and support for undocumented students.
- We have provided campus tours (with bi-lingual option in Spanish) for new and prospective students, and college interview candidates.

Events accomplished in February below:

Olympic Guest Speaker

- Scheduled for February 8th located in SRC
- Event starts at 7
- This event was amazing. We had over 130 people support this event. Amy spoke about the choices it took to get to the Olympics and shared her personal story about adversities. Crowd raved about the Ring-A-Bell's taco bar catering as well!

Do You Know Your Privilege?

- Scheduled for February 22nd
- Located in Wells Theatre
- Event is from 11-1 p.m.
- This was a very civil and well participated event. Both the college and outside community members respected one another, which created an environment of discomfort and growth! We had a total of 100 people attend as well!

Freedom Riders Exhibit

- Located in Van Tassel
- Celebrating Black History Month
- Senate wanted to provide a tangible exhibit and opportunity to learn about one of our biggest nation's milestone in history.

Passive Events: small activities that are more student body led

- Guessing Jars

S.A.A.C-Student Athletic Activities Council

The upcoming events planned for the month of March are listed below:

WVC Leads

- Resume and cover letters training & schedule for March 2nd
- Located in Van Tassel
- Training from 3-5 p.m.

Destress Fest

- Relaxing activities and opportunity to release stress before finals
- Schedule for March 13th
- Located in SRC
- Event is from 10-2 p.m.

Guessing Jar

- Self-explanatory! ☺

BOARD MEETING: **March 21, 2018**

AGENDA ITEM **#6 (information)**

CATEGORY: **SPECIAL REPORTS**

David Ratautas, ASWVC Omak President

BACKGROUND:

Current cabinet: President: David Ratautas, Director of Operations: Tiffani Taylor, Vice President: Laura Brown, Director of Student Activities: Becky Biernacki, Director of Public Relations: Jenny Demos, Director of Legislative and Student Affairs: Ryan Allgood, Assistant to the Director of Legislative and Student Affairs: Belinda Brown-Raub, Assistant to the Director of Public Relations: Lily Bernhardt, Advisor: Livia Millard.

February:

- February 9th –Supaman came to the Omak Performance Arts Center and it was great. Supaman is an award winning Native American rapper and dancer with a powerful message. Student Cabinet bought 45 Supaman tickets for our students to attend.
- February 14th – Green Campus Committee’s Love is Sustainable Valentine’s Day event was incredibly successful. We had constant student involvement throughout the entirety of the event, and even for a while after. We appreciate Ryan Poortinga and the representatives from the women’s support center for being present and having information tables set up; they significantly contributed to our success. The bath bomb and card making activities were also a success.
- February 22nd – This date marks the initiation of the 15th annual film festival cosponsored by ASWVCO Student Cabinet and Omak Theatre. The movie list includes Three Billboards Outside Ebbing, MO, Lady Bird, Phantom Thread, The Post, Darkest Hour, I, Tonya, and The Shape of Water. Students have unlimited entry to all of these movies provided that they have the current quarterly sticker on their student ID. The Film Festival will last until March 15, and so far, it has been great. Students are frequently taking advantage of unlimited passes to this selection of movies, and coming down to get their student ID’s as those are required.
- February 23rd Science Club did a Bugs and Bones event with East Omak Elementary 3rd and 4th grade students. They did experiments around anatomy, brain dissection, elephant toothpaste and many other experiments. The feedback was very positive and the students loved it!

March:

- One of our officers, Judy Valentine, has resigned from her position as secretary in the Student Cabinet. We are working to quickly filling her position for the coming spring quarter.
- March 3rd- Red Road Association made hand drums and are learning drum songs. They plan to perform at both Stand Against Racism events at the Omak and Wenatchee campuses.

