

AGENDA
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
WENATCHEE, WASHINGTON
May 17, 2017

10:00 a.m. – Board Work Session	Room 5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting	Room 2310, Wenatchi Hall

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CALL TO ORDER.....

APPROVAL OF MINUTES

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INTRODUCTION OF NEW EMPLOYEES

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16. Carli Schiffner, Vice President of Instruction and WVC-Omak 61
17. Chio Flores, Vice President of Student Services 65
18. Jim Richardson, President 67

ACTION

19. 2017-2018 ASWVC Operating Budget: Chio Flores 68
20. Mission Fulfillment: Jim Richardson/Ty Jones 84

PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM : **#1 (action)**

CATEGORY: **APPROVAL OF MINUTES**

Board Minutes of April 18, 2017, Board Retreat and April 19, 2017, Board Meeting

BACKGROUND:

Attached are the minutes from the April 18, 2017, board retreat and April 19, 2017, board meeting for your approval.

RECOMMENDATION:

That the minutes from the April 18, 2017, board retreat and April 19, 2017, board meeting be approved.

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
April 18, 2017

10:00 a.m. – Board Retreat Campbell’s Resort, Chelan WA

Trustees present

Phil Rasmussen, Chair
Tamra Jackson
Phyllis Gleasman
Martha Flores

Also in attendance were President Jim Richardson, WVC administrators and Janet Franz, recorder.

Agenda items included strategic planning and budget.

Secretary

Chair

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
April 19, 2017

11:00 a.m. – Board of Trustees Work Session	Room 402, Omak Campus
3:00 p.m. – Board of Trustees Meeting.....	Room 2310, Wenatchi Hall

Trustees present

Phil Rasmussen, Chair
June Darling, Vice Chair
Phyllis Gleasman
Tamra Jackson
Martha Flores

The board work session was opened by Chair Phil Rasmussen at 11:00 a.m. Major agenda items included a core theme indicator report and a report on College and a Career Readiness Certificate and Training Partnership. Executive session was held to discuss personnel issues.

The regular board meeting was opened by Chair Phil Rasmussen at 3:00 p.m. Also in attendance were faculty, students, classified staff, administrators and visitors.

APPROVAL OF MINUTES

2. March 15, 2017, Board Meeting Minutes

MOTION NO. 2231

Tamra Jackson moved that the minutes of March 15, 2017, board of trustees meeting be approved. The motion was seconded by Phyllis Gleasman and carried unanimously.

CELEBRATING SUCCESS

3. Falon Lammers – All Washington Academic Team Member

Falon Lammers, a Wenatchee Valley College at Omak nursing student, was recognized at the All-Washington Academic Team ceremony in Olympia on March 23, 2017. Each academic team member received a \$250 scholarship and they were recognized by President Jim Richardson and Governor Jay Inslee.

4. Monique Bourgeau – ACT Transforming Lives Award Winner

WVC at Omak student Monique Bourgeau is one of five winners of the Washington State Association of College Trustees (ACT) Transforming Lives Award. The ACT award recognizes current or former students whose lives have been transformed by attending a Washington State community or technical college. Monique was recognized at an awards dinner in Olympia on January 23, 2017, where she also received a \$500 cash award from ACT.

5. Omak Biology 211 Students – Contribution to Science

Between 2014 and 2016, WVC at Omak biology 211 students submitted 22 DNA barcode sequences to GenBank, a government data base for DNA sequences. Students are credited with publication in the database. In addition, Shalynn McCune is working on an independent research project that involves determining the DNA barcode sequence for a black bear cub.

CELEBRATING SUCCESS (continued)**6. ASWVC Omak Student Senate – Letter of Appreciation from Omak Chief of Police**

A letter from Omak Chief of Police Jeff Koplin thanking WVC students from Omak and Wenatchee for their service to the community was read into the minutes. He added that it is rewarding to see WVC students become community members; involved in community projects.

INTRODUCTION OF NEW EMPLOYEES**7. Introduction of New Employees: Carli Schiffner, VP of Instruction and WVC-Omak**

Carli Schiffner introduced Teresa Cutchie, Omak nursing faculty, and Jamie Yelland, Omak science lab technician. Jamie is leaving this spring to attend graduate school.

SPECIAL REPORTS**8. Tatem Resutek, ASWVC Wenatchee Vice President**

A written report from Tatem Resutek was included in the board information packet.

9. Jose Alvarez, ASWVC Omak President

Jose Alvarez highlighted his written report and added that the senate will begin making plans for senate position selection after the board takes action on the Omak amended ASWVC By-Laws. A letter from Omak students advocating for the accounting program at Omak was also read into the minutes. The students thanked the trustees and administration for their support; making it possible for students in rural areas to invest in their future.

10. Sharon Wiest, AHE President

A written report from Sharon Wiest was included in the board information packet.

11. Omak Foundation Report

Omak Foundation member Arnie Marchand read a report from the Omak Foundation president Kay Sibley. She stated that the foundation has been gathering information, organizing fund raisers and seeking new members. Funding requests and allocations were highlighted.

STAFF REPORTS**12. Brett Riley, Vice President of Administrative Services**

Brett Riley did not add to his written report.

13. Carli Schiffner, Vice President of Instruction

Carli Schiffner indicated that an update on the progress of potential four-year degrees offered at WVC is included in her written report. She added that a faculty member has been hired to lead the Wildland Fire Education and Prevention Program on the Omak campus.

14. Chio Flores, Vice President of Student Services

Chio reported that the Omak TRiO program under the direction of Stella Columbia has reached the goal of 25 students.

15. Enrollment Report: Jim Richardson, President

Jim Richardson reported that overall, WVC ended winter quarter with 2,297.87 FTEs which is up by 9.13 FTEs or .4% from this time last year. Wenatchee campus was up .5% and Omak campus was down 1.7% from last year. Five days into spring quarter, overall WVC had 2,166.25 FTEs which is down 3.7% from this time last year. Wenatchee campus is down 1.7% percent and Omak campus is up 11.5% percent.

STAFF REPORTS (continued)**16. Jim Richardson, President**

President Richardson provided a legislative report. He stated that the community college system is funded at levels lower than in 2007 before the great recession.

ACTION**17. 2017-2018 and 2018-2019 Academic Calendars**

The academic calendar committee has developed the proposed calendars for 2017-2018 and 2018-2019. The proposed calendars have been approved by cabinet.

MOTION NO. 2232

Tamra Jackson moved that the board approve the proposed academic calendars for 2017-2018 and 2018-2019. The motion was seconded by Martha Flores and carried unanimously.

(2017-2018 and 2018-2019 Academic Calendars attached as Exhibit A)

18. 2017-2018 Student Fee Schedule: Brett Riley

The proposed 2017-2018 student fee schedule was reviewed by the trustees at their March work session. Proposed changes are effective fall quarter 2017 except testing fees which are effective July 1, 2017.

MOTION NO. 2233

June Darling moved that the board approve the 2017-2018 schedule for local fees as presented. The motion was seconded by Tamra Jackson and carried unanimously.

(2017-2018 Local Fees and Sales Schedule attached as Exhibit B)

19. ASWVC Omak By-Law Revisions: Chio Flores

The proposed revisions to the ASWVC Omak By-Laws were presented and reviewed by the board during their work session. A major revision is the change from an election process to selection by interviews for the ASWVC Omak cabinet members.

MOTION NO. 2234

Phyllis Gleasman moved that the board approve the proposed ASWVC Omak By-Law revisions. The motion was seconded by Martha Flores and carried unanimously.

(Revised ASWVC Omak By-Laws attached as Exhibit C)

PUBLIC COMMENT

Monique Bourgeau reported on the human trafficking event that was hosted the by Red Road Club and complimented the club on their accomplishments and hard work.

3:40 p.m. Meeting adjourned

Secretary

Chair

2017-2018
Wenatchee Valley College - Academic Calendar - DRAFT #7

Fall 2017

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	<u>6</u>	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	<u>8</u>	9
10	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Grades due Dec 18 by 3:00

Holiday Party - Dec 11

Winter 2018

January

S	M	T	W	T	F	S
	1	<u>2</u>	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	<u>8</u>	<u>9</u>	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	<u>19</u>	<u>20</u>	<u>21</u>	22	23	24
25	26	27	28	29	30	31

Grades due March 26 by 3:00

Spring 2018

April

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	<u>8</u>	9
10	11	12	<u>13</u>	<u>14</u>	<u>15</u>	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Wenatchee graduation June 15

Omak graduation June 16

Grades due June 18 by 3:00

End of Year Party - June 12

Summer 2018

June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Grades due August 20 by 3:00

	Fall	Winter	Spring	Total
— Teaching Days	50	50	50	150
○ Final Exams	3	3	3	9
□ Prep or Advising Day	2	2	1	5
□ President's Day	1			1
□ Deans Day	3	0	0	3
△ Flexible Professional Days*	2	0	1	3
TOTAL DAYS	61	55	55	171
✕ Holidays				

*Refer to current AHE collective bargaining agreement

target: 171

Approved:

2018-2019 Wenatchee Valley College - Academic Calendar - DRAFT #7

Fall 2018

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Grades due Dec 17 by 3:00
Holiday Party-Dec 6

Winter 2019

January

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Grades due March 25 by 3:00

Spring 2019

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Wenatchee graduation June 14

Omak graduation June 15

Grades due June 17 by 3:00

End of Year Party - June 11

Summer 2019

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Grades due August 19 by 3:00

	Fall	Winter	Spring	Total
— Teaching Days	50	50	50	150
○ Final Exams	3	3	3	9
□ Prep or Advising Day	3	1	1	5
— President's Day	1			1
□ Deans Day	3	0	0	3
△ Flexible Professional Days*	2	0	1	3
TOTAL DAYS	62	54	55	171
× Holidays				

*Refer to current AHE collective bargaining agreement

target: 171

LOCAL FEES AND SALES FOR 2017-18
APPROVED PROPOSED

The Board of Trustees of each community college district is authorized to establish incidental fees and to receive revenues from the sale of items that are by-products of an educational program (RCW 28B-15-140 and WAC 131-28-025). The fees presented here will be implemented fall quarter unless otherwise noted. All Wenatchee Valley College proposed fees comply with legislative directives.

I. CLASSIFICATION OF FEES AND SALES

Fees may be established to cover the cost of a service or goods required of all students (or all students within a specific program). Lab and material fees are established to cover the cost of materials that are consumed or used while performing class or laboratory work, for maintaining a healthy lab or class environment, for transportation to field trips, and for the repair, replacement or use of equipment used by the students.

The following fees are approved by the Wenatchee Valley College Board of Trustees.

A. LAB, MATERIAL AND INSTRUCTIONAL FEES

1. ART

- a. CERAMICS: ~~\$40.20~~\$41.80 per class
 - 148-011-LG31-0430-LH Wenatchee
 - 148-011-2G00-0430-QK Omak
- b. PRINTMAKING: ~~\$19.90~~\$20.70 per class
 - 148-011-LG31-0430-LP Wenatchee
 - 148-011-2G00-0430-QA Omak
- c. PAINTING & DRAWING: ~~\$7.60~~\$7.90 or ~~\$15.40~~\$16.00 per class
 - 148-011-LG31-0430-LY Wenatchee
- d. FIGURE DRAWING: ~~\$81.00~~\$84.30 per class
 - 148-011-LG31-0430-LD
- e. GRAPHIC DESIGN: ~~\$49.00~~\$50.90 per class
 - 148-011-~~LG31~~LG28-0430-CU Wenatchee
- f. 2D ART: ~~\$14.00~~\$14.50-~~\$28.20~~\$29.30 per class
 - 148-011-LG31-0430-ND Wenatchee
- g. 3D ART & SCULPTURE: ~~\$14.00~~\$14.50-~~\$28.20~~\$29.30 per class
 - 148-011-LG31-0430-NJ Wenatchee
- h. DIGITAL DESIGN: \$50.90 per class
 - 148-011-LG27-0430-CS Wenatchee

2. AUTOMOTIVE TECHNOLOGY: \$100.00 per classquarter (\$48.00 waived, \$52.00 collected)

- 148-012-LJ21-0430-LA Wenatchee
- 148-012-2J21-0430-Q6 Omak

3. COMPUTER LAB: ~~\$19.90~~\$20.70 per quarter

Dedicated to the cost of supplies and maintenance of the computer labs. Attached to any class with a computer laboratory requirement.

- 148-041-1A12-0430-CL Wenatchee
- 148-041-2A12-0430-QC Omak
- ~~148-041-2A13-0430-QD Nespelem~~

4. EMERGENCY MEDICAL TRAINING: ~~\$30.00~~\$75.00 per class

- 148-012-LJ66-0430-LE Wenatchee
- 148-012-2J66-0430-QM Omak

5. MEDICAL LABORATORY TECHNOLOGY: \$75.00 per quarter

- 148-012-LJ62-0430-LT Wenatchee

6. NURSING PROGRAMS: \$75.00 per quarter
148-012-LJ61-0430-LN Wenatchee
148-012-2J61-0430-QL Omak
148-012-LJ68-0430-LB Wenatchee CNA
7. NURSING PROGRAM BSN: \$100.00 per quarter
148-012-LJ65-0430-AE Wenatchee
8. PHYSICAL EDUCATION
 - a. FITNESS CENTER: ~~\$9.50~~11.40 per class
148-011-LG25-0430-FC Wenatchee
148-011-2G20-0430-Q9 Omak \$100.00 (~~\$88.60~~90.50 waived, 9.5011.40 collected)
 - b. EQUIPMENT FEE (Tennis, Golf, Racquetball, Fencing, Body Conditioning, Yoga, Pilates):
~~\$11.00~~11.40 per class
148-011-LG20-0430-LG Wenatchee
148-011-2G00-0430-QJ Omak
 - c. RACQUETBALL COURT: ~~\$11.00~~11.40 per session
Fee for occasional use of the racquetball court; fee is per session, regardless of the number of people.
148-011-LG25-0430-FQE Wenatchee
9. RADIOLOGIC TECHNOLOGY: \$75.00 per quarter
148-012-LJ63-0430-LK Wenatchee
10. REFRIGERATION ~~\$30.00~~31.20 per classquarter
148-012-LJ28-0430-LR Refrigeration Technology
11. INDUSTRIAL TECHNOLOGY SOFTWARE FEE: ~~\$46.40~~48.20 per classquarter
148-012-LJ34-0430-CI Wenatchee (Industrial Electronics)
12. SCIENCE (Anatomy & Physiology, Biology, Chemistry, Geology, Bio Anthropology, Physics, Earth Science, Astronomy): ~~\$21.60~~26.60 (2 hour lab), 53.20 (4 hour lab) 79.80 (6 hour lab) per class
148-011-LG50-0430-LS Wenatchee (2 hour lab)
148-011-LG50-0430-SG Wenatchee (4 hour lab)
148-011-LG50-0430-SH Wenatchee (6 hour lab)
148-011-2G50-0430-QB Omak
13. WELDING: \$75.00 per class
148-012-LJ20-0430-LW Wenatchee
148-012-2G00-0430-QW Omak
14. MACHINING: ~~\$15.00~~15.60 per credit
148-012-LJ33-0430-ML Wenatchee
15. COMPUTER TECHNOLOGY & SYSTEMS: ~~\$46.40~~48.20 per quarter
148-012-LI15-0430-L5 Wenatchee
148-012-2I15-0430-Q5 Omak
- ~~15. AGRICULTURE/TREE FRUIT (Combined with Technical/Professional Labs)~~
16. HOEEP: \$150.00 per quarter
148-012-1J11-0430-BH Wenatchee
17. TECHNICAL/PROFESSIONAL SOFTWARE: ~~\$30.90~~32.10 per class for software upgrades
148-012-LI16-0430-L8 Wenatchee (BCT software fee)
148-012-2I16-0430-Q8 Omak (BCT software fee)
148-012-LJ57-0430-LO Wenatchee (Natural Resources)

18. TECHNICAL/PROFESSIONAL LABS: ~~\$27.00~~\$28.10 per class
 - 148-012-LJ26-0430-L6 Agriculture/Tree Fruit-Wenatchee
 - 148-012-2J26-0430-QS Agriculture/Tree Fruit-Omak
 - 148-012-LJ131-T20-0430-CJ Criminal Justice
 - 148-012-LJ57-0430-LU Natural Resources
19. ENGINEERING: \$100.00 per quarter for software upgrades (\$25.00 waived, \$75.00 collected)
 - 148-012-LJ34-0430-LI Wenatchee (software fee)
20. THEATER: ~~\$49.60~~\$51.60 per class (THTR 170 only)
 - 148-011-LG34-0430-OP
21. ABE/ESL MATERIALS FEE: \$10.00 per quarter
 - 148-018-1L84-0430-AC District wide
22. PRIVATE MUSIC INSTRUCTION: \$300.00 per credit
 - 148-011-LG33-0430-NP
23. BREWING CLASS FEE: ~~\$18.70~~\$19.40 per class
 - 148-011-LG31-0430-BW
24. ~~MANUFACTURING TECH: \$19.90 per quarter~~
~~148-012-LJ41-0430-L2~~

B. MISCELLANEOUS SERVICE FEES

1. ASWVC IDENTIFICATION CARD REPLACEMENT FEE: \$5.00 per request
 Wenatchee campus only.
 - 522-264-1P19-0420-19 Wenatchee
2. ABE/ESL IDENTIFICATION CARD: \$10.00 per request
 - 522-264-1P19-0430-1C Wenatchee
3. COMPREHENSIVE FEE: \$1.00 to \$10.00 per quarter
 This north campus fee is dedicated to various student areas rather than collecting individual fees; e.g., graduation, parking lot maintenance.
 - 528-252-2B93-0430-QR Omak
4. INTERNATIONAL STUDENT APPLICATION FEE: \$80.00
 - 148-061-1D24-0430-AI Wenatchee
5. SERVICE FEES
 - a. NSF CHECK PROCESSING FEE: \$40.00 per item
 - 148-082-1B00-0405-NS Wenatchee & Omak
 - b. LOST KEYS/OTHER WVC ITEMS: up to \$10.00 per item
 - 148-092-1E05-0405-MR
 - c. INVOICE FEE: \$10.00 per quarter
 - 145-182-1B80-0420-BO
6. PARKING FEES: \$2.00 to \$40.00 per quarter; \$70.00 - \$150.00 annual
 Wenatchee campus only.
 - 528-252-1B92-0402-PN Wenatchee - New Permit

528-252-1B92-0402-PP	Wenatchee - Permit Renewal
528-252-1B92-0402-PR	Wenatchee - Reserved Permit
528-252-1B92-0402-PS	Wenatchee - Parking Permit Staff
528-252-1B92-0405-PF	Wenatchee - Parking Fine

7. REGISTRATION FEE: \$5.4625 per quarter
Used to support registration and the Wenatchee campus athletic scholarship program.
148-066-1D01-0430-FY Wenatchee

8. TRANSCRIPT FEE: \$4.50 per request
148-500-1404-0430-FT District wide

9. ~~TAPE COPY/RENTAL FEE FOR TELECOURSE CLASSES: \$18.30~~

~~This fee is dedicated to the costs of copying, handling and processing course tapes required for telecourse classes.~~

~~148-053-1L00-0420-EV Wenatchee~~

10. PAYMENT PLAN CHARGE: \$25.00
148-082-1B81-0420-PC

11. PAYMENT PLAN LATE CHARGE: \$20.00
148-082-1B81-0405-PL

12. APPLICATION FEE – LIMITED ENROLLMENT PROGRAMS: \$50.00
148-043-1J60-0430-AG

~~13. MILITARY CREDIT: \$8.60 per credit for a maximum of 15 credits~~
~~148-063-1D61-0430-EM~~

134. ONLINE CLASS FEE: \$8.00 per credit
Fees cover online enrollment charges, testing, online periodical service and other associated costs.
~~This fee is in addition to the class fee for WAOL classes.~~
148-053-1L30-0430-W1

145. ALLIED HEALTH KEY/ID REPLACEMENT: \$20.00 per item
Fee covers the cost of replacing lost keys and clinical ID cards.
148-012-LJ60-0405-KR

156. ADMISSION APPLICATION FEE: \$25.00
Fee covers the initial application process. ~~Effective July 1, 2014.~~
148-066-1D01-0430-AA

167. TECH PREP: \$15.00 one-time charge
148-012-1D68-0430-EU Wenatchee

17. BAS APPLICATION FEE: \$35.00 one-time charge
Fee covers the initial application process to BAS programs.
148-012-LJ65-0430-AJ Wenatchee

C. TESTING FEES

The fees cover the cost of test materials, processing, proctors, transcribing, and activities pertaining to assessment. New fee rates effective July 1, 2017.