- March 14th – There is a student led walkout in support of more legislative action for gun control, and in honor of the most recent Florida shooting. This is not an ASWVCO Cabinet sponsored event although students can participate.
- Food Bank Committee: The Student Pantry is now operational. We are now working on getting the word out to all students. The student pantry is already in use; several students have been using it over the past couple weeks which is very exciting. The Student Pantry has been successful so far, and will only get more popular as time goes on. The Food Bank Committee meets regularly to discuss matters regarding the Student Pantry.
- Green Campus Committee: Has regular weekly meetings to discuss various campus events pertaining to sustainability and ways to make the campus more sustainable. There are plans to work with the science club next quarter on the greenhouse, and possibly host a plant sale. The Green Campus Committee is planning for an Earth Week in spring quarter, which will be a week filled with various events and activities relating to sustainability. The kickoff event will be April 11 with Keith Scott, blues artist. The event, Blues in the Garden and Keith will perform in the Native Garden. This is a beginning of the quarter event to welcome students back and healthy refreshments will be served. We are firming up more events centered on sustainability such as campus recycling.
- Stand Against Racism: Omak and Wenatchee campuses are having meetings for the April 25th (Omak campus) and April 26th (Wenatchee campus) Stand Against Racism event. We are excited to have this annual event and a full day schedule is being firming up. We will share the confirmed schedule with you next month.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM: **#7 (information)**

CATEGORY: **SPECIAL REPORTS**

Patrick Tracy, AHE President

BACKGROUND:

As with all reports this year, our main focus at this time is preparation for contract negotiations. The faculty negotiators are working not only with faculty, but with administration as well to ensure a smooth and productive negotiation process.

As I am sure you are aware, the Equal Bargaining Rights Bill passed in the Legislature and is now awaiting Governor Inslee's signature. Hopefully we will be able to use this as a way to help move faculty ahead with compensation. Ten years is a long stretch with no increases from the Legislature, especially since all other state-funded educators can rely on regular increases. Another big legislative victory is maintaining Running Start reimbursement to CTCs. Thank you to Jim Richardson for rallying the troops on short notice to reach out to legislators on this issue.

Finally, the population of several hiring committees is underway. We are sad to see our long-time co-workers leave, but excited about the new faculty and what they can bring to WVC.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM: **#8 (information)**

CATEGORY: **STAFF REPORTS**

Brett Riley, Vice President of Administrative Services

BACKGROUND:

Administrative Services

- The Project Request Reports (PRRs) have been scored and submitted system wide. We will be notified of the status of our Batjer replacement/Center for Technical Education and Innovation project on March 12 in time for discussion at board meeting.
- The parking assessment and revision project is ongoing. We expect to present a plan to the Board by the end of spring quarter.
- The Washington State Legislature has approved a supplemental budget for FY2019. At the time of this report the governor has not signed off on the budget. However, we are confident in moving forward with our revenue forecast that will serve as the foundation of our FY19 operating budget.

Auxiliary Services

- Bookstore staff members are working to secure spring book adoptions and set one-on-one meetings with faculty to educate them on Barnes & Noble resources and options available to them for low cost course material as well as best practices that allow students to maximize refunds during textbook buyback.

Budget & Internal Auditing

- Spring quarter enrollment is coming in stronger than the previous two quarters. The College is monitoring final spring enrollment to determine the need for additional cuts to the FY18 operating budget.

Fiscal Services

- WVC has initiated the 2015-2016 financial statement audit. The State Auditor's Office (SAO) has been on campus for two weeks and has scheduled an entrance conference for Monday, March 12. We expect the auditor's office to have staff on campus for the next five weeks.

Facilities

- The College will present the final mockup of the Fifth Street monument sign at the work session. Design documents are under development.
- The design documents for the Smith Gym locker room project have been submitted to the City of Wenatchee for approval. We are still waiting for city approval at the time of this report.

Safety and Security

- Our Safety Manager has been working the City of Omak to secure a MOU outlining mutual support in the event of an emergency. We expect an agreement to be signed at their next council meeting. Safety and facilities staff have also upgraded Omak campus fire safety signage and inspected fire extinguishers.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM **#9 (information)**

CATEGORY: **STAFF REPORTS**

Carli Schiffner, Vice President of Instruction and WVC-Omak

BACKGROUND:

Higher Education Partnerships:

Over the past month, Instruction staff and faculty have met with representatives from **Central Washington University**. CWU's Assistant Provost, Director of Regional Centers, and academic deans presented to WVC staff about the new direction the university is heading as it pertains to its regional centers. A search is underway for a joint director of CWU Wenatchee and CWU Moses Lake. Interest was expressed in connecting over the Outdoor Recreation program.

Collaboration continues with **Eastern Washington University** over their alternative route to teacher credentialing. Through a federal grant, EWU has partnered with WVC and Big Bend Community College to help address the teacher shortage in North Central Washington. Recruitment for the program has been handled mainly by the North Central ESD and students will begin in the CWU later this summer. At the beginning of April, EWU and WVC will co-present at the National Alliance of Concurrent Enrollment Conference on this partnership.

For the past two years, faculty members and staff from WVC Omak have been working on developing an American Indian Studies program. Curriculum and transfer alignment have been discussed with the **University of Washington's** faculty and staff in their American Indian Studies Program. A third meeting with the UW will take place in early April in hopes of formalizing an articulation agreement proposal.

Vice President for Student Services and Vice President of Instruction participated in a conference sponsored by **Washington State University** to encourage women leadership in STEM fields. WVC has been invited to be a partner in a grant being pursued by WSU to strengthen the pipeline of women in leadership positions in STEM.

Logistics and Related Instruction Updates:

Searches are underway for hiring the following positions:

- Agriculture, replacement for Bob Gillespie
- American Indian Studies, Omak
- Business, replacement for Nelson Martin
- Mathematics, replacement for Mike Lavinder
- Nursing Faculty members, Omak Campus & Wenatchee Campus, replacements.

Program Review Implementation: The program review process has been stalled by lack of data dashboards to accompany the materials needed by each program in order to conduct their respective reviews. This is a key component of overall program assessment for the college, and will likely result in a recommendation from NWCCU. The Instruction Division approved the process and cycle of review Spring Quarter 2017.

Annual Registration: A joint effort between Instruction and Student Services is underway to introduce annual registration to WVC. This would allow students to plan their class schedule for an entire academic year. Grays Harbor Colleges ran a pilot of this program last year and found it led to higher retention rates.

Instruction Division for Wenatchee Valley College Board of Trustees Report March 2018

	Division	Division	Division	Division	VPI/Omak
<i>Instructional Goals</i>	Allied Health	LAS/BS	IT & Library	Workforce Ed	Omak
Sustainability: Create a learning environment that embeds sustainable practices and philosophies. [This is to include reduction of consumables, as well as a curricular focus.]	Working on sustainability issues with printing and paper supplies.	New, shorter evaluation form implemented for adjunct and tenure-track observations. Two-page document, emailed in advance to instructors, reduces printing and duplicate paperwork during 24 scheduled observations winter 2018.	Rolled out use of MS Teams to several groups, including core theme councils to support collaboration. Supported annual schedule development process. Accessible IT committee met with state board accessible IT officer. Participated in Wells Hall kickoff meeting.	Continue to offer an online Viticulture Sustainability Certificate (15 credits), which includes courses: Organic Agricultural Production, Organic Plant Nutrition and Sustainable Agriculture and Food Systems.	Bugs & Bones Science Fair. Invited two East Omak Middle School classes (37 students) to WVC-Omak Science Lab on Friday 2/23/18. Students participated in experiments and demonstrations hosted by WVCO science students. Sponsored by WVCO science club and WVCO science department. 17 of our WVCO students participated. Very successful Bugs & Bones fair.
Increased Retention and Completion: Increase Quarter to Quarter & Fall to Fall Retention Rates; Increase Program Completion Rates. A component to this goal is to focus on improving transitions for all students. [Basic Skills to Developmental Education to college level work; and transfer or job placement.]	No new updates	Developmental English department has proposed a retreat to align curriculum on Omak and Wenatchee campuses, to better serve students in transition to college level English. SBCTC/UT Austin Math Pathways event in April will focus on advising students in math pathways. Faculty and educational planners will be invited to attend in Tacoma or Spokane.	No new update	The College with Workforce Education faculty and staff will host the 3rd annual Pizza, Pop and Power Tools event held on campus. WVC will host approximately 300 eighth grade boys for Guys and Guts beginning this year. Both events will take place on the WVC campus on May 8 th , 2018.	Completed a comprehensive annual schedule for AY 2018-19 with a slate of classes to be offered in Nespelem. VPI to convene a statewide taskforce looking at pre-college issues.
Program Growth & Development: Review and analyze all programs offered; program development planning and implementation[including	Working on Pharmacy Tech. program Evaluating EMT in Omak for Winter 2019	Outdoor Recreation program will archive a handful of outdated courses and institute courses in the catalog to better align with other colleges and support	Delivered another round of Title III Course Development training. Total faculty trained so far:29.	Two new BAS program proposals are currently being written: BAS-Teaching and Data Analytics. The Continuing Education Department is in the process for offering an international TESOL	HVAC Omak program to wrap up this summer; 15 students slated to complete. The Transitional Studies department is currently collaborating with Colville Tribes in Nespelem to offer