1. CHALLENGE: \$25.00 (testing) plus \$10.00 per credit for a maximum of 15 credits (7/10/96)
148-063-1D61-0430-ET Wenatchee (testing)
148-063-2D61-0430-QT Omak (testing)
145-111-1U20-0430-EX Wenatchee & Omak (per credit fee)

~~2. CLEP: \$10.00 per credit for a maximum of 15 credits (7/10/96)~~
~~148-063-1D61-0430-ER Wenatchee~~

3. COMPASSACCUPLACER: \$24.00; retest: \$24.00 (\$8.00 per section)

148-063-1D61-0430-EB	Wenatchee
148-063-2D61-0430-QH	Omak
4. RADIOLOGIC TECHNOLOGY TEST: \$52.00

148-012-LJ63-0430-EK	Wenatchee
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5. PROCTOR FEE: \$25.00 for any test administered independently for individuals who are not students at Wenatchee Valley College.

148-063-1D69-0420-EP	Wenatchee
148-063-2D69-0420-EQ	Omak

D. PASS THROUGH FEES - EXTERNAL PROGRAMS AND INSURANCE

Fees that are collected as an amount to be remitted to an outside agency, e.g., insurance, field trips, ski lift tickets, testing fees are established by the third party or to cover the cost of the service. Rates are subject to change. Wenatchee Valley College collects these fee amounts only as a service to students.

1. INSURANCE - ALLIED HEALTH CARE LIABILITY MALPRACTICE:
Rates subject to change from the insurance company. All health care students in clinicals are required to obtain this coverage.

148-011-1G0L-0430-IL	Wenatchee & Omak
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2. INSURANCE – STUDENT INTERN LIABILITY

148-011-1GOL-0430-II	Wenatchee
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3. TELECOURSE FEE: Varies per class
The fee is dedicated to paying applicable license costs for tape copy or other materials with copyright charges. The fee applies to each telecourse class.

148-053-1L00-0430-EL	Wenatchee.
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4. ~~SENIOR CITIZEN: \$5.00 – \$25.00 per class~~
~~Covers real costs associated with senior field trips or special program classes.~~
~~148-012-1L25-0430-SR~~
45. ADDITIONAL DIPLOMA COVER: \$3.20

148-061-1D21-0430-AH	Wenatchee
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56. EXPERIENTIAL LEARNING FEE: FIELD TRIPS: Maximum of \$35.00 per class.
Covers the estimated cost of transportation and related expenses for experiential learning activities ~~field trips~~.

148-011-LG50-0430-L3	Wenatchee Science
148-011-LG33-0430-NK	Wenatchee Music
148-011-2A19-0430-2F	Omak Miscellaneous
148-011-2G50-0430-QP	Omak Science
148-012-LJ57-0430-NF	Wenatchee Natural Resources
148-012-LJ26-0430-AF	Wenatchee Agriculture
148-012- 1J19-LG20 -0430-OF	Wenatchee Outdoor Rec
<u>148-012-LJ33-0430-MH</u>	<u>Wenatchee Machining</u>
<u>148-011-LG31-0430-NG</u>	<u>Wenatchee Art</u>
<u>148-012-LJ34-0430-OT</u>	<u>Wenatchee Industrial Tech</u>
67. FIRST AID: \$6.00 for first aid card

148-011-LG20-0430-L1	Wenatchee
148-011-2G20-0430-QU	Omak
78. CPR Replacement Card: \$20.00 per replacement card

148-012-1J61-0430-L7	
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89. BOOK FEE: Variable

Covers the actual cost of books or specialized supplies for a course.

148-063-1D04-0430-BF Wenatchee

148-011-2A19-0430-Q3 Omak

910. OSHA SAFETY CERTIFICATION FEE: Variable

Covers the actual cost of the test.

148-012-LJ34-0430-OS (Industrial Tech)

148-012-LJ28-0430-OA (Refrigeration)

101. PROGRAM REQUIRED TESTS: Variable

Covers the actual cost of the test.

148-012-LJ61-0430-EN (TEAS)

148-012-LJ42-0430-AW (WORKKEY ASSESSMENTS)

12. ONE ON ONE TUTORING SERVICES: \$15.00 per hour

This fee covers the cost of the tutor's time.

148-011-1L28-0430-OO Wenatchee

E. FOOD SERVICE AND STUDENT HOUSING

Charges are based upon food service costs. Student housing damage charges vary depending on damage assessment.

1. FOOD SERVICE

a. FOOD SERVICE

573-262-1B90-0430-DB Wenatchee

2. STUDENT HOUSING

a. DORM DEPOSIT: \$400.00 one-time charge

573-262-1B91-0430-DD Wenatchee

b. APPLICATION FEE: \$50.00 one-time charge

573-262-1B91-0430-DF Wenatchee

c. DORM DAMAGE CHARGE: variable charges

573-262-1B91-0405-DC Wenatchee

d. DORM ROOM: as needed to optimize room occupancy

573-262-1B91-0423-DR Wenatchee

e. DORM TECHNOLOGY FEE: \$60.00 per quarter

573-262-1B91-0430-DT Wenatchee

F. PROFESSIONAL DEVELOPMENT AND COMMUNITY EDUCATION COURSES

Fees vary to cover the costs of the courses.

~~G. WASHINGTON ONLINE COURSES~~

~~Class fee is equal to per credit charge for resident tuition.~~

~~148-014-1L30-0430-W3~~

~~H. TELECOMMUNICATION FEES~~

~~1. TELECONFERENCE FEE: \$75.00 per hour~~

~~The fee covers technical assistance, administration, facility use, and setup and standby time.~~

~~148-053-1L11-0420-C5~~

~~GI. ADJUNCT PROGRAM SALES~~

Funds collected are subsequently used to support the program generating the sales. The sales of goods or services created as an adjunct to the instructional programs are:

1. AUTOMOTIVE REPAIR

148-042-1J23-0420-AT Wenatchee

2. TREE FRUIT/HORTICULTURAL SALES

148-042-1J2P-0420-AP Wenatchee - Ag Sales

II. STUDENT SELF IMPOSED FEES

1. TECHNOLOGY FEE
148-041-1G0T-0430-CT
2. STUDENT REC CENTER CONSTRUCTION Wenatchee
522-264-1PVW-0430-VW
3. COMPREHENSIVE FEE Omak
528-252-2B93-0430-QR

II. APPROVAL PROCESS AND ACCOUNTING FOR FEES AND SALES

A. LAB, MATERIALS AND SERVICE FEES

All new fees or changes in fees require approval by the Board of Trustees. Annually, information is distributed about current fee revenue and expenses and fees are reviewed by area directors, deans or others. Recommendations for changes are made by deans or directors and discussed by the president's cabinet before being presented to the Board for approval.

B. PASS THROUGH FEE CHARGES - TESTING, INSURANCE & EXTERNAL PROGRAM FEES

Fees collected and remitted to an outside agency, (e.g., insurance, field trips, ski lift tickets, testing fees) are established by the third party. Wenatchee Valley College collects these fee amounts only as a service to students. These fees are not subject to legislative restrictions and are reported to the Board as an information item.

C. SALES

Departments producing goods or a service as a by-product of the educational program may retain the revenues for use in the instructional program.

D. ANNUAL APPROVAL BY THE BOARD OF TRUSTEES

All fees are approved by the Board on an annual basis.

E. STUDENT APPROVED FEES

The computer/technology fee (\$3.00 per credit, maximum of \$30.00 per quarter), the Student Center Construction Fee (\$5.00 per credit, maximum of \$75.00 per quarter) and the Omak Comprehensive Fee (\$1.00 per credit, maximum of \$10.00 per quarter) are student initiated and approved fees, and are presented to the Board for information only.

F. ACCOUNTING AND BUDGETING

The fiscal services office is responsible for maintaining current fee code and rate tables for ensuring correct assessment of fees.

All fees and program revenues are budgeted for the coming fiscal year, based upon historical revenue collections and projected program changes. Updates may be made to budgets in response to enrollment or other program changes. Any balance at the close of a fiscal year is carried forward to the next fiscal year. This process will allow for planned expenditures that exceed the annual revenue collected. All budget adjustments are processed through the district budget manager for reporting to the Board. Laboratory and material fees may not be used to cover salary expenses unless directly related to the lab environment.



Associated Students of
Wenatchee Valley College
at Omak
Bylaws

Approved by the Associated Students of Wenatchee Valley College at Omak
Student Senate on: April 10th 2017
Approved by the Board of Trustees on:

**~~BYLAWS OF THE ASSOCIATED STUDENTS OF
WENATCHEE VALLEY COLLEGE AT OMAK
Approved by the Associated Students of Wenatchee Valley College at Omak
Student Senate on: October 2010
Approved by the Board of Trustees on: January 2011~~**

INTRODUCTION

We, the students of Wenatchee Valley College at Omak announce our desire and intent to take an active and responsible role in our own educational, cultural, social and recreational development, to exhibit intelligence and concern by making meaningful contributions to the administrative process of the institution, and to unite in association under the direction of these bylaws for the purpose of promoting, directing and financing student affairs.

INTERPRETATION

Section 1: Interpretation of the wording of the Wenatchee Valley College at Omak constitution and bylaws shall be the responsibility of the Wenatchee Valley College at Omak Student Senate.

Section 2: Students, faculty, classified staff, and administrators have the right to appeal the decision of the Wenatchee Valley College at Omak Student Senate through the following chain of command:

- A. First, the Vice President of ~~Instrustion~~Instruction, or designee, of Wenatchee Valley College at Omak
- B. Second, the College President
- C. Finally, the Wenatchee Valley College Board of Trustees

Section 3: The Board of Trustees shall make the final interpretation concerning any appeals of the Wenatchee Valley College at Omak constitution and bylaws.

DEFINITION OF TERMS

Board of Trustees - The governing body of the institution, they are appointed by the governor and serve the educational needs of the Community College District.

Club Advisors - Persons employed by the College who have club account Responsibilities.

Code of Conduct - The Washington State Community and Technical College system developed a standard code of conduct. Refer to the WVC website for the most current version of the Code of Conduct (www.wvc.edu).

College Facilities - Any or all real and personal property owned or operated by the College including all buildings and appurtenances affixed thereon or attached thereto.

Office Hours - Time spent in the office doing work and remaining available to the Students.

Service & Activities (S&A) Fees - Monies paid by students, with tuition, that are set aside for services and activities to benefit the student body.

Student - Any person who is registered for credit classes at the College.

Student Rights and Responsibilities – To improve our college learning environment, all students are asked to work together to promote positive, respectful interactions on our campus. Student “Rights and Responsibilities” are outlined in the WVC Student Handbook

ASWVC CONSTITUTION

ARTICLE I – PREAMBLE

We, the Students of Wenatchee Valley College at Omak, strive to enhance the experience of the student body by representing interests, needs, and the welfare within the college community. We aim to foster communication among students, faculty, and staff; administer the financial and business affairs of the students; and provide social, academic, cultural, and recreational activities for the student body. In order to provide a means of self-governance, we hereby establish and submit ourselves to these Constitution and Bylaws.

ARTICLE II – RECOGNITION

The student body shall now and hereafter be known as the Associated Students of Wenatchee Valley College (ASWVCO).

ARTICLE III – MEMBERSHIP

All students currently enrolled in one or more credits at Wenatchee Valley College are members of the ASWVCO and shall be referred to as the student body.

ARTICLE IV – GOVERNING BODY

The recognized governing entity of the ASWVCO shall be the ASWVCO Student Senate.

ARTICLE V – AUTHORITY

Section 1 - The ASWVCO Senate shall have the authority as granted by the Board of Trustees of Wenatchee Valley College, to administer the Bylaws and the distribute student Service and Activities fees, and conduct business of the ASWVCO.

Section 2 - As delegated by the Wenatchee Valley College Board of Trustees, the Senate shall have the authority and responsibility for making final decisions and implementation of legislation. The ASWVCO Senate is authorized to speaking on behalf of the ASWVCO at college related functions, allocating Services and Activities Fees, and management of student clubs.

ARTICLE VI – ASWVC STUDENT SENATE

Section 1 - The duties of the members of the ASWVCO Student Senate shall be defined in the ASWVCO Bylaws.

Section 2 - The term of the ASWVCO Senate shall be for one academic year as defined in the bylaws.

Section 3- The selection process for the ASWVCO Senate shall be enumerated within the ASWVCO Bylaws.

Section 4 - If any of the ASWVCO Senate positions are vacated during the year, the position will be filled by the processes outlined in the ASWVCO Bylaws.

Section 5 - The ASWVCO Senate shall hold regularly scheduled meetings and reserves the privilege of executive session when deemed appropriate by the Chair, as defined in the ASWVCO Bylaws.

Section 6 - There shall be one Ex-Officio member of the ASWVCO Senate, the Senate advisor. This member is present for the purpose of advising the Student Senate and shall not receive voting privileges.

ARTICLE VII – APPOINTED REPRESENTATIVES

Section 1 - The ASWVCO Senate shall have the authority to appoint students to committees as specified in the Bylaws.

Section 2 - The selection and approval process for appointed representatives shall be defined and stated in the Bylaws.

Section 3 - Students selected as appointed representatives may be recalled for just cause as described in the Bylaws.

ARTICLE VIII – CONSTITUTIONAL AMENDMENTS

Section 1 - ASWVCO Student Senate shall make and amend the Constitution of the ASWVCO as outlined in the bylaws.

Section 2 - Proposed constitutional amendments must be posted for ten (10) business days in the Office of Student Programs prior to being approved by a two-thirds vote at a regularly scheduled meeting of the Student Senate. The amendments shall be submitted to the Director of Student Programs and the Vice President of Student Services.

Section 3 - Students may appeal amendments to the Constitution by submitting a petition to the Senate with signatures from ten percent (10%) of the student body supporting the amendment. The appeal must be filed with the ASWVCO Senate to be reviewed for appropriateness, clarity, and accuracy. The appeal must then be approved by a two-thirds vote at a regularly scheduled meeting of the Student Senate.

ARTICLE IX – BYLAW AMENDMENTS

Section 1 - The ASWVCO Senate will follow and amend the Bylaws of the ASWVCO according to the bylaws.

Section 2 - Proposed amendments of the Bylaws must be posted for fifteen (15) business days in the Office of Student Programs prior to being approved by a two-thirds vote at a regularly scheduled meeting of the Student Senate. The proposed amendments must then be submitted to the Director of Student Programs, the WVC Vice President for Student Services, the WVC President of the College and the Board of Trustees for final consideration.

Section 3 - Students may appeal amendments to the Bylaws. The process for appeal shall be specified in the ASWVCO Bylaws.

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ASWVCO BYLAWS

ARTICLE I

NAME

Section 1: The name of the college of this organization is the Wenatchee Valley College at Omak. (WVCO)

Section 2: The name of this organization shall be the Associated Students of Wenatchee Valley College at Omak (ASWVC O).

ARTICLE II

MEMBERSHIP

Section 1: The membership of the ASWVCO shall consist of all currently enrolled students of WVCO.

Section 2: The status of honorary membership in the ASWVCO may be granted for life by the Executive Cabinet of WVCO, to those persons who have made an outstanding contribution to the ASWVCO and/or the WVCO in general.

ARTICLE III

AUTHORITY

Section 1: The Executive Cabinet shall have the authority, as granted by the Board of Trustees of WVCO, to legislate, promote and regulate the affairs of the Association.

Section 2: This authority shall extend to all areas of WVCO student affairs as deemed necessary by the Executive Officers, except where reserved by a specific statute or regulation.

ARTICLE IV

THE STUDENT CABINET

Section 1: The ASWVCO Executive Officers shall be the President, the Vice President, the ~~Secretary~~ Director of Administrative Affairs and the ~~Treasurer~~ Director of Operations. The ASWVCO Student Cabinet will consist of the Executive Officers, the ~~Events Coordinator~~ Director of Student Activities, ~~two (2) Sophomore Representatives~~ Director of Public Affairs, Director of Legislative and Student Affairs, Assistant to the Director of Public Affairs, and Assistant to the Director of Legislative and Student Affairs. ~~and two (2) Freshmen Representatives.~~

Section 2: Members of the ASWVCO Student Cabinet will not hold any elected office for more than two (2) consecutive academic years, including the time served by an appointed officer holding an Executive position, if such time served is more than one (1) quarter.

Section 3: Minimum qualification to hold office for all ASWVCO Student Cabinet officers is a 2.50 cumulative grade point average when applying for and assuming a Student Cabinet office. A 2.50 cumulative grade point average must be maintained and

at least 6 credits completed each quarter during the term of office, excluding summer quarter.

Section 4:

A. All ASWVCO Cabinet Officers, except ~~Freshmen Representatives~~Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs, shall maintain and document a minimum of eight (8) scheduled office hours per week each quarter, to be maintained during regular college business hours. Office hours shall be defined as: scheduled office hours, Student Cabinet, Senate and Committee meetings, and any other official representative functions, such as college events and any on campus function done for the students of WVCO. The Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs~~Freshmen representatives~~ must maintain and document a minimum of four (4) hours per week each quarter.

B. The ASWVCO President will monitor the office hour schedules of the Student Cabinet officers.

C. The ASWVCO Senate Advisor will monitor the hours of the Student Cabinet President.

Section 5: All Student Cabinet Officers, except the Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs ~~Freshmen Representatives~~ shall assume office the first day of summer quarter and shall maintain office until the first day of the following summer quarter.