Instruction Division for Wenatchee Valley College Board of Trustees Report March 2018

<p>additional BAS development]; assessment cycles of our programs and assessment of student learning outcomes</p>		<p>students in the Outdoor Rec AAST.</p> <p>MESA Grant implementation is on schedule: center remodeling is complete; web page is ready; marketing materials under final review; statewide trainings complete; interaction with WA MESA positive and helpful</p>		<p>program and negotiating expanding efforts to the Colville Tribes.</p>	<p>the HS21+ program there. WVC is expanding college offerings in Nespelem to serve this rural area.</p>
<p>Strategic Enrollment: Offering a comprehensive annual schedule that promotes student access and success.</p>	<p>Participated in campus wide efforts</p>	<p>Spring 2018 enrollments appear strong with continuing students. Courses will be watched closely for low enrollment.</p> <p>Annual schedule feedback was positive from faculty members in 2018. Division chairs have requested earlier planning meetings next year.</p>	<p>No new update</p>	<p>The Instruction Office collaborated with the entire WVC campus and completed the Annual Schedule for both 2017-18 and 2018-19.</p>	<p>Comprehensive, collaborative annual schedule building.</p> <p>Annual schedule is published and ready for Annual Registration.</p>
<p>Advising: Engage the college community in the conversation around guided pathways and implementation.</p>	<p>No updates on Guided Pathways efforts</p>	<p>Arts and Sciences faculty are represented on GPSC.</p>	<p>No new update</p>	<p>The Instruction Office is also soliciting input from the Worker Retraining Advisory Committee. Several Workforce faculty members recently contributed ideas toward the launch of Guided Pathways.</p>	<p>The Guided Pathways Steering Committee is working to establish a strong timeline and marketing effort for spring and summer quarters, so faculty members will be ready for spring Advising Day on May 8th.</p> <p>Training opportunities for faculty and staff are offered by SBCTC in spring and summer quarters.</p>
<p>Increased Communication: Continue to communicate regularly about Instruction Division goals, progress, and challenges with external and internal</p>	<p>Communication with shared governance completed through, IC, CC, Deans, Director and Department meetings.</p>	<p>Monthly Dean’s Email to Arts & Sciences division chairs consistent and informative. Division Chairs meetings focused on feedback to Dean.</p>	<p>Delivered first LLT newsletter.</p>	<p>The Workforce Dean holds monthly meetings with all Workforce Program Coordinators.</p>	<p>Working to integrate the new strategic plan with the Instruction Division’s goals.</p> <p>Continued communication from VPI on Instruction related issues / happenings.</p>

Instruction Division for Wenatchee Valley College Board of Trustees Report March 2018

constituents.					
Strengthening a Healthy Work Environment: Working to improve overall job satisfaction; work/life balance; time to be mindful; and increased personal connections.	Proposed efforts to impact campus morale, encouraging healthy work/life balances.	Dean Keller joined the Knights Fitness Challenge! Dean Keller invited A&S Division Chairs to attend Wenatchee Valley Chamber Dinner on March 14 th via her sponsored table	No update.	The Workforce Dean continues to make personal and professional connections with all campus areas on both the Wenatchee and Omak campuses.	VPI reviewing positions and encouraging professional development plans for all deans, directors, etc.
2018-19 Hiring & Staffing Plan: Develop a collaborative plan for hiring staff/faculty based on need and budget.	Hiring for Rad. Tech Program Director and Nursing Faculty on both campuses.	Working with HR regarding notification of adjuncts and benefits. Hiring faculty replacements in: American Indian Studies, and Mathematics.	Hired ITS3, ITS2 and Helpdesk Coordinator.	Current open Workforce positions include full-time teaching positions in Business/Accounting and Agriculture and the Director of Transitional Studies.	Hiring an American Indian Studies instructor to be located on the Omak Campus.
Budget: Increased attention and understanding to all budgets within Instruction (inclusive of grant budgets and Foundation dollars). In addition, create confidence in the budget process with all parties.	Ongoing educational efforts to understand budget process.	Working with Math and English divisions to schedule carefully. Applications for two NSF- S-STEM grants with WVCO and WVC campuses will increase budget for students in STEM pathways who intend to transfer, including faculty and staff support. Up to \$900K over five years (if awarded through UW and CWU, respectively)	No new update	Workforce Program Coordinators recently submitted budget and personnel requests as part of their Area Plans. The Workforce Dean developed an Executive Summary report based on these Area Plans. The Workforce Dean regularly discusses budget processes and issues at monthly Program Coordinator meetings	Trying to focus the budget challenges and get next year's budgets related to Instruction and Omak finalized. Challenges still exist for making sense of all budgets related to Instruction—uncovering past mistakes and decisions made without Instruction Division personnel involved.

BOARD MEETING: **March 21, 2018**

AGENDA ITEM **#10 (information)**

CATEGORY: **STAFF REPORTS**

Chio Flores, Vice President of Student Services

BACKGROUND:

ATHLETICS

- Women's soccer, basketball and volleyball, and men's soccer volunteered at BNCW Home Show February 9-11 at Town Toyota Center.
- Both Women's and Men's basketball posted winning records; the Women finished 6th and the Men 5th in the Eastern Region.
- Freshman Ashlynn Burgess was named NWAC Women's Basketball Player of the Week.
- Baseball season opened on February 24 & 25 against Clark College. They played at Eastmont High School baseball field, as Paul Thomas Stadium had not sufficiently thawed to be safe to play on.
- WVC softball season opened at a pre-season tournament in the Tri-Cities.

CAMP

- The grant rewrite process for next year has begun. Timeline is being developed and key partners contacted to participate in meetings.
- CAMP, MESA and TRiO are collaborating to establish processes for student recruitment and retention within their programs.
- Hosted Quarterly Advisory Board on February 16th.
- Nearly 30 students attended our Knight @ the Wild hockey event February 16th. Allstate Insurance donated the tickets.
- 58 students are registered for spring quarter. Issues with class options and filling up too quickly were encountered.
- Hosted 25 students from Mattawa on February 28th; the contact person is a former WVC CAMP scholar.
- Upcoming Events: Hosting group of 30 from King's College in Texas on March 7th. The group chose to visit Wenatchee because WVC was named in the top 25 community colleges to attend. Cesar Chavez Blood Drive - March 9th; UW-Transfer Visit - March 29th.

COUNSELING

- Knights Kupboard received two amazing donations: Domino's in Wenatchee/East Wenatchee - 125 pizza certificates to the Knights Kupboard each quarter. This donation totals \$1,250 each quarter. Thank you to Jeremy Hauck and Ashley Olson, who were instrumental in establishing this relationship. A generous donation of \$455 from Washington Education Association (AHE) was also received. Funds enabled Ryan and Bertha to obtain a large amount of food and hygiene items. Special thanks to Sharon Wiest and Patrick Tracy for making this happen.
- 2nd Annual Knights Kupboard Food Drive was successful. The giving and genuine support received was overwhelming. Instruction and Workforce Departments were the winners, raising 1,266 items. Over 2,500 total items were donated.
- Ryan Poortinga presented "Growth Mindset" at CAMP monthly seminar. Students were very engaged and enjoyed the presentation.

TRiO/SSS

- Currently have 101 participants; 2 pending intake appointments in Omak, which will bring the Omak cohort to the desired 25. Waitlist for Fall 2018 has already started for Omak. 37 spots available in Wenatchee; 3 pending intake appointments are scheduled.
- Stella Columbia will be traveling two more times this quarter to Nespelem, weather permitting.
- Students at both campuses are taking advantage of tutoring services.
- Past/upcoming events: WVC hosted WA State TRiO Civic Leadership Conference - March 2nd (close to 200 students from programs statewide attended); Omak students visiting CWU - March 9th.