Section 6: ~~Executive Officers, Events Coordinator, and Sophomore Representatives~~All officers, except the Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs will receive a 12 credit leadership scholarship of in-state tuition, but not fees, to be distributed at the end of each quarter, upon fulfillment of specified job duties. The Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs~~The Freshmen Representatives~~, will receive a grant of ~~one-half~~ 6 credits of the in-state tuition, not including fees, to be distributed at the end of each quarter, upon fulfillment of specified job duties. (Scholarship amounts will be dependent on credits completed by each officer for the quarter specified.)~~m~~

Section 7: No Executive Officer of the Cabinet shall serve in the capacity of President, Vice President, or Treasurer for any WVCO club, due to potential conflicts of interest.

Section 8: The advisor of the ASWVCO Student Cabinet shall be appointed by the Dean, or designee, of WVCO.

Section 9: Incoming Student Cabinet Officers shall be responsible for attending and assisting the exiting Student Cabinet Officers at the WVCO graduation ceremony.

Section 10: Relatives of the first degree are not eligible to hold elected or appointed office as Executive Officers of WVCO concurrently.

ARTICLE V

DUTIES OF OFFICERS

Section 1: The ASWVCO President shall:

- A. Preside at all ASWVCO Student Senate and Cabinet meetings except in case of illness and/or with proper notice to the next highest officer.
- B. Preside at assemblies and special events sponsored by the ASWVCO Student Senate.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- C. Be responsible for all official communication of the ASWVCO Student Senate.
- D. Assist Student Senate Advisor in preparing a leadership transition program during the spring quarter for the incoming ASWVCO Student Cabinet Officers.
- E. Attend monthly board meetings at the request of the WVCO Dean, or designee, and submit monthly reports to the Wenatchee Valley College Board of Trustees.
- F. Review and keep documentation on the attendance and activities of the Student Cabinet members and make disciplinary recommendations as necessary at the next regularly scheduled meeting, unless the president is among the members in review. The duty shall then fall on the next highest officer not involved in the infraction.
- G. Serve as an official spokesperson after consultation with the ASWVCO Student Cabinet and/or appropriate WVCO official.
- H. Appoint Student Cabinet members to various committees as needed, including appointment of a Student Graduation Chairperson.
- H.I. **Call roll at the Student Cabinet and Senate.**

Section 2: The ASWVCO Vice President shall:

- A. Be available to assist the ASWVCO President whenever it is deemed necessary.
- B. Attend all ASWVCO Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Student Senate Advisor is unavailable, the officer is to contact the appropriate designee
- C. Assume the office of ASWVCO President if that officer is no longer capable or eligible to hold office.
- D. Be in charge of the Wenatchee Valley College Student Cabinet elections and the election committee, unless running in said election.
- E. Present to the ASWVCO Student Senate any/all student programs to be considered for sponsorship.
- F. Chair and organize the bylaws committee in a review of the ASWVCO bylaws every other year, or as necessary due to discrepancy. A club representative from each active club and volunteer students may assist. The Chairperson will determine the number of persons in the committee.
- G. Be responsible for reviewing club attendance at Student Senate meetings and recommending appropriate action.

- H. Prepare and implement new club orientation.
- I. Assist in upkeep and maintenance of the ASWVCO vehicles.
- J. Shall serve on any committee appointed by the President.

Section 3: The ASWVCO ~~Secretary~~ Director of Administrative Affairs shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Record and distribute all minutes of Student Cabinet and Senate meetings. Post a copy of minutes by the Student Cabinet information board or other designated area.
- C. Shall format and compose any letters or memos as needed.
- D. ~~Call roll at the Student Cabinet and Senate meetings and k~~Keep accurate records of attendance.
- E. Handle all Student Senate correspondence, including keeping accurate files.
- F. Shall serve on any committee appointed by the President.

Section 4: The ASWVCO ~~Treasurer~~ Director of Operations shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Present an accurate report of accounts ~~at weekly Student Senate meetings. as per request, must be approved by ASWVCO President.~~
- C. Shall receive all financial records dealing with activities and/or student programs, and maintain the accounts in a timely and orderly fashion.
- D. Facilitate the budget process within the Student Senate.
- E. Chair and organize the budget committee.
- F. Assist WVCO clubs with expenditures and the budget process.
- G. Compile a yearly event and activity summary and earning report for each club at WVCO.
- H. Facilitate locker policy and rentals.
- ~~I. Empty the copy machines monthly or as needed, doing so jointly with the ASWVCO President or other Student Cabinet member.~~
- ~~J.~~ Shall serve on any committee appointed by the President.

Section 5: The ASWVCO ~~Events Coordinator~~ Director of Student Activities shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Be responsible for the planning and coordination of all Student Senate entertainment functions, which would include preparing contracts, arranging travel plans, coordination of ticket distribution, and advertisement with the Student Cabinet Advisor.

- C. If requested, assist any/all student-sponsored programs in coordinating their events.
- D. Assist the ASWVCO Student Cabinet President when deemed necessary.
- E. Shall serve on any committee appointed by the President.

Section 6: The ASWVCO ~~Sophomore Representatives (2)~~ Director of Public Relations shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Chair and organize the awards banquet committee.
- C. Maintain all of ASWVCO social media accounts.
- ~~B. Be responsible for keeping all bulletin boards and reader boards updated and accurate.~~
- ~~C. Participate in distributing the WVCO campus newspaper with the publishing club.~~
- D. Attend staff meetings upon request of the President.
- E. Maintain Student Cabinet computers and printers.
- F. Shall serve on any committee appointed by the President.

Section 7: The ASWVCO ~~Freshmen Representatives (2)~~ Director of Legislative and Student Affairs shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Be responsible for distributing posters, flyers, memos, announcements, etc, necessary to inform the ASWVCO student body and faculty of all events and activities.
- C. Serve as a legislative liaison between the students and any government officials.
- D. Attend all WACTCSA activities and meetings.
 - 1. If unable to attend, the officer will delegate to ASWVCO Assistant to the Director of Legislative and Student Affairs.
- ~~C. Be responsible for keeping all bulletin boards and reader boards updated and accurate. They will also remove outdated materials in a timely fashion.~~
- E. Remove all outdated materials in a timely fashion
- ~~D.F.~~ Shall serve on any committee appointed by the President.

Section 8: The ASWVCO Assistant to the Director of Public Relations shall:

- A. Attend all Student Cabinet and Senate meetings.
 - 1. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee
- B. Assist the ASWVCO Director of Public Relations with any duties as described in Article V Section 6.
- C. Attend staff meetings upon request of the President.

D. Shall serve on any committee appointed by the President.

Section 9: The ASWVCO Assistant to the Director of Legislative and Student Affairs shall:

A. Attend all Student Cabinet and Senate meetings.

a. If unable to attend, the officer will contact the Student Senate Advisor. If the Advisor is unavailable, the officer is to contact the appropriate designee

B. Assist the ASWVCO Director of Legislative and Student Affairs with any duties as described in Article V Section 7.

C. Attend staff meetings upon request of the President.

D. Shall serve on any committee appointed by the President.

Section 810: The ASWVCO Senators (1 representative from each club) shall:

A. Attend all senate meetings.

1. If unable to attend, the officer will contact the Student Senate Advisor or ASWVCO Secretary. If they are unavailable, the officer is to contact the appropriate designee.

B. Report at senate meetings about the activities of their clubs.

C. Liaison between their clubs and the ASWVCO Cabinet.

D. Submit a copy of their clubs' minutes to the ASWVCO Secretary after each meeting.

E. Shall serve on any committee appointed by the President.

Section 911: All officers shall be responsible for upholding the ASWVCO constitution, bylaws, and financial code.

ARTICLE VI

RESPONSIBILITIES OF THE STUDENT SENATE

The WVCO Student Senate shall consist of the WVCO Student Cabinet and all club Senators from active clubs.

Section 1: It shall be the duty of the ASWVCO Student Senate to plan, approve, and coordinate all ASWVCO student programs in accordance with Washington State laws through the ASWVCO Student Senate Advisor.

Section 2: The ASWVCO Student Senate shall review and recommend sponsorship of ASWVCO student programs to the Student Senate Advisor and the Dean, or designee, of Wenatchee Valley College at Omak.

Section 3: The ASWVCO Student Senate shall determine if proposed activities are within planned programs of the sponsoring organization. Activities not within the planned program of the organization must receive approval of the Dean, or designee, of WVCO as special events.

Section 4: The ASWVCO Student Senate shall determine the financial solvency of all organizations requesting events.

Section 5: The ASWVCO Student Senate shall facilitate the total program by informing and/or teaching organizational representatives the contents of the ASWVCO constitution, bylaws, and financial code.

Section 6: The ASWVCO Student Senate shall serve as the official voice of all ASWVCO members.

Section 7: The ASWVCO Student Senate shall be responsible for evaluating all budget requests from the ASWVCO student programs and making recommendations for the use of those funds assigned to WVCO.

ARTICLE VII

ELECTION SELECTION OF OFFICERS AND CLASS REPRESENTATIVES

All selections and appointments are made by majority vote and are final upon acceptance of the appointment. Priority in selection shall not be granted to students with prior experience with the Student Senate, to allow leadership opportunities to more students who have not had such experience.

Section 1: Standard Filing Process for ASWVCO Student Senate Applicants may apply for more than one position. A fully completed ASWVCO Senate Application packet shall include:

1. Completed ASWVCO Student Programs Application Form
2. Cover Letter
3. Resume
4. Completed Constituency Election Form
5. Minimum of one letter of recommendation (preference from WVC Faculty or Staff)

Section 2: Selections Committee Membership & Responsibilities

A. Membership:

1. Chair, either ASWVCO President or Advisor
2. One (1) current Executive Board member, excluding ASWVCO President, voting member
3. One (1) students-at-large, who are not members of the Executive Board, voting members
4. One (1) WVC Administrator, Faculty or Staff member, voting member.
5. One (1) Student Senate member, voting member

B. Responsibilities:

1. All committee members must be present at each interview and the entire deliberation in order to cast a vote
2. Each member of the committee must sign a letter of confidentiality

C. Candidate Selection Process

1. The Candidate Handbook shall be the official procedure manual for the ASWVCO Selections Committee

2. All Senate positions must be posted within the WVCO community and advertised for a minimum of three weeks

3. The Selections Committee will:

i. Review applications

ii. Outline the experience, skills, abilities, and/or strengths the committee is seeking in a final candidate

iii. Identify and agree upon interview dates and times, and final selection meeting

iv. Interview each candidate in a non-biased manner, utilizing the same interview questions and providing the same amount of time for each candidate's interview

v. Send final proposal to Senate advisor who will then conduct reference and conduct checks and make job offers

4. The committee will begin the process of selecting the best candidate to fill the position – based on interview scores and candidate's experience, skills, abilities, and strengths.

Section 3: Voting All decisions made by the committee require a majority vote.

Section 4: Timeline The Selections Committee shall be organized within the first two (2) weeks of spring quarter for the formation of next year's Senate. Selections shall be finalized by the end of spring quarter.

~~The election of the ASWVCO Student Cabinet Officers shall be in the general spring and fall elections, as outlined in the ASWVCO Student bylaws. The elections shall be governed by an election committee, chosen in the same manner as outlined in the bylaws and chaired by the ASWVCO Vice President, and shall follow the same filing requirements, campaign policies, and voting procedures.~~

Section 1:

~~A. The Election Committee Chairperson shall be the ASWVCO Vice President. In the event that the Vice President chooses to run for office, the ASWVCO President shall appoint a Chairperson in the Vice President's place. A committee appointed by the Chairperson shall insure all candidates are eligible in accordance with the constitution and bylaws.~~

~~B. Election Committee members shall not be eligible to run for any office.~~

~~C. The Election Committee shall be responsible for the planning, supervision, and conduction of the spring election, the fall election, and any special elections.~~

~~D. The Election Committee shall hear and adjudicate all complaints concerning elections and shall have all authority to disqualify any candidate or void an election when in the best interest of the ASWVCO.~~

Section 2: Filing.

~~Any Associated Student of WVCO wishing to be a candidate for any position in the ASWVCO Student Cabinet must file a declaration of candidacy with the ASWVCO Student Cabinet and the Omak Student Services office at least three (3) weeks before the election dates. Candidates may withdraw only during the filing period and must meet the requirements for the ASWVCO Student Senate membership, Article VIII.~~

Section 53: Spring Election.

The spring elections shall be held the second Wednesday and Thursday in May unless otherwise directed by the Dean, or designee, of WVCO.

- A. ASWVCO Student Cabinet officers ~~and two (2) Sophomore Representatives~~ will be elected during this time. Any positions not filled at this time will be filled in the fall election.

Section 64: Fall Election.

The fall election will be held within 2545 days of the beginning of the fall quarter at WVCO. ~~Two (2) Freshmen Representatives~~ Assistant to Director of Public Relations and Assistant to Legislative and Student Affairs shall be elected in the fall election, as well as any positions not filled in the spring election.

~~Section 5: Campaigning Policies.~~

~~A. Publicity Rules and Regulations.~~

- ~~1. Campaign materials may not be displayed until 8:00 A.M., seven business days prior to the election.~~
- ~~2. Each candidate shall be responsible for the removal of his/her campaign materials by 5:00 PM on the day after the elections.~~
- ~~3. Campaign materials may not exceed \$35.~~
- ~~4. Campaign materials may not originate from the Student Cabinet office, except for banners purchased from the banner maker.~~
- ~~5. No materials may be used belonging to the ASWVCO.~~
- ~~6. Any Student Cabinet Officer seeking election may not use office hours or the Student Cabinet office to make or distribute posters or to campaign.~~
- ~~7. Campaign materials must be approved prior to display. Approval must be through the Dean, or designee, of WVCO, the ASWVCO Student Cabinet Advisor, or a current Student Cabinet member.~~
- ~~8. Areas where displays will be put up must not be used without prior approval of the Dean, or designee, of WVCO and the custodial supervisor.~~

Section 6: Voting.

- ~~A. The polling place shall be selected by the Election Chairperson in conjunction with the ASWVCO Student Senate Advisor.~~
- ~~B. The Chairperson of the Election Committee shall open the polls at WVCO and the polls shall remain open into the evening as determined by the ASWVCO Student Cabinet to more appropriately meet the needs of the WVCO students.~~
- ~~C. Any student currently enrolled at WVCO is eligible to vote.~~
- ~~D. Upon closing of the polls, the Election Committee Chairperson, the ASWVCO Student Senate Advisor and the ASWVCO Administrative Assistant to the Dean, or designee, shall count the ballots.~~
- ~~E. The ASWVCO Dean, designee, or the Election Chairperson shall announce the results of the election.~~

- ~~F. Majority of votes wins in all cases. In the case of ties, the tied candidates shall run in a special election.~~
- ~~G. In the case of a candidate running unopposed, a majority vote of 2/3 confidence is required.~~
- ~~H. Absentee voting arrangements may be made through the ASWVCO Student Cabinet Advisor or the Dean, or designee, of WVCO. These votes must be postmarked no later than 5:00 P.M. the day before the elections begin.~~

Section 7: Vacancy of offices.

- A. If there is a vacancy for any reason, the Student Cabinet should appoint someone into the vacant position until the next election selection or a special election selection can be called by the ASWVCO President. The appointee is subject to the approval of a two-thirds majority vote of the Student Cabinet sitting in quorum.
- B. In the special election selection case, official election notices should be posted seven days prior to the polling selection date, announcing the election selection date and the individuals to be voted on. Only Student Cabinet Officers sitting in quorum may vote on which candidate is to fill the vacant position.
- C. In either case, by appointment or special election selection, the individual that fills the vacant position will receive a leadership scholarship for that quarter, and any other quarter served in the Student Cabinet position.
- D. Candidates applying for, or being appointed to, a vacant position must meet the requirements for the ASWVCO Student Cabinet membership, Article VIII, section 2.

ARTICLE VIII REQUIREMENTS FOR THE ASWVCO AT OMAK STUDENT SENATE MEMBERSHIP

Section 1: General Requirements.

A student shall hold no more than one (1) ASWVCO Student Senate position concurrently.

Section 2: Cabinet Membership.

- A. All candidates for ASWVCO Student Cabinet officers must have earned a minimum of 15 credits hours at WVCO prior to the commencement of the quarter elections, with the exception of the Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs. ~~Sophomore Representatives and Freshmen Representatives.~~
- B. Candidates must have a cumulative GPA of at least 2.50.
- C. All ASWVCO Student Cabinet Officers must maintain a cumulative GPA of 2.50, and complete a minimum of 6 credits per quarter during their term of office.
- D. No student on disciplinary probation may be a candidate for an ASWVCO Student Cabinet office.

- E. Candidates for ASWVCO ~~Sophomore Representatives~~ Offices, except the Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs must have earned 45 quarter credits prior to assuming office, with a cumulative GPA of at least 2.50.
- F. Candidates for ASWVCO Assistant to the Director of Legislative and Student Affairs, and Assistant to the Director of Public Affairs ~~Freshmen Representatives~~ cannot have earned more than 44 credits prior to assuming office.
- G. No student may hold more than one (1) incomplete when filing for a Student Cabinet office.
- H. Exceptions may be granted by vote of Student Cabinet membership.
- I. Students will sign and adhere to the Associated Students of Wenatchee Valley College Code of Conduct policy.
- J. Upon appointment officers shall take oath of office and sign laptop sign-out waiver.

Section 3: Club Senators.

The Student Senate Representative (Senator) of ASWVCO sponsored student programs must be an elected officer or designated representative in accordance to the sponsoring groups' constitution and bylaws.

Section 4: Removal from Student Cabinet.

- A. Student Cabinet Officers may be removed from office for just cause by a majority secret ballot vote of the Student Cabinet.
- B. Any Student Cabinet member may be removed from office by a two-thirds (2/3) majority vote and approval of the Dean, or designee, due to conduct unbecoming an ASWVCO Student Cabinet officer.
- C. Just cause.
 - 1. Failure to complete assigned duties as stated in the bylaws.
 - 2. Failure to maintain necessary GPA (2.50 cumulative).
- D. Student Cabinet officers shall be allowed no more than one (1) incomplete course, to be completed by the last day of the following quarter. Failure to do so, or further incomplete courses, shall result in termination of office.
- E. If an officer has one (1) unexcused absence in a Student Cabinet or Senate meeting in any quarter, then said person will be notified within one (1) week. After two (2) unexcused absences, the person will be informed in writing, within one (1) week, that his/her position on the Student Cabinet is on probation. After the third time, he/she may be dropped from the Student Cabinet by a majority secret ballot vote of the Student Cabinet.
- F. If a Student Cabinet Officer violates the ASWVCO Code of Conduct, they may be removed from the position and will no longer be able to hold an office in the future.
- G. If a Student Cabinet Officer's status becomes on disciplinary probation, for any reason, a Student Cabinet meeting shall be called, and Student Cabinet shall vote

as to ~~if said~~determine if officer on disciplinary probation shall receive a leadership scholarship at the end of that quarter.

- H. Any Student Cabinet Officer on disciplinary probation, for any reason, for a second quarter shall be immediately removed from office, without receiving a leadership scholarship for the second quarter of disciplinary probation.