DIVERSITY, EQUITY & INCLUSION

- “Know Your Privilege” event was held February 22nd; 125 attended.
- BIRT governing documents and flowchart were presented to Cabinet on Feb 27th and will be added to WVC website.
- We currently have 15 courses certified to meet the Diversity Requirement.
- Johanna Hamilton, International Programs, started February 23rd. She is settling in and will focus half of her time on recruiting international students. We have 9 International students. International Day Event will be May 10th.
- Upcoming events: Hate or Heritage training - March 8th; Freedom Riders Display in Van Tassell for Black Heritage Month - through March 9th. Diversity Training: SSLT - March 5th, Cabinet - March 20th, and Board of Trustees - April 30th.

STUDENT SERVICES

- Carla Boyd participated in three SBCTC Webinars covering Accessible Documents, Accessible PPT, and Accessible PDFs. She also attended RADT student info meeting on Student Access Services. Eight new intakes for winter and spring quarters. Twenty-one consultations with faculty regarding accessibility and accommodations.
- WVC Foundation scholarship review has started. Cheryl Fritz is updating year-specific financial aid forms for 2018-19. Importing of 2018-19 records will begin approximately April 1st.
- The document imaging conversion team has been formed; will meet Hyland’s team March 9th. Hyland will send their team for the first phase of discovery April 24-25.
- Jaima Kuhlmann worked on prerequisites coded in the HP; many needed updating. Pam Kelley is updating the information.
- Ed Planning In-Service was held with Kristen Hosey for Student Services staff and others to learn more about RN to BSN degree.
- Andrew Behler participated in Title III Course Development for Accessibility training and is doing online state Accessibility course.
- Jaima conducted Adviser Update for Faculty Advisers; 15 attended. She also conducted an Adviser Workshop for new pre-tenure faculty.
- New student advising and registration session for spring started February 26th; turnout has been low, with 14 students attending to date (25 were signed up). Staff made reminder phone calls prior to sessions.
- Five students turned in applications for three \$2,500 WVC Foundation Study Abroad Scholarships for the summer program.

BOARD MEETING: **March 21, 2018**
AGENDA ITEM **#11 (information)**
CATEGORY: **STAFF REPORTS**

Jim Richardson, President

BACKGROUND:

Programs Overview

- The new programs being researched and developed include the BAS in teaching with special education, early childhood-3rd grade certification, BAS in data analytics, and a BAS in sustainable or tree fruit agriculture.

Policy Overview

- The legislature adjourned after passing a supplemental budget including a new capital budget that funds design for all the projects on the SBCTC list.
- The legislature kept the Running Start reimbursement the same as it has been, which is positive for CTCs.
- Several policy bills that passed will affect CTCs including a collective bargaining bill, a bill making most part-time workers eligible for state benefits, and several others.

Facilities Overview

- The PPL for an industrial technology replacement building was graded by the SBCTC process and landed 8th (of 25) on the new capital list for the SBCTC. That list will go to the legislature during the next session. It is possible that if the legislature funds design money for this project during that session that WVC will be designing this project at the same time it is constructing the Wells Hall replacement. There will be a long list of construction projects in the queue starting the next biennium, however, so construction funds could be delayed.

Finance Overview

- Wenatchee Valley College's enrollment tentatively looks stronger for spring quarter, which would help the state funding in the budget this year.
- Since the legislature passed the budget with no change to Running Start funding for colleges, WVC will receive nearly \$3 million in new reimbursement funds for the school districts over the next four years. This money will help rebuild the college's reserves.

Other

- I continued to work with system presidents and chancellors in my role as past (past!) president of WACTC.
- I continue to meet with David Davin, the executive director of the WVC Foundation and the Foundation Executive Committee and full board. The Foundation began working on their strategic plan this month with a meeting including many community representatives. The Foundation Gala is scheduled for Saturday, May 19 at the convention center.
- David Davin and I met with the WVC-Omak Foundation and listened to their plans for a fundraiser in cooperation with the Omak Rotary Club. It is scheduled for Wednesday evening, May 16 at the Rock Wall Winery in Omak.
- Met with the Core Theme Council co-facilitators to discuss the progress of the councils and the operations of the new governance model as we look toward any changes needed during contract negotiations beginning this winter. We discussed the Strategic Plan and how the Councils will work on areas of the plan that fit within their core theme and how they will prioritize budget requests for the next fiscal year.
- Attended WACTC meetings at the State Board offices where the presidents discussed:
 - Legislative issues that are affecting colleges during the supplemental session and legislative advocacy that needs to happen,
 - The work of the Strategic Enrollment Task Force and how Guided Pathways fits into increasing enrollment,
 - What the capital budget means to colleges and the future of capital projects, and
 - CTC Link progress, delays and move forward plans.

- Continue to meet monthly with WVC Budget Analyst/Internal Controls Accountant, Joanne Tepley about her training of WVC budget managers and her views on our budget process. We also discussed her work of going through all employee contracts and benefit packages that come with those contracts.
- Met several times with Stacy Luckensmeyer about economic development issues and Our Valley, Our Future progress. We met with Port of Douglas County representatives about WVC's involvement in economic development with program support for prospective employers,
- Met with Chelan County PUD about the possibility of locating their planned Hydropower Generation Research Center at the college,
- Cabinet has continued to meet with different departments on campus before cabinet meetings to talk about people's concerns, accomplishments, and hopes for WVC. We will continue the visitations regularly before cabinet meetings, including going to Omak to meet there.
- Phyllis, a student (Galilea) and I met with our senators and representatives in Olympia to discuss concerns about legislation and budgets.
- Attended an ASWVC-sponsored event on campus relating to 'invisible privilege.'
- Held an all-district meeting to discuss safety issues (after the shootings in Florida) and other college issues including budget, tenure review, legislative issues, and others.
- Attended the Wells Hall Replacement "kick-off meeting" with the architects and staff and faculty who were involved in the predesign.
- Attended a visiting writer's presentation sponsored by the foundation and English department at the MAC.
- Met with agriculture and natural resources faculty about the future of the natural resources program.
- Met with the president of the Museum Board about the Wells House.
- Met with several candidates for the state legislature and the federal House of Representatives about WVC concerns and other issues on higher education.

BOARD MEETING: **March 21, 2018**
AGENDA ITEM: **#12 (Action)**

CATEGORY: **ACTION**

Tenure Review: Jim Richardson

BACKGROUND:

According to the AHE contract, the tenure review committees have been established and have evaluated the non-tenured faculty members' instructional and professional effectiveness.

The first year probationary faculty members are Jeff Dykes, science; Sam Johnson, humanities; Kerin Keyes, math; Andrea Morrell, medical assistant; Cameron Painter, transitional studies; and Ben Van Dyke, math.

The second year probationary faculty members are Kelly Anderson, transitional studies; Rene Baca, Spanish; Janna Goodyear, developmental education; Rebecca Hargrove, transfer English; Micky Jennings, machining; Ariaahna Jones, outdoor recreation; William Kraske, math; Katie Lantau, medical laboratory technology; and Jaime Ramirez, Chicano studies.

The following faculty have successfully completed eight quarters of full-time, tenure-track employment at Wenatchee Valley College. They include Awanthi Hewage, chemistry; Ryan Poortinga, counseling; Heather Ryan, English; and Susan Yale, nursing. Faculty tenure status is recommended at the completion of the ninth quarter.

RECOMMENDATION:

That Jeff Dykes, Sam Johnson, Kerin Keyes, Andrea Morrell, Cameron Painter and Ben Van Dyke be granted second-year probationary status after the successful completion of three quarters. That Kelly Anderson, Rene Baca, Janna Goodyear, Rebecca Hargrove, Micky Jennings, Ariaahna Jones, William Kraske, Katie Lantau, and Jaime Ramirez be granted third-year probationary status after the successful completion of six quarters. That Awanthi Hewage, Ryan Poortinga, Heather Ryan, and Susan Yale be granted tenure status after the successful completion of nine quarters.

BOARD MEETING: March 21, 2018
AGENDA ITEM: #13 (Action)

CATEGORY: ACTION

Memorandum of Understanding with Colville Tribes

BACKGROUND:

A Memorandum of Understanding which will provide educational services in cooperation with the Colville Tribes in Nespelem will be distributed and reviewed at the board work session.

RECOMMENDATION

That the board of trustees approve the Memorandum of Understanding with the Colville Tribes.