ARTICLE IX SPONSORED STUDENT CLUBS

Section 1: All ASWVCO Student Clubs must be officially recognized by the ASWVCO Student Senate if they are to do any of the following:

- A. Use the name of Community College District No. 15.
- B. Use the facilities of WVCO.
- C. Be eligible to administer programs for the ASWVCO Student Senate on an as needed basis.
- D. Receive ASWVCO Student Senate service and activities fees subsidy.

Section 2: Requirements for continuing Official Recognition.

- A. Each student club must provide a current copy of the constitution and bylaws to be held on file in the ASWVCO Student Senate office.
- B. Have an official faculty/staff advisor.
- C. Provide for membership in the club, which does not eliminate students on basis of race, religion, sex, creed, national origin, color, or physical ability.
- D. Must submit to the ~~Executive Cabinet Secretary~~Director of Administrative Affairs the minutes of each meeting within 5 business days by paper or electronically. After two (2) un-submitted sets of minutes, a written notice will be sent to the President and Advisor of that club. After three (3) unsubmitted minutes, club funds will be frozen.
- E. The ASWVCO Vice President will verify the eligibility of the club for sponsorship each fall and recommend ASWVCO Student Senate approval for each qualifying organization.
- F. No new clubs will be eligible to apply for sponsorship after fall quarter unless they are approved by a 2/3 majority vote of the Student Senate. At this time they should be able to demonstrate adequate attendance, interest, and activity in the proposed club.
- G. No club may hold their regular meeting during the time of the Student Senate meeting and each club shall send a Senator to each ASWVCO Student Senate meeting.

Section 3: Procedures for Acquiring Sponsorship.

- A. Adopt club constitution and/or bylaws, and complete an application for sponsorship, indicating the following:
 - 1. A minimum of ~~ten member~~eight (8) members involved with the club.
 - 2. A faculty/staff advisor.

3. Whether or not ASWVCO subsidy is desired in accordance with the financial code.
- B. Appear before the ASWVCO Student Senate through the ASWVCO Vice President, and request sponsorship.
- C. The ASWVCO Student Senate will take the proposal under consideration and review the application and constitution subject to vote on approval at the next regularly scheduled meeting.
- D. Upon approval of the constitution and bylaws, including application form, the ASWVCO Student Senate will grant the organization an official sponsorship, and a new club shall receive a maximum of one thousand dollars (\$1,000) startup subsidy.

Section 4: Definition of level of activity status.

- A. An active student program is a club which conducts business, holds meetings and/or events, conducts financial transactions, and/or uses college facilities during any quarter.
- B. An inactive student program is a club that has:
 1. Been suspended by the Dean, or designee, of WVCO, or the ASWVCO Student Senate, either because of lack of attendance at ASWVCO Student Senate meetings or because of failure to comply with Omak Student Senate and/or college policy, or the laws of the city, state, or federal government.
 2. Failed to complete the application for sponsorship within 30 days of the club's formation.
 3. Failed to comply with the adopted club constitutional purpose, actual or implied.
 4. Failed to conduct a program or meet requirements for more than one (1) quarter.
- C. Definition of Suspension
 1. If a club has one (1) unexcused absence in a Student Senate meeting in any quarter, the club President and Advisor shall be informed in writing within one (1) week. If the club has two (2) unexcused absences within one (1) quarter, the club President and Advisor shall receive written notice that the club is on probation, but only by a majority secret ballot vote of the Student Senate. After the third unexcused absence, funds will be frozen and, upon a majority secret ballot vote of two-thirds (2/3) by Student Senate, the club may be suspended.
 2. Clubs under suspension may only conduct re-organization meetings for the purpose of petitioning for reinstatement.
 3. Clubs may not utilize funds, conduct activities, fund raisers, etc., while under suspension.
 4. Suspension period shall be a minimum of two (2) weeks.
- D. Probationary Period
 1. Following one (1) suspension, the club must consider itself on probation for the remainder of the year.
 2. Further suspensions may result in disbandment.

E. Reasons for disbanding of sponsored clubs.

An organization which has been:

1. Inactive for two (2) quarters.
2. Failed to meet election requirements as provided by the clubs constitution and bylaws.

F. When a club is disbanding, the monies will be appropriated back to Student Senate contingency.

G. Clubs can petition for reinstatement by the Student Senate after all requirements have been met. Student Senate will decide by two-thirds (2/3) vote whether to release funds back to the club.

Section 5: Partial Membership Club Definition:

A. Partial membership clubs shall have all the same requirements of sponsorship as a full-fledged club with the exception of:

a. Clubs shall consist of at least five (5) members.

b. Clubs may function without a WVC faculty/staff advisor.

B. Partial membership clubs shall follow all requirements stated in Article IX Section 4.

C. Partial membership clubs shall receive a maximum of one hundred dollars (\$100) startup subsidy.

D. Partial membership clubs shall have the same amount of representation in Student Cabinet as a full-fledged club.

**ARTICLE X
AMENDMENTS**

Section 1: These bylaws may be amended by a two-thirds (2/3) majority vote of the Student Senate sitting in quorum, PROVIDED that at least one (1) week prior notice is given to the Student Senate, PROVIDED FURTHER that the students, faculty, classified staff, and Dean, or designee, are given an opportunity to speak to the amendments.

Section 2: The Board of Trustees of WVCO shall be notified of the amended changes to the bylaws of the ASWVCO constitution and shall vote for approval.

**ARTICLE XI
IMPLEMENTATION**

Section 1: The bylaws shall be implemented immediately upon a two-thirds (2/3) majority vote of the Student Senate sitting in quorum and approval by the Board of Trustees.

Section 2: Policies and Procedures, separate from the bylaws, can be changed with a two-thirds (2/3) Student Senate majority vote and enacted immediately. They can be appealed by anyone in Section 2, Interpretation.

ARTICLE XII VOTING

Section 1: Voting in Student Cabinet Meetings: Only elected Cabinet Officers (~~Vice President, Secretary, Treasurer, Events Coordinator, Sophomore Representatives, and Freshmen Representatives~~) shall be allowed to vote in Student Cabinet Meetings.

Section 2: Voting in Student Senate Meetings: Only elected Cabinet Officers (~~Vice President, Secretary, Treasurer, Events Coordinator, Sophomore Representatives, and Freshmen Representatives~~) and elected Senators shall be allowed to vote in Student Senate Meetings.

Freshmen

Section 3: Voting in Committee Meetings: All WVCO students that are participating in the committee shall be allowed to vote in the Committee's Meeting, except the chair person.

Section 4: Absentee Ballots: To have your vote counted if you will be absent from a meeting in which a vote will be taking place, you must:

- A. Be eligible by the above standards to vote in the meeting and
- B. Submit a written vote by 5 pm the day prior to the meeting to the ASWVCO Secretary.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#2 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Lucas Shiflett – Finalist for Design of New Sundial Gnomon at State Capitol

BACKGROUND:

The Washington State Department of Enterprise Services invited student designers to create a design for a functional, accurate and aesthetic gnomon for the state's capitol campus sundial. Digital Design faculty member Arius Elvikis asked his students in ART 132 to submit designs as a part of their mid-term design projects. Of the seven designs submitted by community college students from across the state that were accepted for the competition, **FOUR WERE WENATCHEE VALLE COLLEGE STUDENTS!!** They included Jack Burke, Denisse Hernandez, Allen Scanlon and Lucas Shiflett.

Lucas Shiflett then received the following notification from the Department of Enterprise Services at the state capitol.

* * * * *

"Dear Mr. Shiflett:

Thank you for submitting a design proposal to replace the gnomon of the State's Capitol's Territorial Sundial.

Congratulations! I am very pleased to inform you that your design is one of the two selected finalists. Both of the winning designs will be considered further by the Capitol Campus Design Advisory Committee, and it is our hope that one will be used as a concept model for detailed design, fabrication and installation of a new, accurate, and beautiful gnomon.

You will be awarded \$1,000 for your efforts. Thank you again for your participation and creativity.

*Sincerely,
Marygrace G. Jennings
Cultural Resources Manager
Washington State Capitol Campus
Department of Enterprise Services*

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#3 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Kimberly Smith – Inclusion in Nota Bene Publication

BACKGROUND:

The attached letter was received from the president and CEO of Phi Theta Kappa Honor Society notifying WVC that Kimberly Smith that her work was chosen for publication in the 2016 issue of *Nota Bene*.

Center for Excellence
1625 Eastover Drive
Jackson, MS 39211
www.ptk.org



Office of the President & CEO
p 601.987.5498
f 601.987.5511
lynn.tincher-ladner@ptk.org

March 17, 2017

Dr. Jim Richardson
Wenatchee Valley College
1300 5th Street
Wenatchee, WA 98801-1741

Dear Dr. Richardson,

As you know, part of our mission at Phi Theta Kappa is to recognize students for their hard work. Today, I hope you'll join me in recognizing and congratulating your student, Kimberly Smith, whose work has been published in the enclosed 2016 issue of *Nota Bene*. Kimberly's entry was selected as extraordinary, and she has received a \$500 scholarship.

This is the 22nd edition of *Nota Bene*, our literary anthology. More than 600 original works were submitted by members from around the world, and only the top 4 percent were selected for publication. A press release and full list of those published is included.

Nota Bene has long been and remains an affirmation of the many opportunities available to Phi Theta Kappa members. It is yet one more way we are supporting them in their pursuits both in and out of the classroom.

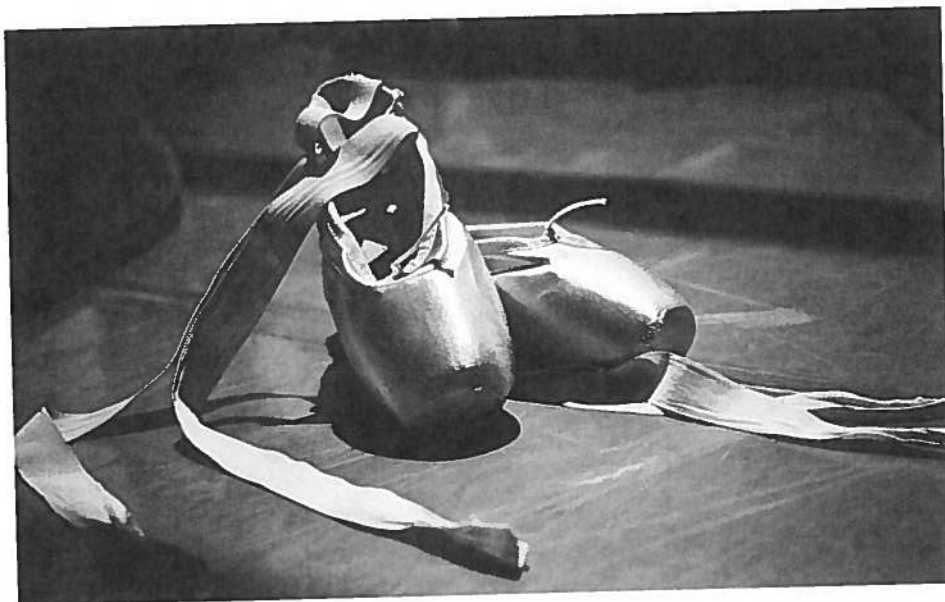
I hope you enjoy this publication as much as we do. We are proud of the students who participate in *Nota Bene* each year, and we hope you will join us in sharing their hard work and talent.

Sincerely,

Lynn Tincher-Ladner, Ph.D.
President and CEO, Phi Theta Kappa

enclosure

FINALE & ENCORE



KIMBERLY SMITH
Wenatchee Valley College
Washington

By the time she retired, my ballet teacher had collected so many pairs of old ballet slippers they filled a box the size of my nightstand. At the end of a performance season, girls would toss out their scuffed shoes and buy new ones. The used shoes came in every size and color — red, black, lilac — all painstakingly spray-painted to shine. The names of their old owners were tenderly scrawled on the inside of each shoe in the same elegant cursive.

The shoebox was a safety net for dancers like me, with vacant minds or an affinity for losing things. Each time a shoe disappeared into the backseat abyss of my dad's car, the teacher, scowling, sent me to pick out a new pair. Excited, I would peek inside and see whose legacy I was dancing in that day. There was always a shoe to fit everybody. However, recently a burly man in jeans and hiking boots carried the box away forever, one of many boxes sealed tightly and carted out the heavy glass doors into the parking lot, where they would be taken to a new home or to the dump.

After my teacher announced her retirement in the spring of 2014, she slowly began to clear out her ballet studio. Shoes, costumes, pictures and props all had to be abandoned; her tea kettle and old television were packed into her car and delivered home. The process was difficult. The studio, built in an apartment above a downtown union building, held her entire lifetime.

For as long as I can remember, the studio has been cramped. It was never big enough to house the decades of ballet history my teacher had accumulated over the years. But despite the crowding, until recently the studio was jumping with life; preschoolers bounced in to sing nursery rhymes and learn how to skip, and teenagers came dutifully every day to take class and rehearse, returning home only after the world outside turned dark.

Class wasn't necessarily fun; hers was a traditionally serious school, and hard work was expected from every student. Playing sports was forbidden. Bullying ran rampant. And her

studio, with creaky floors and unreliable air conditioning, couldn't compare to the newer, more popular dance schools springing up across town. So why did my teacher's enrollment numbers continue to soar? It could only be because she had her own way of attracting students.

At age six, when my mother, who had danced all through high school, sent me to her old ballet teacher instead of a soccer field, I was first disappointed. The studio was dark, dusty and crowded, and the teacher was strict. She spoke in a fading New Zealand accent and counted sharply. She donned sweaters in June, long pants and shoes that tapped loudly with each step. She didn't show her age — she snapped up quickly to adjust our posture. "Lock your knees!" she would cry. "And don't grip the barre like that — you're dancers not monkeys."

To a child, she was scary. But as I continued with my training, my intimidation turned to wonder. I recall gazing at a wall of portraits. Most were of old students and professionals, but a few featured my teacher herself, much younger and very pretty. In her pictures, I fell in love with the idea of the glamorous ballerina: a tall woman surrounded by cast members and directors, fawned over by journalists and philanthropists for her poise. This was my instructor, and I was convinced it could be me.

Captivated, I threw myself into my studies, seeking out the world my teacher described in her ancient legends of the dance world. I remember listening avidly as she quoted Mr. Balanchine and watching, mystified, as Baryshnikov and Makarova performed on VHS. Most 10 year olds found this form of study tedious, but it only deepened my infatuation with the art form. Despite her strict training regimen and crumbling studio, she provided for her students a glimpse into the polite and gleaming world of ballet as it was years ago, before hip hop and before reality television.

But even though her students lived in a bubble, sheltered from the changing times, the rest of the world did not. Most parents deemed her, at over 90, too old-fashioned to teach their children. My teacher's world, and the world that she captured in her studio, had died long ago. By the spring of 2014, she had only five students still caught under her spell. It wasn't a surprise to learn that much of the next year would be spent dismantling the world she had built inside her studio.

Still a dedicated follower, I helped her pack up. She reminded me that years ago she promised she would never allow herself to sell her company's costumes at a yard sale, as one of her associates had. But there we were, peeling nametags off wire hangers and organizing leotards in order by size. When the final sale arrived and customers bought ornate tutus for their daughters, we wrapped up their purchases and waved them off.

After the costumes, the pictures on the walls came down. They left ghosts, white squares lingering on graying walls. Then we packed up the kettle, which had greeted me, whistling, nearly every afternoon for 10 years. As for the hundreds of videos memorializing all the productions my teacher had directed? Those went home as well, along with the CD player, which she'd never learned how to properly use.

And so, she taught her last class in silence.

At the end of the class, I changed into street clothes and took one last look around, remembering. When I first arrived at the studio as a child, I found myself surrounded by evidence of a life that had seen enormous change. Every day the studio welcomed me with the light whistling of a teakettle, a polite greeting from my teacher, and the distant sounds of a soft symphony. Now everything is packed and gone. But I can still hear the kettle; I can still see the box of spare shoes on the bench where it belongs. The studio may be empty, but my teacher is still here. And somewhere, a little girl is wearing Clara's nightgown from "The Nutcracker" and dreaming of the stage.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#4 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Jesus Lopez – SOLVER Scholarship Recipient

BACKGROUND:

Central Washington University's SOLVER Scholars Program provides financial and academic support for underrepresented minority, financially disadvantaged students who are pursuing a STEM-field degree. The program awards only a few, highly competitive scholarships each year to incoming transfer students. Each award is for up to \$10,000 per academic year and is renewable annually based upon continued student achievement. In addition to the financial support, SOLVER Scholars are given access to free tutors, faculty advisors, special events, field trips to other countries, etc! They are also funded to attend professional conferences and supplied with on-campus apartments. It is a fabulous opportunity for any young student!

Faculty member Derin Wysham writes that Jesus is a first-generation college student who had not taken any mathematics since 2011. He enrolled in his calculus courses, scored a B+ in a difficult first quarter getting reacquainted with school and scrambling to remember/re-learn precalculus methods, all while also commuting to and from Omak every day. He then read the textbook over Christmas break, mastered it, and almost didn't miss a single point in Calculus II and III. He tutors Business Calculus students privately, works at the tutor center, and is sought out by peers in his mathematics courses as a well-respected source of sound advice. He plans to double major in biology and applied mathematics and he would like to find a way to utilize his STEM-field career to positively impact his native Colville tribe.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#5 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Jared Harris and Nataliia Piestrup - GWATA Winners

BACKGROUND:

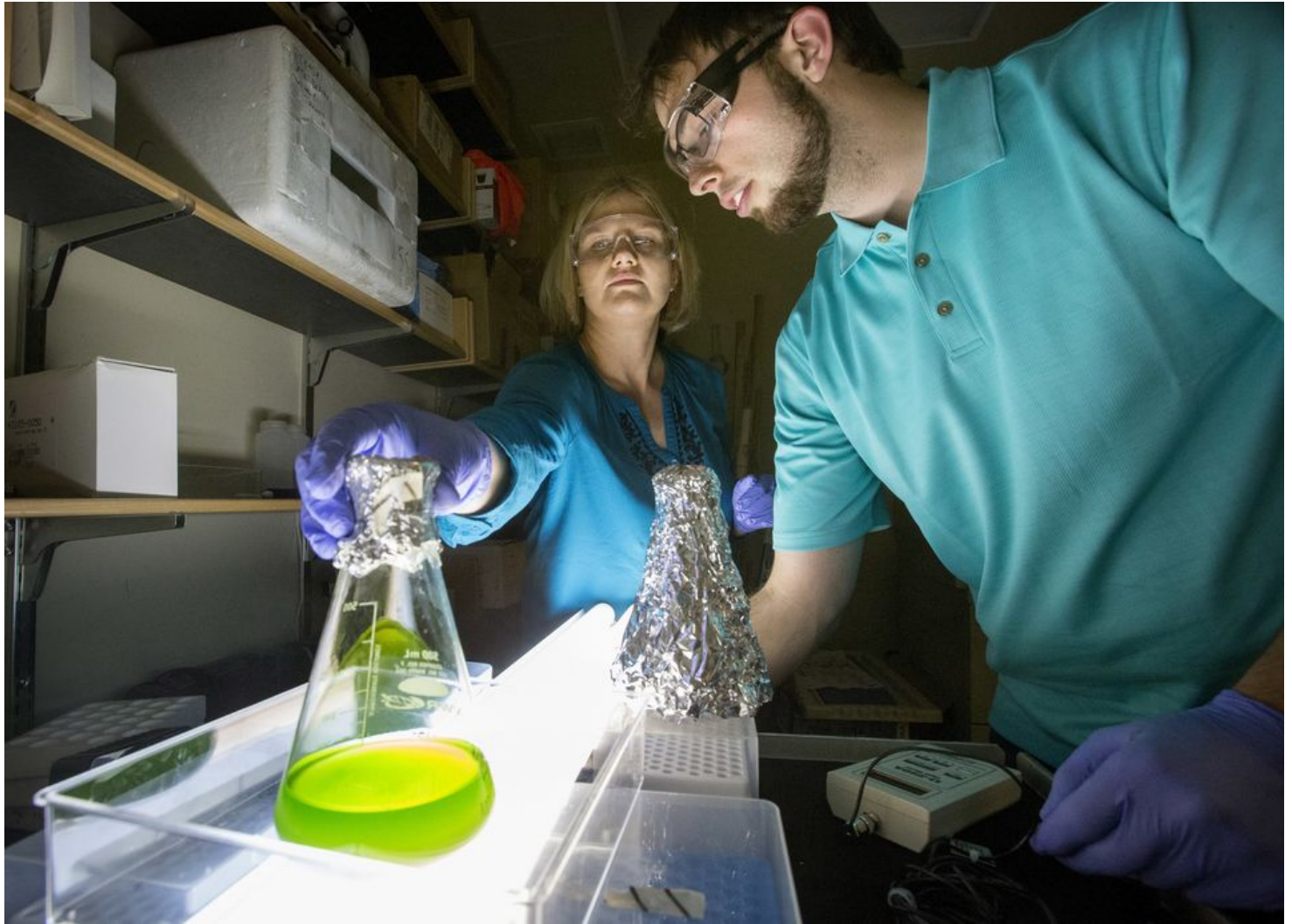
Wenatchee students Jared Harris and Nataliia Piestrup won the Greater Wenatchee Area Technology Alliance “Problem Solving Innovator” award at GWATA’s recent “2017 Innovator Awards.” Jared and Nataliia are working together towards an understanding of how plant cells combine different DNA repair systems to successfully cope with ultraviolet radiation from the sun. Last year they began breaking open this project and presented their findings in July at the Idaho Conference for Undergraduate Research at Boise State University. These findings pointed to a very interesting interrelationship between multiple DNA repair systems in plant cells stressed by UV, and they are hard at work exploring this previously unknown area of science while attending WVC full time. Their work has extremely broad application throughout basic and applied plant biology, particularly with regard to modeling the responses of various kinds of crop, forest and natural ecosystems to possibly changing climates. Congratulations to Jared and Nataliia!



WVC researchers seek clues to algae's flair for self-healing

by Mike Irwin | May 9, 2017, 1:22 p.m.

Education, health, business



World photo/Don Seabrook

Nataliia Priestrup and Jared Harris team up to study recover rates of light-damaged algae in Wenatchee Valley College's biology labs on May 1. Here they introduce damaged algae to specific amounts of light to see how well they repair themselves.

WENATCHEE — Aside from friends and family, the creatures that Nataliia Priestrup and Jared Harris have come to know best in the last year are “Chlamy” — tiny, green and wiggly Chlamy.

The two student researchers in Wenatchee Valley College’s biology department have studied billions — more likely trillions — of



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single-celled *Chlamydomonas*, an algae they nicknamed Chlamy, to determine how sunlight damages the tiny critter's DNA and, remarkably, how it heals itself.

"This algae has two repair processes that scientists have always thought operated independently of each other," said Priestrup, a nursing student with an interest in biological research. "We're taking steps to prove the two repair systems are connected."

Presented last year at the Idaho Conference for Undergraduate Research at Boise State University, Harris and Priestrup's preliminary findings could have broad applications for applied plant biology, particularly with regard to the responses of crops, forests and other ecosystems to a changing climate. The findings could be especially important to regions where the amount of sunlight — and therefore ultraviolet light — is on the rise.

For instance, an increasingly patchy ozone layer could allow more harmful ultraviolet light to bathe the ocean's surfaces and damage light-sensitive sea life. If so, how do Chlamy populations not only survive UV bombardment but actually repair their damaged DNA strands?

On March 30, Harris and Priestrup also nabbed one of the Greater Wenatchee Area Technology Alliance's 2017 Innovator Awards — the Problem Solving Innovator Award for post-secondary students.

The pair admitted their research alone might not change the world. "But combined with the work of other scientists," said Harris, whose studies have ranged across biology, chemistry and engineering, "we could reach a better understanding of the single-celled creatures that are so important" to the planet.

Chlamydomonas, a unicellular flagellate (it waves antenna-like arms), is a critical component of the world ecosystem that consumes carbon dioxide and produces oxygen. The green algae is often used in research experiments because of its simple genetic structure, use of photosynthesis and widespread dispersion through different environments.

Priestrup, 34, and Harris, 25, joined forces last summer after discovering some similarities in their individual research projects. The pair were encouraged by WVC professors and friends to pool their experiments and research findings towards studying Chlamy's damage-and-repair systems.

The team's studies are a project assigned by biology professor Steven Stefanides, who in his broader algae research turns to students for specific experiments. Stefanides and adjunct professor Sue Kane, Wenatchee's Apple STEM Network planning director who also has research underway, have enlisted the aid of five students this school quarter to conduct targeted studies, with more students are eager to sign up. Stefanides estimated eight students could be part of the program by fall quarter.

A native of the Ukraine, Priestrup moved to Leavenworth four years ago with her husband Phelan Priestrup. She now has two children, ages 8 and 3, is working towards a WVC nursing degree and sometimes spends hours each day in the lab.

"It's a lot," she laughed. "But coming here (to the U.S.) opened doors that allowed me to follow what I truly loved — science, medicine, biology — and the opportunities are everywhere. I mean, in this country you can do whatever you want. The possibilities are amazing."

Harris moved around the Northwest with his family before settling 12 years ago in Wenatchee. He credits two WVC teachers — biology profs Stefanides and Kane — for "opening my eyes to the world of science, and showing me that I was a scientist at heart."

The science teammates said working together adds a new dimension to their research. "It's beneficial," said Harris. "We can bounce ideas off each other, correct each other's mistakes."

Goggled-up and gloved, Harris and Priestrup work in WVC's biology lab with standard equipment — beakers, test tubes, microscopes — but also with newer devices that separate DNA strands from crushed *Chlamydomonas*, then measure and record the DNA damage on light-sensitive plates.

Now, after hundreds of tests, Harris and Priestrup have found that damage caused by ultraviolet light to Chlamy's strands of DNA can be fixed by two repair systems within the cell. One of those systems uses blue light to trigger a healing enzyme; the other works in dimmer conditions using a chemical repair mechanism. The two systems are likely connected.

The testing likely won't end soon. Harris and Priestrup each have another year before leaving WVC, and students after them will likely pick up their research or a similar line of inquiry.

"The great thing about science is that we go beyond assumptions," said Priestrup. "We test and test some more until the evidence is clear. Until we hopefully gain some understanding."

Reach Mike Irwin at 509-665-1179 or irwin@wenatcheeworld.com. Read his blog [Everyday Business](#). follow him on Twitter at [@MikelrwinWW](#).

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#6 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Women's Fast Pitch Team

BACKGROUND:

CELEBRATING SUCCESS WVC Fast Pitch Team 2017



Front Row L to R: Jessica Lambert, Brooke Writer, Kylee Brulotte, Carlie Durgeloh, Makenzi Howard, Lexy Pruneda, Emily Lawrence. Top Row L to R: Jamie Withrow, Amber Writer, Ali Steen, Aaliyah Enriquez, Kylee Lambert, Allycia Gonzales, Karly Malcolm, Allie Kopczynski.

The Wenatchee Valley College softball season has been one of adversity, challenge, and resiliency. The team has faced adversity all year with practice space considerations, practicing in a rental space with the baseball team, dealing with a schedule that was day to day due to weather and logistical issues, and the loss of two players due to season-ending injuries. The team held their heads high, walking into their first games of the season confident and ready to go!

The Knights currently rank 3rd in the NWAC in hitting with a team batting average of .396. Aaliyah Enriquez and Jessica Lambert rank 2nd and 3rd in the NWAC pitching statistics with earned run averages (ERA's) of 2.30 and 2.49 respectively. As a team, they are in the top four in NWAC batting average and in the top two in pitching ERA. Sophomore Amber Writer was selected as an NWAC player of the week in April. Makenzi Howard was awarded Honorable Mention NWAC player of the week in May. Their success has been a total team effort with the goal to be the NWAC Eastern region champions. The team has been just as impressive in the classroom with fall team GPA of 3.48 and 3.42 in winter quarter.

Knight fast pitch is currently seeded as the 4th best team in the NWAC based on the RPI power ranking used to seed teams in the upcoming NWAC Tournament to be held in Spokane on May 19 – 22.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#7 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Leo Garcia – Apple Citizen of the Year

BACKGROUND:

Leo Garcia, WVC agriculture faculty, has received the Washington State Apple Blossom Festival's Apple Citizen of the Year award, which acknowledges industry leaders who make Wenatchee the Apple Capitol of the World. Leo received the award during a graduation ceremony for Hispanic Orchard Employee Education Program (HOEEP) students.

Leo helped to establish HOEEP at WVC in the 1990s. The program is designed to increase the professional abilities of agricultural employees and their contributions to operations through the study of horticulture science, production technology, English language and communication skills, math, computers, and cultural and social systems. The program has received industry, state and national recognition.

"This award places Leo alongside founders and instrumental people of the Washington tree fruit industry," said fellow agriculture faculty member Francisco Sarmiento. "We are very proud of knowing that Leo is the recipient of such a distinguished award....Leo has represented WVC not only in Washington's industry, but anywhere our industry reaches."

The Wenatchee World article is attached.

MONDAY, MARCH 27, 2017
**THE WENATCHEE
WORLD**

Leo Garcia named Apple Citizen of the Year

by Nevonne McDaniels | March 26, 2017, 12:01 p.m.



Photo provided

Leo Garcia boxes up graduation certificates in his Wenatchee Valley College office before leaving for a ceremony in Grandview on Friday. He is the recipient of the 2017 Apple Citizen of the Year award presented by the Washington State Apple Blossom Festival.



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WENATCHEE — This year's Apple Citizen of the Year, Leo Garcia, has been hooked on Washington apples since he was 15, living in Mexico.

Little did he know then he would be instrumental in helping the Wenatchee Valley build a workforce that has helped keep the industry at the top of its game.

He helped start Wenatchee Valley College's Hispanic Orchard Employee's Education Program in the early 1990s and since then has helped hundreds of orchard managers and supervisors



hone their skills.

On Saturday, during the graduation ceremony of his latest crop of students, Apple Blossom Festival Queen Amy Sand and Festival Administrator Darci Christoferson were to surprise Garcia with the Apple Citizen of the Year award. It honors the Washington State Apple Blossom Festival's roots by acknowledging industry leaders who make Wenatchee the Apple Capital of the World.

Garcia, now 60, graduated in 1974 from Tulancingo High School in the Mexican state of Hidalgo.

He learned about apples a few years earlier when his father decided to plant an orchard on their farm, prompting his attendance at a government-sponsored training in Mexico City where he listened, through an interpreter, to a Washington State University Extension agent talk.

"It was about fruit, in general, but I really liked what I heard about the apple orchards," Garcia said.

He decided then his future was a horticulture degree at WSU. At the age of 21, he migrated to the U.S., attending Dodge City Community College in Dodge City, Kansas. He had not yet mastered English.

"At first I took chemistry and math classes, where you didn't have to say much. Of course, the hardest classes were history and English comp," he said.

He struggled, but earned good grades and transferred to WSU, where he earned his bachelor's degree in horticulture and met his future wife, Karen Parkins, who also was studying horticulture.

She hailed from Leavenworth.

"The first time my wife brought me over to meet her mom, I was amazed," Leo Garcia said. "Going down the Monitor hill, the trees were blooming. It took my breath away and it still does, every year. It's the most beautiful valley in the world."

They married in 1981 and, once he received his degree, they decided to settle in the Wenatchee River Valley. He started looking for a job in the industry, but it was difficult.

"Back in the day, it wasn't typical for a Hispanic to have a horticulture degree," he said. "Most people came to work in the orchards and then they left. I was seeking a different kind of employment."

Eventually he landed a job with Wells and Wade Fruit Company.

"I started my career there as an orchard hand, basically, doing all kinds of work, various orchard jobs," he said. "Pretty soon I moved up. I became a supervisor. They put me in charge of the young trees."

He then became a warehouse fieldman at Trout in Chelan, now called Chelan Fruit.

The warehouse fieldmen advise growers on things like varieties, rootstock, nutrition, pest management and the timing of the harvest. "Basically, you help growers with everything that goes into harvest. You build a close relationship with your growers," he said.

He went on to work at Chief Wenatchee and Stemilt Growers in the late 1980s and early 1990s.

"There were a lot of changes happening in the industry at that time," he said. "We were moving from the big trees to the smaller trees. We went from hand lines to permanent lines to micro-sprinklers. There were new apple varieties. In the span of 15 to 20 years, orchards changed from 70 trees per acre to 1,200 trees per acre."

In his work as a fieldman, he saw the need to train orchard supervisors and managers about the reasons behind the changes.

“They didn’t know why we did all the things we did. Why pick only the red apples? Why not pick this block? Why plant the trees so close? It takes a while to learn things like that,” he said.

He talked about the idea with Kent Mullinix, then director of Wenatchee Valley College’s agriculture programs.

“Together we set up a plan and an advisory board and created the Hispanic Orchard Employee Education Program,” Garcia said.

A short time later, the program’s advisory board of growers requested help with language skills for the Hispanic supervisors and managers.

“The growers said, ‘We need to communicate,’” Garcia said. “These guys needed to learn technical English, not talking about dogs, cats and houses, but about blossoms, sprayers and rootstocks — basically English based on the orchard.”

An applied math class followed.

“Pints, ounces, trees per acre. It’s simple math, but if you don’t know how many trees per acre you have, you can’t figure the costs per tree and per bin,” he said. “When you spray, you have to figure out calculations and calibrations. There’s a lot of math that goes into the orchard.”

A farm management class was added next, catering to supervisors and managers who want to understand the business basics.

Then a new crop emerged that required a whole new set of classes about a decade ago.

He got a call from Vicky Scharlau, who works with the Washington Association of Wine Grape Growers. “She contacted me and said she would like to see us develop a similar program on viticulture,” he said. “So we replicated the program,” tailoring it to vineyards rather than fruit orchards.

The latest addition is a class for women supervisors of vineyard crews, now in its second year.

“Many of the vineyard crews are almost 100 percent women, so there was a great need to create women supervisors to supervise the women crews,” he said. “Because of the cultural differences, sometimes, if most of the class is men, the women stay quiet. When it’s just women, they open up.”

He isn’t sure what will happen next with the programs. He sees some interest in working with H2A visa seasonal workers and the development of a one-year fieldman assistant program. He also has contemplated the creation of a four-year applied tree fruit degree.

As for the industry, he said he didn’t see the grapes coming, but expects to see more varieties of apples in the future as well as a continued mechanization and more bins per acre.

“When I started, orchards were getting 40 to 50 bins per acre. Now they’re getting 100 or 120 bins,” he said.

Garcia said he also never envisioned being a teacher, but, looking back, it makes sense.

“Starting as an orchard worker and then supervisor and fieldman, I realize it was part of my education. That made me a better teacher. Life prepares you to do what you need to do.”

Reach Nevonne McDaniels at 509-664-7151 or mcdaniels@wenatcheeworld.com.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#8 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Friend of the College Award

BACKGROUND:

The recipient of this award will be announced at the board meeting.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#9 (information)**

CATEGORY: **CELEBRATING SUCCESS**

Distinguished Alumni Award

BACKGROUND:

The purpose of the WVC Distinguished Alumni Award is to recognize a WVC alumnus who has distinguished themselves in a chosen professional field; made significant contributions to their community on a local, state, national or international level; and has demonstrated integrity in their personal life and gained the respect of their peers. Nominees are solicited via a public press release and a committee submits candidates to the WVC President for final selection.

The Alumni Association is proud to present the 2017 WVC Distinguished Alumni Award to Kari Page, a 1991 WVC graduate. Kari is being honored for her exemplary community service and outstanding career achievements. She is a Human Resources management professional with a career spanning 26 years. Kari has served on numerous volunteer boards and is currently President of the Apple Valley Human Resource Association. The City of Wenatchee is very pleased to have her as their current Director of Human Resources.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#10 (information)**

CATEGORY: **INTRODUCTION OF NEW EMPLOYEES**

Introduction of New Employees: Reagan Bellamy, Executive Director of HR

BACKGROUND:

Reagan Bellamy will introduce new employees.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM **#11 (information)**

CATEGORY: **SPECIAL REPORTS**

Tatem Resutek, ASWVC Wenatchee President

BACKGROUND:

ASWVC 2017-2018 Proposed Budget

The ASWVC 2017 Budgeting Committee has worked tirelessly over hours of proposing a budget for the 2017-2018 academic year. The committee had numerous representatives of various organizations, departments and services of our college come forth and formally voice their financial needs and desires for next year. The committee saw no growth or loss in the estimated amount of S&A fees that would be available for next year so it was challenging to create a budget that we consensually agreed upon that would represent the students' needs to the highest capacity. With our united confidence in our proposal, the ASWVC encourages you to pass the budget created by students for students as we all work together to equitably support our campus.

ASWVC Pride Day:

Made possible by the Director of Social and Civic Responsibility, Marcus Wagner, the ASWVC successfully held the First Annual Pride Day last week. At the event students were able to come together and socialize to show their support for LGBTQ+ rights. In addition to refreshments and food being available, students were also able to enjoy signing a pledge by painting their hands and leaving their handprints of support, take pictures at a selfie station with friends and even reach out to local organizations and clubs who participated in the event. Our students were also a part of the media coverage that North Central Washington Life made available including a personal interview with Mr. Wagner. I would like to have a special shout out to the following organizations and services that whole heartedly participated and made the event as successful as it was: SAGE, Planned Parenthood, Columbia Valley Community Health, and North Central Washington Life. Last but not least, a very special recognition to the support of WVC Counseling Services with Mrs. Bertha Sanchez and the library staff for tabling and making LGBTQ+ bookmarks for the students.

Student Athletic Council

Madeline Kaiser, the Director of Health and Wellness, is the chair of the new and growing Student Athletic Council that will serve as a more direct and strongly voiced liaison between athletics and the Associated Students of Wenatchee Valley College. This committee will harbor a sense of community among our student athletes further connecting them with the rest of our students as we all work together to better represent their voice.

Methow Park Volunteer Day

Several of our students from the ASWVC joined together during a Saturday to take time out of their weekends and partake in a volunteer clean-up of our local Methow Park near South Wenatchee. The ASWVC takes pride in every effort we are able to complete to show our love and gratitude for our community and the privilege to serve the place we collectively call home.

April Newsletter

Our team has delivered an outstanding second edition of our monthly newsletter and it has created a prime example for what a student newsletter should look like. Including student interviews, cartoons, athletic reports, and even a section dedicated to giving priceless supportive feedback to students requesting Helpful Henry's advice. The Knights Chronicles has undoubtedly been a highlight of the initiatives made possible by the ASWVC of 2016-2017.

Alley Café Survey

Made available to students over several weeks in two separate formats (paper and online surveys), students were asked to rate and comment on certain points within the service provided by the Alley Café. The ASWVC received over 130 responses and all of the information was compiled together and made available to both the Alley Café and Mr. Brett Riley who is heading all of the future proceedings with the business that has been part of our college for 10 years. We hope the collected statistics will be able to be used to better serve our deserving students.

Students of Color Conference (SOCC)

The Students of Color Conference held in Yakima, Washington is a powerful, energizing experience for our students to become more equitable in a world that is so diverse. We as students need to know how put our differences no aside but to our collective advantage as we unite against the challenges that arise to divide us. At SOCC students are intellectually challenged and they gain a tremendous sense of humanity and love for our fellow humans no matter their creed, color of skin, location of origin, spoken language, religion or preferred sexual orientation. These are only a few of the many factors in each of our lives that make us who we are and during such tumultuous times a student body that accepts and loves one another is sign of hope in a troubled world.

Legislative Voice Academy

ASWVC Directors Juan Lomeli (Dir. Of Co-Curricular Engagement) and Jordan Hughes (Dir. Of Operations), ASWVC Ambassador Brianda Lopes and ASWVC President Tatem Resutek traveled to the annual WACTCSA Legislative Voice Academy to join many other students government leaders from across the state to create WACTCSA's legislative agenda to show legislators what issues are most critical for community and technical college students. The conference lasted for two days and was held at the beautiful campus of the Pierce Community College where our students had a rare opportunity to gain experience with democratic values and practices. Future WACTSA delegates of the ASWVC were able to see firsthand the process of which WACTCSA commends to be able to put together a new legislative agenda. The lengthy process was an interesting one and the WACTCSA organization was able to choose 4 main agenda items to pursue: EBT usage on campuses, Open Source Resources for students, Banning the Felony Conviction Check Box, and increasing the funds allotted to the State Need Grant to better support undocumented students. I am very excited to see what the CTC students of Washington State will be able to accomplish.

Earth Day Coalition

WVC's Earth Day was a success and made possible by the works of Joan Qazi, Derek Sheffield, and Patrick Tracy as they worked hard to bring tougher Environmental activists, poets, and authors. Students who are pursuing careers concerned with preserving the environment, those who were curious and even talented student poets came together to show their support for becoming a greener, more sustainable society. This event is a personal favorite and shows the importance of the issues our planet suffers and how the need to regain the courage to act on such things is growing into a necessity.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM **#12 (information)**

CATEGORY: **SPECIAL REPORTS**

Jose Alvarez, ASWVC Omak President

BACKGROUND:

Current cabinet: President: Jose Alvarez, Vice President: Daisy Garvais, Treasurer: Xena Cruspero, Secretary: Yessica Nemecio, Events Coordinator: Sandra Warriors-Pistolbullet, Sophomore Representative: Nathan Rawson, Sophomore Representative: Kelsie Coffell, Freshman Representative: David Ratautas, Freshman Representative: Laura Brown, Advisor: Livia Millard.

May:

- The ASWVCO President, Jose Alvarez is participating in the Strategic Planning Committee.
- Stand Against Racism was a success. We have received great feedback from students, staff, and community members.
- Student Government is looking into purchasing a new TV that will be located in the Hazel Allen Burnett Hall.
- Treasurer, Xena Cruspero, and Livia Millard finished next year's budget. The budget was approved by senate and will be submitted to Laura Singletary.
- Student Government purchased Little Mermaid play tickets; they were distributed to students. The Little Mermaid will be at the Omak Performing Arts Center.
- The 2017-18 Student Government Applications were sent out; applications are due May 17th in front office by 5pm. Interviews for applicants will be held the week of May 22nd through 26th in The Board Room. Interview committee: Jose Alvarez, Livia Millard, Xena Cruspero Evelyn Morgan-Rallios, Bjarne Olson, and Yesica Loza.

Upcoming Events:

- Saturday, May 6th, United Pow Wow
- Wednesday May 24th, Pride Day/Club Expo
- Week of May 22nd through 26th interviews for next year's Student Government
- Tuesday May 30th, Appreciation Day
- June 17th, Graduation

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#13 (information)**

CATEGORY: **SPECIAL REPORTS**

Sharon Wiest, AHE President

BACKGROUND:

1. Sharon Wiest and Carli Schiffner are planning a town hall meeting to get feedback on the new governance structure at the end of this first year.
2. Sharon Wiest continues to work with other WEA AHE presidents sharing contract language and other AHE issues faculty at a variety of Washington CC's are running into this year.
3. The faculty is concerned about the legislative disconnect regarding the House and Senate budgets.
4. A MOU on the College-in-the-High-School liaison is going to a faculty vote. The administrative team and the executive board along with CHS director Holly Bringman all agreed on the language being voted on.
5. Sharon Wiest has met with Jim Richardson, Carli Schiffner, Reagan Bellamy and Jeremy Brown on issues dealing with the annual schedule, and other faculty issues.
6. Many division chairs had concerns about the annual schedule. Jim Richardson agreed to address the division chair issues. Carli Schiffner and her deans, Jeremy Brown along and Joey Walter met with division chairs to iron out the problems for the summer and fall schedules. The winter and spring schedules are also being addressed through conversations with the division chairs.
7. AHE is electing new officers for the positions of President, Vice-President (Wenatchee), and AHE Secretary. Treasurer and Vice-president for Omak are elected on off-set year rotation. In addition, faculty is voting on 3 negotiators for next year's contract negotiations.
8. Sharon Wiest participated in various meetings with WEA HE faculty and with local Presidents in North Central Washington.
9. Hiring committees will work on the BAS Engineering tech position and nursing positions. Also, the faculty will work on the Economics faculty position posting with HR, the automotive instructor position posting, and the graphic art position posting.
10. Grievance chair Ralph Dawes grievance chair and Sharon Wiest continue to work with administration to try and resolve on-going issues affecting WVC staff.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#14 (information)**

CATEGORY: **STAFF REPORTS**

Brett Riley, Vice President of Administrative Services

BACKGROUND:

Administrative Services

- 16-17 budget is in the final step of the recalibrating process. Once complete, this budget will serve as the basis of the FY 18 budget. We don't have a FY 18 allocation, running start or tuition rates for FY 18, so it is highly likely we will be asking the Board to approve a Temporary Spending Authority request at the June Board Meeting.
- We have entered into a service agreement with Bank Mobile to facilitate our Financial Aid disbursements. Financial Aid and Fiscal Services will be working together to get our first disbursements out sometime in July for a pilot and ready for full disbursements September.

Auxiliary Services

- The WVC Bookstore will reopen under B&N management on May 22. The bookstore staff have done an amazing job navigating the liquidation process and working with B&N staff to make the transition to B&N a success.

Fiscal Services

- Trustee Rasmussen joined Administrative Services staff at an entrance meeting with State Auditor's Office on April 24th to discuss the scope and expectations of the FY15 audit currently in progress.
- Janice Fredson and her staff are currently undergoing a major clean-up of budgets and fund balances that will aide in the budget management and reporting needs of the campus. This will be reflected in fiscal Board reports going into next year.

Facilities

- The Sexton bathroom project is scheduled to start May 8th. The project is currently on schedule and on budget.
- The Welding Lab project is complete and currently undergoing some extended commissioning.
- The student REC center has the last major financial deadline on the 15th of May. We have to determine if a moisture barrier will be need prior to the installation of the floor covering. If this is needed, we may go over our budget by up to \$11,000. We have waited as long into spring as possible to perform the moisture test. At this point, it will become critical path on the 15th.

Safety and Security

- Cabinet is currently updating their National Incident Management System (NIMS) training prior to the exercise they will be participating in later this spring.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#15 (information)**

CATEGORY: **STAFF REPORTS**

Quarterly Financial Report: Brett Riley, Vice President of Administrative Services

BACKGROUND:

Quarterly reports will be distributed at the board meeting.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM **#16 (information)**

CATEGORY: **STAFF REPORTS**

Carli Schiffner, Vice President of Instruction and WVC-Omak

BACKGROUND:

Curricular Updates and Partnerships:

At the end of April, WVC received initial approval to begin offering the BSN degree! After several years of hard work and perseverance this much needed degree is finally a reality. Congrats to the hard work of Dean Capelo and Dr. Kristen Hosey! Over the next two weeks, follow up work needs to be completed to meet the final requested edits. Planning is underway for a Fall 2017 start!

As noted in last month's board report, the search continues for a faculty lead for the BAS Engineering Technology program. Program guides, advising materials, and the application process are complete for the program launch later this spring. Curriculum development for the program is being handled by current faculty (both part time and full time) and we are hopeful for a full time faculty hire by Fall Quarter.

Division Chair and Faculty members of the American Indian Studies Department at the University of Washington met with faculty and staff from WVC Omak in late April. Work will commence soon on pathways for WVC students to UW's AIS Department.

Staffing and Related Instruction Updates:

Staffing

Hiring Announcements:

- Mr. Marshall Brown has been hired to serve as the Wildland Fire Education and Prevention Faculty lead located on the Omak Campus. We are excited to launch this program that has been supported by Representative Joel Kretz!
- Dr. Lori Keller will join the Instruction Division team this July as the new Arts and Sciences Dean. She is currently serving as the Associate Dean of Humanities and Social Sciences at McHenry Community College in Illinois.

Searches Underway:

- Nursing Faculty (Omak and Wenatchee) position interviews to be held in mid-May.
- BAS Engineering Technology Faculty position interviews to be held in mid-May.
- Lab Technician, part time position for the Omak Campus and full time position for the Wenatchee Campus.
- Economics Faculty position (replacement for a retirement) search is underway.
- Automotive Technology and Digital Design yearly faculty contracts converted to tenure track lines.

Guided Pathways

In a recent meeting of the Core Theme Council co-facilitators and co-chairs, Guided Pathways was discussed and the team agreed to remove it from the responsibility of the one council. The Guided Pathways initiative is a district-wide undertaking. We would like to proceed based on a similar model to the current strategic planning taskforce which includes representatives from each council. This steering committee will exist for 18 months (until Fall 2018) when WVC will introduce Guided Pathways as its advising model. The work of faculty on this committee will qualify as the committee work responsibility within their respective Core Theme Council.

Instruction Division for Wenatchee Valley College Board of Trustees Report May 2017

	Division	Division	Division	Division	VPI/Omak
<i>Instructional Goals</i>	Allied Health	LAS/BS	IT & Library	Workforce Ed	Omak
Sustainability: Create a learning environment that embeds sustainable practices and philosophies. [This is to include reduction of consumables, as well as a curricular focus.]	No update.	Sustainability requirement presented at the Curriculum Committee. Work will continue on sustainability embedded in the curriculum.	The Dean led SWOT analyses for two core theme councils. The Dean participated in system-wide effort to create new library consortium to leverage our new common library technology platform; on inaugural executive committee.	Workforce Ed is working on the Core Theme: Responsiveness to Local Needs, where sustainability is a priority. This Core Theme Council recently conducted a SWOT Analysis of all WED personnel and compiled the results.	DNA Barcode Project results. Took Science club to Ocean Shores, WA to study tidal pools over spring break.
Increased Retention and Completion: Increase Quarter to Quarter & Fall to Fall Retention Rates; Increase Program Completion Rates. A component to this goal is to focus on improving transitions for all students. [Basic Skills to Developmental Education to college level work; and transfer or job placement.]	MLT program accreditation visit completed with excellent feedback from site visitors.	Annual Schedule work for the 2017-2018 academic year.	Had Accessible IT plan approved by core theme council; plan to take it to IC next.	Workforce Ed personnel recently met with Orondo High School students and Criminal Justice personnel gave them a presentation to strengthen the partnership between the high school and WVC. The WED Dean recently met with Kory Kalahar from Westside High School in an effort to strengthen the partnership between WVC and WHS. Plans for recruiting events will be revisited this fall.	Overhaul of the annual schedule for both campuses. A lot of analysis went into each quarter in order to provide access for students in order to successfully complete their programs of study.
Program Growth & Development: Review and analyze all programs offered; program development planning and implementation; assessment cycles of our programs and assessment of student learning outcomes.	Meeting with CH May 8 th to work on Pharmacy Tech program. Initial approval from Nursing Commission to proceed with RN to BSN pending additional documentation. Fast Track Chemical Dependency Certificate approved by Curriculum Committee.	No updates.	Delivered another two-part workshop on course development.	Workforce Ed is developing and expanding an HVACR program in Omak, developing a new Fire Ecology program in Omak and developing a BAS-Engineering Technology program in Wenatchee. WVC will interview BAS-ET candidates in May. A candidate for the HVACR program should be hired soon.	Program Review or Program Improvement Review Process being finalized by Curriculum. Wildland Fire, College and Career Readiness Certificate, and HVACR planning underway for the coming academic year. American Indian Studies faculty and administration from the University of Washington met with WVC Omak faculty and staff for collaboration of programming.

Instruction Division for Wenatchee Valley College Board of Trustees Report May 2017

Strategic Enrollment: Offering a comprehensive annual schedule that promotes student access and success.	Annual schedule for allied health proposed	Annual Schedule work complete as of 5/5.	No update.	Workforce Education recently completed the Annual Schedule.	2017-2018 annual schedule complete.
Advising: Engage the college community in the conversation around guided pathways and create a strategy for the next two year.	No update.	No update.	No update.	No update..	Guided Pathways Initiative is being led by the newly formed steering committee. 18 month work plan is created.
Increased Communication: Continue to communicate regularly about goals, progress, and challenges with external and internal constituents.	Directors, Department, Deans, IC, Core Theme Council and CC meetings all in an effort to increase communication and collaboration	Challenges with the annual schedule led to some complicated communication with faculty. Efforts are underway to address how to improve the process.	Worked with PIO on project to add calendar module to new website (still in progress).	<p>The Instruction Office had several meetings with various community members to initiate conversations with the community to benefit the college. WVC also recently met with SkillSource personnel to continue collaboration with that organization.</p> <p>The Instruction Office holds monthly meetings with all Workforce Program Coordinators. The WED Dean recently attended the Okanogan Economic Alliance meeting and reported on new education programs that benefit Okanogan County.</p>	<p>Continued meetings with Omak Campus Personnel.</p> <p>Annual Schedule meetings conducted.</p> <p>Work on reorganization of personnel with key retirement in support staff.</p>
Strengthening a Healthy Work Environment: Working to improve overall job satisfaction; work/life balance; time to be mindful; and increased personal connections.	Recognition to Instructional Staff members with appreciation and acknowledgement of hard work.	No update	No update.	The Instruction Office is making an effort to make personal connections with all campus areas on both the Wenatchee and Omak campuses.	“Thank you” campaign for support staff on both campuses.
2017-18 Hiring & Staffing Plan: Develop a collaborative plan for hiring staff/faculty based on need	Nursing interviews on May 11 th for three open positions.	ECON position to be advertised soon.	No update.	Interviews for BAS-ET (full-time coordinator position) will be held in May. A candidate for the HVACR program was interviewed.	<p>Omak support staff reorganization underway.</p> <p>Tenure track lines converted from</p>

Instruction Division for Wenatchee Valley College Board of Trustees Report May 2017

and budget. Commitment to retention of staff and faculty through foundational activities and communication like new faculty orientation and workshops, onboarding materials, outreach to adjunct faculty, etc.					current funding streams in Automotive Technology and Digital Design.
Budget: Increased attention and understanding to all budgets within Instruction (inclusive of grant budgets and Foundation support).	No update.	No update.	No update.	Instruction Office personnel have attended several budget meetings and met with faculty concerning the budget.	Continued work on trying to address budgets and clarification of needs.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM **#17 (information)**

CATEGORY: **STAFF REPORTS**

Chio Flores, Vice President of Student Services

BACKGROUND:

ATHLETICS

- WVC athletics will partner up with Wenatchee North Rotary to present the NCW Sports Awards banquet on June 6. WVC football alumni will be recognized for the hall of fame and Joe Harris Jr @ Brooklyn Net will be the keynote.
- Athletics will be organizing this year's fishing derby on May 25.
- May 6 is sophomore recognition day for fast pitch, their last home game of the season. May 13 will be sophomore day for baseball.
- Additional fundraising is needed for the new batting cages in the Student Recreation Center.

CAMP

- CAMP will be conducting a food drive for the Knight Cupboard at the Safeway store in East Wenatchee on May 13.
- The annual CAMP banquet will be held May 20 at the Wenatchee Valley Senior Center. Students will be recognized with certificates and awards and the student of the year will be announced.

COUNSELING

- Flyers for the Knights Cupboard are being distributed. Counseling would like to thank everyone for the donations and fundraising.
- The Dreamers Task Force is branching out to the community. Josh Brack and Yuritzi Lozano presented at Wenatchee High School. Bertha Sanchez and Erin Tofte-Nordvik presented at Eastmont. Working on developing a budget, creating a logo, designing the webpage and developing ally training for staff.

DIVERSITY, EQUITY & INCLUSION

- Stand up Against Racism event was held on Wenatchee campus April 26 and the Omak campus April 27.
- As part of the core theme council work, Erin presented to the Curriculum committee the need for WVC to have a diversity graduation requirement. They did not have a voting quorum in April so they will try again in May. Not an extra burden for students and only applicable to AA transfer degrees at this point.
- Diversity Justice Day went well; two WVC \$1000 scholarships were given away.
- Thirty WVC students traveled to Yakima for the Student of Color Conference.

EDUCATION & CAREER PLANNING

- Students were contacted via email reminding them about the March 31 early bird deadline to apply for the fall 2017 Barcelona program and the May 19 deadline for the summer 2017 Costa Rica program. Study abroad posters and fliers have been disbursed and a banner on the homepage and a message will also be posted to the reader board in Van Tassell. Faculty teach abroad applications were available for the spring 2018 Berlin program. Two WVC faculty applied; interviews will be in May.
- Jaima Kuhlmann has completed an application for the Generation Study Abroad Grant. This grant would provide \$7500 to be matched by the WVC Foundation for a total of \$15,000 to provide six \$2500 scholarships for 2017/18.
- Randy Mitchell attended the Confluence Health Mentorship Luncheon at Central Washington Hospital. Eleven WVC students successfully completed the 20 hour mentorship program.

FINANCIAL AID/STUDENT SERVICES

- Processing in preparation for 2017/2018 financial aid award notices. The state has not determined tuition and state need grant amounts yet. Anticipating sending letters to students around the second week of May.
- The IRS has shut down the data retrieval tool. Financial Aid will now be able to accept signed tax returns.
- New state legislation passed that all incoming students will be required to attend a financial aid workshop for higher education which can be presented in an online setting.

STUDENT PROGRAMS

- ASWVC senate sponsored Pride Day on May 3 in Wenatchee.
- Save the date for graduation, June 16 in Wenatchee. This year festivities will be held at the Wenatchee School District's Apple Bowl with plans to hold 2018 graduation in the Paul Thomas baseball field.
- Ashley Olson is working on a budget and master plan for the Residence Hall.
- May 1 was the deadline to apply for the 2017/2018 ASWVC senate officer positions. Also engaged in hiring a manager and support positions for the Student Recreation Center.

TRiO/SSS

- TRiO/SSS is offering transfer workshops on both campuses.
- Preparing for an end of year event, will be inviting campus partners. Spring quarter newsletter just went out. .
- Staff presented at Eastmont High School and Eastmont Junior High and hopes to visit Wenatchee High School.

GENERAL

- A one stop model is being explored specifically to address improving customer service. Administrative Services and Student Services staff have been meeting to discuss this initiative and how best to integrate into our current structure. Position descriptions are being reviewed/updated, as well as, improving forms and other areas for online efficiencies.
- A Guided Pathways Steering Committee has been created to help with the implementation. Dr. Flores and Dr. Schiffner are the co-chairs and will work closely with a cross disciplinary group of faculty and staff.
- Interviews for the Registrar position are scheduled for early May.

BOARD MEETING: **September 12, 2002**

AGENDA ITEM **#15 (information)**

CATEGORY: **STAFF REPORTS**

Jim Richardson, President

BACKGROUND:

Programs Overview

- Dr. Hosey received a letter from the Nursing Commission which indicated they had given “Preliminary Initial Approval” of an RN-BSN Program at Wenatchee Valley College. We are anticipating a fall start for the first cohort of BSN students.
- Have hired the Wildland Fire program instructor and he will begin working on the program this summer.
- We have new interviews scheduled on May 15 for the lead instructional position for the BAS in Engineering Technology program.

Policy Overview

- The legislature is working on budgets with few policy changes that affect CTCs at this point in the first special session. The June revenue forecast comes out June 20, so there may not be agreement on a state budget before that time and it will be a stretch to have a budget by the end of June and the current biennium. The college leadership is preparing for the possibility of not having a state budget going into July.

Facilities Overview

- Construction is nearing completion on the Jack and Edna Maguire Student Recreation Center on the Wenatchee campus. Expected “soft opening” is during the summer with a grand opening for fall quarter.
- The design of the Wells Hall Replacement project is the second major project on the SBCTC’s capital list for this biennium and is included in all three capital budget proposals. WVC is ready to move forward with the design as soon as the state budget is approved and the new biennium begins. The design funds being asked for are \$2,772,000.

Finance Overview

- WVC’s state enrollment is still approximately even with last year’s enrollment for the year although spring enrollment is slightly lower than last spring. Running Start enrollment for fall 2017 is forecast to be up again after a huge increase this past year.

Other

- Continue to work with system presidents and chancellors in my role as past president of WACTC. I am chairing the task force that is reviewing SAI as we look to make recommendations for updating how student success is measured by CTCs. The task force has made progress on new momentum points and the issue of equity in the formula. We presented to WACTC our progress so far, but the final changes will go to WACTC at our summer retreat and then to the State Board for approval in September. We will also present our progress to the State Board on May 11.
- Have participated in the Friday legislative calls for presidents.
- Met several times with Darrell Dickeson, the interim executive director of the WVC Foundation, the Foundation Executive committee and full board. We have settled on final candidates for both the Executive Director position and that of Alumni Relations. Hopefully I will be able to announce their acceptance and start dates at the May 17 trustee meeting.
- Held an all-district meeting and discussed budget and other issues relevant to the college community. We will hold another all-district meeting on security on May 18.
- Met with the Core Theme Council co-facilitators to discuss the progress of the councils and the operations of the new governance model.
- Attended WACTC meeting at the State Board in Olympia where the presidents discussed:
 - Legislative issues and the three state 2017-19 budget proposals that are out as the legislature entered its first special session,
 - Capital budget proposals in the legislature,
 - CTC Link progress and delays – we discussed the Cyber lawsuit against the State Board and the state. Cyber is the company hired to implement and manage the project who went into bankruptcy, and
 - Student Achievement Initiative review task force progress.
- Presented to the WVC Foundation Budget and Finance Committee on college funding priorities for the 2017-18 academic year.
- Traveled with Dr. Schiffner to Omak and attended WVC-O’s Stand Against Racism Day. Also attended the Wenatchee campus’ Stand Against Racism and Pride days.
- Presented to Wenatchee Kiwanis.
- Taught a class in Karen Alman’s interpersonal communications class on the Wenatchee campus.
- Attended Chelan County PUD’s Strategic Partners progress and update meeting.

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#19 (Action)**

CATEGORY: **ACTION**

2017-2018 ASWVC Operating Budget: Chio Flores

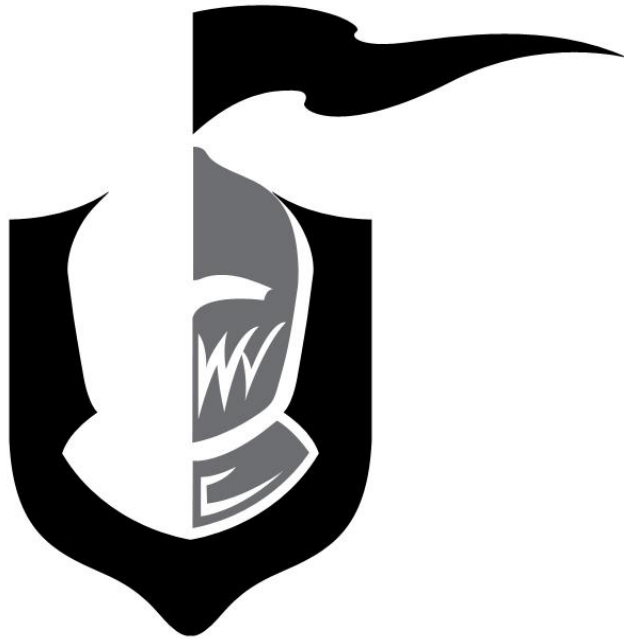
BACKGROUND:

The proposed 2017-2018 ASWVC Operating Budget proposal is attached.

RECOMMENDATION:

That the proposed 2017-2018 ASWVC Operating Budget be approved as presented.

WENATCHEE VALLEY COLLEGE



SERVICES AND ACTIVITIES FEE BUDGET

2017 - 2018

Approved by the ASWVC Student Senate – April 4, 2017
Approved by the Board of Trustees - (date)

Associated Students of Wenatchee Valley College

Vision:

ASWVC Student Senate aspires to promote a diverse collegiate experience that fosters unity and success within our community

Mission:

The ASWVC Student Senate serves the student body by enhancing the student experience through programming, advocacy, and policy. We foster a campus environment built on integrity, respect, inclusivity, and community; while providing opportunities for students to become leaders.

ASWVC
SERVICE AND ACTIVITY FEE BUDGET PROPOSAL
2017 - 2018

SUBMITTED BY
ASWVC STUDENT SENATE

BOARD OF TRUSTEES

Dr. June Darling
Phyllis Gleasman
Tamra Jackson
Phil Rasmussen
Martha Flores
Dr. Jim Richardson, President

ASWVC BUDGET COMMITTEE MEMBERS

Freddie Ham, Student (Chair)
Tatem Resutek, Student
Jordan Hughes, Student
Brianda Perez, Student
Gabi Lopes, Student
Brett Riley, Faculty/Staff
Laura Singletary, Advisor



MEMORANDUM

Associated Students of Wenatchee Valley College

TO: Board of Trustees

FROM: ASWVC Student Senate

DATE: April 4, 2017

RE: 2017-2018 Service and Activity Fee Budget Proposal

The 2017-2018 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee through a process of holding budget forums, to answer questions regarding S&A funds and the allocation process; sending email reminders regarding the process; and scheduling hearings for organizations to provide additional information regarding their budget requests and to answer questions from the committee.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization's alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- Approval of the S&A Fund Balance Future Planning included with this budget.
- The ASWVC Budget Committee and the Director for Student Programs, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Director for Student Programs to proceed with the execution of the planned programs.

This budget has been carefully reviewed by College staff, posted for public comment, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

S&A Budget Summary

Resources

The estimate of Services & Activities fee revenue is based on projected 2017-18 FTE levels (Full-Time Equivalent: 12 credit hours fulfilled by one student equals one FTE). Our Business Office reports that students currently pay .099an S&A Fee of per quarter, based on their enrollment. This 2017-18 revenue is a conservative estimate developed in coordination with the college Business Office Fiscal Analyst, the Executive Director for Institutional Effectiveness, and the Vice President for Administrative Services.

We've estimated no change in resources for the 2017 – 2018 based on the level of student enrollment the college expects for the upcoming academic year.

Funds remaining from the prior year revert to the Fund Balance Reserve. Expenditures from this account are to be made through written proposals submitted to the ASWVC District Senate. If the funding request is ratified, the proposal will be submitted to the Board of Trustees for approval.

S&A Fund Balance Reserve: Designating these funds continues the practice of building a reserve fund for major projects and large expenses such as vehicle replacement and campus projects.

Expenditures

The ASWVC Budget Committee has thoughtfully reviewed all funding requests and presents this budget reflecting balance among the various activities to benefit students and create a vibrant campus life. This budget continues most of the programs funded during 2017-18 academic year. Additional growth is designed to support increased student participation in co-curricular programs.

For this budget, requests for S&A funding exceeded the estimated revenue. The ASWVC Budget Committee has thoughtfully reviewed all requests, and presents a budget reflecting a balance among the various activities to benefit all students.

**Wenatchee Valley College
Services & Activities Fee Budget
2017-2018 Fiscal Year**

<u>Resources</u>	<u>2017 - 2018</u>
Estimated Resources	760,000
S&A Fund Balance	-30,000
Wenatchee Valley College Omak	-114,000
Total S&A Operating Budget	616,000

<u>Expenditures</u>	<u>2017 - 2018</u>
ASWVC Student Services	158,199
Athletics	374,696
Student Programs Support	31,800
Campus Services	51,305
Total S&A Operating Budget	616,000

S&A Budget Summary

ASWVC Senate

Service Stipends: the ASWVC is comprised of eleven students on three teams; the Executive Board, which oversees the administrative functions of the Senate; the Campus Activities Board, which coordinates activities and events for campus; and a Student Ambassador, who provide tours and outreach. Members of the Senate receive stipends for their service.

Supplies: provide materials necessary to support the Senate operations throughout the year.

Leadership Training and Development: this budget line supports student leadership training for the Senate, including summer training, local/regional professional development, conferences. Other Senators within the district are invited to participate, as well as students associated with clubs and organizations.

Associated Student Services:

Dance / Events: this budget provides funds to bring a variety of activities and events to campus. Funds are managed through the Senate Campus Activities Board.

Interclub Council: clubs are a valuable component of a student's educational experience. They offer opportunities for students to develop friendships and connections to the college, share similar interests, learn effective leadership and communication skills, and of course have fun. This budget provides funding for student clubs recognized by the ASWVC. These funds are used for events, programming, marketing, supplies, guest speakers, and other program expenses.

Note: In an effort to increase efficiency and fiscally responsibility, the ASWVC have chosen to change the funding model for clubs. In lieu of separate accounts for each club, there will be one club account managed through the Interclub Council and Student Programs. This will also allow for the funding of new clubs that arise during the year and increase efficiency with dormant clubs.

Special Projects: this budget line provides fund for students to attend conferences and/or make presentations at conferences, and includes a requirement for the student or club to bring the knowledge back to the campus through a program, presentation, or report. The budget line also provides funding for projects, activities, equipment, furnishings, supplies, and other unforeseen needs during the academic year.

Legislative Activity: the ASWVC recognizes the importance of advocating for students at the state level. As a student government, the Senate is allowed to lobby on behalf of students. This budget is reserved for legislative activity on campus, as well as travel associated with it.

LINK Transit: to support one of the primary financial constraints students face (housing, food, and transportation), the ASWVC has elected to provide bus passes to WVC students.

Wenatchee Valley College
Services & Activities Fee Budget
2017 – 2018 Fiscal Year

ASWVC Senate	2017 - 2018
Service Stipends	41,800
Training and Development	10,000
Supplies	2,500
Total:	54,300

Associated Student Services	2017 - 2018
Dance / Events	32,000
Interclub Council	28,000
Special Projects	20,534
Legislative Activity	1,500
LINK Transit	21,865
Total:	103,899

Total:	158,199
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S&A Budget Summary

Student Programs Support

Diversity, Equity, & Inclusion Center: this budget provides funds to bring cultural and diversity events to campus by supporting funding for activities and events, travel for the MSSDC Council, and provides funds for the state-wide Students of Color Conference, held annually.

Residence Life: this budget line provides funds for student positions supporting the residence halls, supplies, and programming.

Student Programs Office: this budget line provides for training and travel, professional memberships, and supplies for staff within the program.

Student Center / ID Cards: these funds pay for necessary supplies and equipment, as well as support needs required for running the Student ID Card system. The Office of Student Programs oversees funding for supplies in the Van Tassell Student Center. Examples of use: blank ID cards, printer ribbon, ID machine repair, paint for the stage floor, ping-pong balls and paddles, equipment needs, and marketing.

Campus Services

Tutoring Center: this budget provides a subsidy to the Tutoring Center for part-time hourly wages and educational opportunities for student tutors.

TRiO: the ASWVC recognizes the need and commends the college's commitment to this grant program. We have allocated funds to support TRiO's participation in the annual Civic Leadership Conference, transfer visits, graduation stoles, supplies, and other needs within the program.

Math Calculators: this is a one-time budget allocation to purchase calculators for students to check out from the Library. For this to be a sustainable program, the ASWVC Senate suggests the managers of this program consider checking out calculators for free in the Library and charging students \$10 to rent them for the quarter. This would allow for replacement of the calculators when they are broken or obsolete.

Performing and Visual Arts: the ASWVC appreciates the value and benefit the arts play in developing students' cultural awareness. This year, we recognize the Performing and Visual Arts as a student organization. In previous years, these groups would apply for funding as clubs, but were unable to meet the requirements of clubs. The Senate has allocated funds to be shared collaboratively between music, dance, drama, the MAC Gallery, and the Robert Graves Gallery.

Graduation: the ASWVC has collaborated with the college to support graduation by funding the rental agreement with the Town Toyota Center (TTC) and other needed supplies. Because the campus is moving away from this venue and bringing the event back to WVC (Spring 2018), the ASWVC plans to redirect the funding dedicated to the TTC and use it for other budgetary needs.

Welcome Week (formerly Orientation): provides funding to welcome new and returning students to campus and supports student programming, activities, and events.

Fund Balance Reserve: the funds in this budget line are intended for large student initiated campus projects and budgetary needs, such as replacement of ASWVC vans, student initiated projects on campus, minor renovations in Van Tassell Student Center to enhance the spaces in the facility to promote formal and informal learning, interaction, collaboration, and a sense of belonging; and as potential startup funds to begin the planning process for capital projects.

Wenatchee Valley College
Services & Activities Fee Budget
2017 – 2018 Fiscal Year

<u>Student Programs Support</u>	<u>2017 - 2018</u>
Diversity, Equity, & Inclusion Center	10,000
Student Programs Office	6,000
Student Center / ID Cards	10,000
Residence Life	5,800
Total:	31,800

<u>Campus Services</u>	<u>2017 - 2018</u>
Tutor Center	27,500
TRiO	4,000
Math Calculators	3,305
Performing and Visual Arts	6,000
Welcome Week (formerly Orientation)	5,000
Graduation	5,500
Total:	51,305

<u>District & Reserve Funds</u>	<u>2017 - 2018</u>
Fund Balance Reserve	30,000
ASWVC Omak	114,000
Total:	144,000

S&A Budget Summary

Athletic Team Support

This budget reflects a collaborative partnership in funding between students and the college. The ASWVC recognizes the importance intercollegiate athletics brings to the college and community, and funds a great majority of the expenses necessary to support our seven intercollegiate athletics teams: men's and women's basketball, women's volleyball, men's and women's soccer, baseball, and softball.

The athletic trainer works part-time to ensure that our student athletes have a qualified and trained professional to monitor and diagnose injuries. The Athletic Department reports a strong appreciation and need for this service. This service helps with recruitment of athletes, preventative health, and the recuperation of injured athletes.

Athletic Administration

This budget allows for administrative functions of the Athletics Department.

*Additional funding for post season play may be available through a funding request to the Student Senate during academic the year.

Wenatchee Valley College
Services & Activities Fee Budget
2017 – 2018 Fiscal Year

<u>Athletic Teams</u>	<u>2017 - 2018</u>
Women's Basketball	50,000
Men's Basketball	50,000
Softball	55,000
Baseball	55,000
Women's Soccer	39,000
Men's Soccer	39,000
Volleyball	36,000
Total:	324,000

<u>Athletic Administration</u>	<u>2017 - 2018</u>
Athletic Director	6,000
Scholarships	27,196
Sports Medicine	17,500
Total:	50,696

S&A Fund Balance – Current Future Planning

ASWVC Student Senate recognizes the need for carefully considered principles outlined to direct spending from S&A Fund Balance Reserve account. The Senate has the responsibility to be wise stewards of S&A funds and to comply with the RCW outlining regulations that state S&A funds are “for the express purpose of funding student activities and programs” (RCW 28B.15.041).

We have spent the last year updating the ASWVC Financial Code so that it reflects our dedication to fiscal responsibility. During this period, the ASWVC identified multiple budgets that had been overspent during previous years. These accounts have rolled forward from year to year, and the Senate has chosen clear them at the end of the 2016-17 academic year by reallocating funds from our current reserve accounts (Vehicle Replacement Fund, Campus Projects, Fund, Contingency Fund) and other club/organization accounts with remaining S&A funds. Unfortunately, this will greatly reduce our reserve accounts. The ASWVC is committed to re-building these reserves through annual budget allocations.

Future spending from the ASWVC Fund Balance should be consistent with and support WVC’s Strategic Plan, as well as evolving college and student priorities. The projects we envision that would both benefit students and support these objectives are:

- Increase new opportunities for student engagement
- Foster a culture of continuous improvement
- Increase college stature as a community and educational partner
- Enhance understanding of our role in a global society

ASSOCIATED STUDENTS
2017-2018 S&A FEE OPERATING BUDGET

	<u>2016-2017</u>	<u>2017-2018</u>
ASWVC Omak	114,000.00	114,000.00
Campus Projects Fund	20,026.00	0.00
Vehicle Replacement Fund	10,301.00	0.00
ASWVC Fund Balance (Contingency)	20,026.00	30,000.00
ASWVC Activities	238,259.00	241,304.00
ASWVC Athletics	357,388.00	374,696.00
TOTAL	760,000.00	760,000.00

ASWVC WENATCHEE BUDGET 2017-2018

ACTIVITIES SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2016-2017</u>	<u>2017-2018</u>
264-1P15	Cultural Events	10,000.00	10,000.00
	College Access Corps	500.00	0.00
264-1P06	Dance/Events	32,000.00	32,000.00
264-1PEC	Evening Coordinator	10,000.00	0.00
264-1P17	Graduation	7,000.00	5,500.00
264-1P19	ID Cards (combined w/Student Center account)	4,000.00	0.00
264-1P04	Student Programs / In-Service Training	9,500.00	6,000.00
	Interclub Council (all club accounts)	28,009.00	28,000.00
264-1P14	Legislative Travel	0.00	1,500.00
264-1P86	Link Transit	30,000.00	21,865.00
	Math Calculators	0.00	3,305.00
264-1P13	Welcome Week / Orientation	7,000.00	5,000.00
	Performing & Visual Arts	8,000.00	6,000.00
	Residence Life	0.00	5,800.00
264-1P12	Special Projects	0.00	20,534.00
264-1P09	Student Center Supplies	10,000.00	10,000.00
264-1P16	Student Government Scholarships	45,000.00	0.00
264-1P05	Student Senate	0.00	54,300.00
264-1PTR	TRiO	3,250.00	4,000.00
264-1PTC	Tutor Center	34,000.00	27,500.00
	TOTAL:	238,259.00	241,304.00

ATHLETIC SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2016-2017</u>	<u>2017-2018</u>
264-1P61	Athletic Director	5,000.00	6,000.00
264-1P62	Post Season Travel	0.00	0.00
264-1P63	Softball	52,000.00	55,000.00
264-1P64	Baseball	52,000.00	55,000.00
264-1P65	Men's Basketball	40,000.00	50,000.00
264-1P66	Women's Basketball	40,000.00	50,000.00
264-1P67	Athletic Concessions	0.00	0.00
264-1P68	Scholarships	27,196.00	27,196.00
264-1P69	Athletic Contingency	31,192.00	0.00
264-1P70	Men's Soccer	36,000.00	39,000.00
264-1P71	Women's Soccer	36,000.00	39,000.00
264-1P72	Volleyball	33,000.00	36,000.00
264-1P80	Sports Medicine	5,000.00	17,500.00
	TOTAL:	357,388.00	374,696.00

ASWVC OMAK BUDGET 2017-2018

SPECIAL ACCOUNTS		<u>2016-2017</u>	<u>2017-2018</u>
264-2P40	Contingency	10,650.00	
264-2P31	Campus project fund	5,325.00	
264-2P36	Vehicle Replacement Reserve	<u>3,195.00</u>	
SUB TOTAL		19,170.00	
ACTIVITIES SUBSIDIES		<u>2016-2017</u>	<u>2017-2018</u>
<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>		
264-2P42	Awards	2,500.00	
264-2P37	Cabinet	4000.00	
264-2P35	Entertainment	7,500.00	
264-2P32	Student Supplies	2,500.00	
264-2P11	Transportation	2,000.00	
264-2P16	Scholarships	20,983.00	
264-2P34	Graduation	6,100.00	
264-2P43	Leadership	0.00	
264-2P52	Computer Supplies	0.00	
264-2P54	Legislative Travel	0.00	
264-2PTC	Tutor Center	13,300.00	
264-2P44	Copier Supplies	3,000.00	
264-2P86	Bus Passes	0.00	
264-2P18	Chess Club	3,750.00	
264-2P45	Science Club	5,000.00	
264-2P33	Nursing Club	4,800.00	
264-2P39	PTK	5,747.00	
264-2P41	Red Road	4,650.00	
264-2P60	Criminal Justice Club	1,500.00	
SUB TOTAL		87,330	
TOTAL		106,500.00	

BOARD MEETING: **May 17, 2017**

AGENDA ITEM: **#20 (Action)**

CATEGORY: **ACTION**

Mission Fulfillment: Jim Richardson/Ty Jones

BACKGROUND:

The Northwest Commission on Colleges and Universities (NWCCU, 2017) Accreditation Standard 1 and Standard 5 require that institutional governing boards be actively involved in monitoring the institution, making sure the institution's mission is being fulfilled and its core themes are being addressed. Standard 5 further requires that the board have a policy that defines mission fulfillment or takes an action that states the college has met its burden to fulfill its mission.

In the April 19, 2017 Board work session, the Board was presented with the 2015-16 Mission Fulfillment and Core Theme Indicator Report. The report showed that the college had scored 77 points of the 84 points available (92%) on its success indicators and rated an "A-" grade in evaluating the Wenatchee Valley College's mission fulfillment. Most institutions consider any grade level of "C" (75%) or better to constitute a college meeting its mission. As there is currently no policy in place for defining mission fulfillment, and in order to meet the accreditation standards, the Board needs to formally accept the 2015-16 Mission Fulfillment and Core Theme Indicator Report and declare that the college has, in its opinion, met the requirements for mission fulfillment for that academic year.

Recommended Motion:

That the board of trustees accept the 2015-16 Mission Fulfillment and Core Theme Indicator Report and further recognize that Wenatchee Valley College met its responsibility to fulfill its mission for the 2015-16 academic year.



***Mission Fulfillment and
Core Themes***

2015-16 Results

Mission Fulfillment and Core Themes 2015-16

These scorecards present data for indicators of mission fulfillment and core theme attainment compiled for the 2015-16 academic year.

Mission

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

Core Themes

Educational Achievement

Students will achieve their goals for education and employment through preparation for successful transfer to the baccalaureate level, development of the professional/technical expertise for successful entry into the workforce, or proficiency in college readiness skills needed to pursue goals for further education and employment.

Support for Learning

WVC's non-instructional programs and services will support students' attainment of their educational goals and promote access to all of the college's educational opportunities.

Responsiveness to Local Needs

WVC's degrees, programs, courses and services will be responsive to local demand and community needs. WVC will actively seek community input through its foundations, advisory committees, and collaboration with external organizations.

Diversity and Cultural Enrichment

Students and staff will be supported by practices and policies that create an inclusive environment for learning and work. The college community and residents of District 15 will have opportunities to experience diverse and multiculturally rich perspectives through curriculum, educational programs, and special events.

Mission Fulfillment 2015-16

Overall Mission Fulfillment Score: 92% Grade: A-

Core Theme	Indicators	Score	Possible
Educational Achievement	16	31	32
Support For Learning	7	14	14
Responsiveness To Local Needs	7	14	14
Diversity & Cultural Enrichment	12	18	24
Total	42	77	84

Educational Achievement Score: 97% Grade: A

Sub-Objective	Indicators	Score	Possible
Student Progress	9	18	18
Student Transition	7	13	14
Total	16	31	32

Support for Learning Score: 100% Grade: A

Sub-Objective	Indicators	Score	Possible
Student Services	3	6	6
Library	3	6	6
Infrastructure	1	2	2
Total	7	14	14

Responsiveness to Local Needs Score: 100% Grade: A

Indicators	Score	Possible
7	14	14

Diversity & Cultural Enrichment Score: 75% Grade: C

Indicators	Score	Possible
12	18	24

Discussion

There was limited shift in the scores of all indicators in the four core themes. In the 2014-15 Core Theme Indicator report, Wenatchee Valley College (WVC) scored 94% overall in their mission fulfillment rating. This compares to WVC's score of 92% overall for the 2015-16 year. The difference between the two ratings is not so much a decrease in the overall quality offered by the college as a change in measure in a few key areas where new data was available and, in one case, an area where currently the data available is changing to meet national and state program changes.

New to this year's report is a grading system. When looking at the summary tables above, it should be clear that the grades follow basic traditional academic grading guidelines. Under this type of grading system, an easy evaluation can be made for mission fulfillment, with any score at the C grade level or above considered meeting the college's mission. This should allow the college to easily represent how well the college is doing in the key areas it monitors to measure institutional effectiveness and mission fulfillment. Also, it allows for quick comparison of past grades to look for improvement and sustained effort.

	2012-13	2013-14	2014-15	2015-16
Mission Fulfillment Percent	78%	93%	94%	92%
Institutional Grade	C+	A-	A-	A-

The 2012-13 academic year was the first year that actual scoring was assigned to individual indicators. Also, in that academic year report, there was no cumulative score given; only scoring individual indicators. The benchmarks that were applied for that reporting year were very tight. A less restrictive coring structure was applied in subsequent years, which allowed for ongoing monitoring of the college, but allowed the college to make reasonable improvement over time without resorting to drastic action. Still, in consideration of continued strong scores in the current indicator set, pushing the indicator benchmark upward might be in order.

With all of this in mind, WVC is doing well in meeting its core theme indicators at the current level of benchmarks. The college met or exceeded the benchmark of 38 of the indicators, was approaching its benchmark in a single indicator and failed to meet the benchmark in three indicators. The college is having success in meeting its mission.

Meeting Student and Community Needs

Student Success

Points Possible: 100

Points Achieved: 100

Performance Exceeding Benchmark:

- Retention and completion for Opportunity Grant and Perkins programs; retention for CAMP program
- Skill gains for ABE and ESL students
- Retention and 15 credits earned in the first year for transfer students

Performance Meeting Benchmark:

- Retention for workforce, developmental, and basic skills students
- 15 credits earned in the first year for workforce, and developmental students
- Degree completion for transfer students
- Degree/certificate completion for workforce students
- Student satisfaction with libraries, facilities, and technology support
- Employment rate for workforce students who left WVC in 2012-13 with at least 45 credits and GPA of 2.0 or higher

Performance Not Meeting Benchmark:

- None

Community Engagement

Points Possible: 100

Points Achieved: 91

Performance Exceeding Benchmark:

- Representation of Latino students (Wenatchee) relative to district population demographics
- Running Start student participation from smaller high schools in WVC service district

Performance Meeting Benchmark:

- Enrollment relative to state FTE target
- Continuing Education and contract training enrollments
- Events for students and the community
- Percentage of Running Start students attending WVC at Omak
- Student and employee satisfaction with college environment
- Native American student enrollments for WVC at Omak
- Success of Hispanic and Native American students in moving from developmental to college-level math
- Local High School capture rate










Performance Not Meeting Benchmark:

- The proportion of Latino and Native American employees relative to student population



Educational Achievement Scorecard

Objective: Students will achieve their goals for education and employment through preparation for successful transfer to the baccalaureate level, development of the professional/technical expertise for successful entry into the workforce, or proficiency in college readiness skills needed to pursue goals for further education and employment.

Student Progress Indicators

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Retention	Transfer students: Fall to fall retention rate between 53% and 61%	Fall 2015 to Fall 2016 60%	
	Workforce students: Fall to fall retention rate between 40% and 56%	Fall 2015 to Fall 2016 59%	
	Developmental students: Fall to fall retention rate between 42% and 55%	Fall 2015 to Fall 2016 56%	
	Basic skills students: Fall to spring retention rate between 19% and 28%	Fall 2015 to Spring 2016 38%	
Student achievement point: 1 st 15 credits in first year	Transfer students: Point earned rate between 64% and 73%	Fall 2015 entering cohort 67%	
	Workforce students: Point earned rate between 57% and 77%	Fall 2015 entering cohort 71%	
	Developmental students: Point earned rate between 56% and 67%	Fall 2015 entering cohort 59%	
Completion within IPEDS standard of 150% time (3 years for degree, 1.5 years for certificate)	Transfer students: Completion rate between 22% and 26%	Fall 2012 entering cohort 31%	
	Workforce students: Completion rate between 20% and 54%	Fall 2012 entering cohort 25%	

Student Transition Indicators

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Enrollment/completion at 4-year institution	Transfer students: Percentage of students earning a degree within four years after completing AAS between 42% and 46%	426 graduates in 2010-11; 43% (184) earned awards through spring 2015	
Employment	Workforce students: employment rate between 79% and 86% for students leaving WVC with at least 45 credits and GPA of 2.0 or higher	Students who left WVC in 2014-15: 77.2% employment	








= Result meets target



= Result is approaching target



= Result is below target

Transition to college	Former ABE students: enrollment rate in developmental or college-level courses for students in ABE level 4 or GED prep	2015-16: 22%	No target set due to changes in GED
Student Surveys	Core abilities: students' self-assessment is "Agree" or better; Average rating on Instruction items is "satisfactory" or better	Spring 2013 student survey: average 4.42 (5 point scale) for student experience questions. (No new student survey since.)	
		2015-16 graduate surveys: average 4.25 (5 point scale) on core abilities;	
		2015-16 graduate surveys average 3.43 (4 point scale) on satisfaction with instruction	
External Certification	100% of programs with external exams meeting pass rate targets	Pass rates: Nursing – RN: 96% (2015) Nursing – LPN: 100% (2015)	
		Radiologic Tech (2015) 100% Medical Lab Tech (2015) 100%	

Discussion

The set of Educational Achievement core theme indicators remains very close to levels reported in the 2014-15 report. The only notable change came in the area of the estimated employment rate for workforce students after a year of leaving WVC. This moved up to 77% of students finding employment, up from 75% reported in the prior year, but still below the benchmark of 79 to 86% set in the 2012-13 year report.

Employment after Leaving WVC

	2012-13	2013-14	2014-15	2015-16
Est. Employment	79%	75%	75%	77%

An indicator, that has changed, over the four reporting years, examines the number of students who earned 15 credits in their first year at WVC. This indicator is measured by looking at the Student Achievement Indicator (SAI) for students in a given cohort year. For workforce students, this indicator has shown continued progress over the years, moving from 29% of students earning 15 credits in their first year in the 2012-13 reporting year, to 71% of workforce students in the 2015-16 reporting year. This moved the college from a red indicator, or zero point rating, to a green indicator in 2013-14, which has stayed green even though the benchmark was raised in the 2015-16 reporting year.



= Result meets target



= Result is approaching target



= Result is below target

Workforce Students Earning 15 Credits in 1st Year (SAI)

	2012-13	2013-14	2014-15	2015-16
Earned 15 credits SAI Point	29%	57%	62%	71%

Some indicators have remained relatively static over the four reporting years. For example, most of the student retention levels have remained stable over the past four or more years, earning a green indicator, or two points, each year. This grade remained stable even though the benchmark was moved slightly higher in 2014-15. A stable level of success has been seen in the college's external certifications, where in all years, 95% or more of students have passed external certification exams. In most years, at least two of the four areas that have these certifications have had all of their students earning certification. This indicator has remained green and the benchmark for success has needed no modification from its high level for success.

One area of future concern will be measuring student transfer and completion rates at four-year institutions. The reason for this is due to Washington's regional and research universities not currently reporting these data to external agencies other than directly to the Office of Financial Management. It is hoped that the Educational Research and Data Center (ERDC) will begin taking charge of these data in the future and insuring wider distribution of information. In the meantime, it is likely that there will be no new data for this indicator in the 2016-17 reporting year.

Changes in basic adult education, in both the state of Washington and nationally, have impacted data and reporting on indicators. Movement to the High School 21 program and changes in the GED requirements, makes benchmarking difficult. For that reason, for a second year, no target data was set or collected for the indicator. During the 2016-17 year, the state will be setting new success standards, with revised data systems to track student success. It is hoped there will be some historical data available, so that new benchmarks can be set and the indicator will be able to be reported on.

In a similar area of concern, there has been limited survey work done for the indicators in the Education Achievement core theme and for the other themes as well. The last full student survey was conducted in 2013. The goal is to conduct an online survey of students, in spring quarter of 2017, to get more up-to-date and accurate student measures for this report and to support initiatives to help students succeed.




Even with these difficulties, it is clear that WVC is being relatively successful in meeting the indicators and benchmarks for the Educational Achievement core theme. Of the 16 indicators, WVC met or exceeded its benchmark in 15 indicators and closely approached the benchmark in one indicator. In many ways, the core theme of educational achievement is at the heart of what community colleges do and represent the most important indicators of student outcomes and institutional effectiveness (Ewell, 2011).

 = Result meets target
  = Result is approaching target
  = Result is below target

Support for Learning Scorecard

Objective: WVC's non-instructional programs and services will support students' attainment of their educational goals and promote access to all of the college's educational opportunities.

Student Services Support

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Relationship of student development services to student progress/learning outcomes	Retention and completion for CAMP, Opportunity Grant, and Perkins participants; retention for advising center contacts	<p>CAMP 2015-16: 1st year retention 100%; retention into 2nd year 81%</p> <p>Opportunity Grant 2013-14: 97% of students served retained or completed</p> <p>Perkins 2013-14: 133% of completions target; 134% of retention/transfer target</p> <p>Completion Coach: students contacted had 67% fall to winter retention (compared to 75% for all students), 53% fall to spring retention (compared to 63%)</p>	
Student satisfaction with services	"Satisfactory" or better on graduation survey/CCSSE/student survey	Spring 2013 student survey: average 3.62 (5-point scale) for student support questions (No new data)	
		2015-16 graduate survey: average 3.44 rating (4-point scale) on satisfaction with services	



= Result meets target






= Result is approaching target




= Result is below target

Library Support

Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Support for student learning and core abilities	“Satisfactory” or better on biennial student survey	Spring 2013 student survey: average 3.99 on library/website support (5 point scale) (No new data)	
		2013 Library survey: Average rating 4.5 or better (5 point scale) of staff expertise, professionalism, availability (No new data)	
		2015-16 graduate survey : Average rating of 3.56 (4 point scale)	

Infrastructure Support

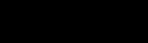
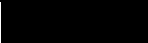
Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Sufficiency of facilities, technology to support student learning	Staff and student surveys – average response “satisfactory” or better	Spring 2013 student survey and Winter 2013 staff survey: average responses “satisfactory” or better on facilities and technology questions (No new data.)	

Discussion

No other core theme is impacted more by the lack of student survey data, than the Support for Learning core theme. Of the seven indicators in this core theme, four are impacted to some degree by the lack of student survey data. As mentioned above, it is hoped in the spring of 2017 an online student survey will be conducted to collect data support to inform these indicators.

Retention rates for various student support programs have remained high over the years. For example, the CAMP and Opportunity Grant programs have shown strong retention rates over the reporting years. The college continues to meet Perkins targets for enrollment and completion of non-traditional students. Also, the new completion coach instituted through the college’s Title III federal grant has shown continued success in reaching students who might have stopped out due to encountering barriers in meeting their educational goals.

Support Program Retention Rates

	2012-13	2013-14	2014-15	2015-16
CAMP Retention Rate	82%		85%	81%
Opportunity Grant		92%	96%	97%



= Result meets target



= Result is approaching target



= Result is below target




In two of the indicators, the WVC Graduation Survey was used to provide data on student overall satisfaction with the general student services and library support. This survey is given to all students who earn a certificate or degree in an academic year. This year, general student services received a 3.44 average response rating on a four-point scale. Library services received a 3.56 average response rating. This shows strong student satisfaction with the services they are provided.

Admission					Registration						
		Omak		Wenatchee				Omak		Wenatchee	
		Academic	Workforce	Academic	Workforce	Academic	Workforce	Academic	Workforce	Academic	Workforce
Very Dissatisfied		0%	8%	1%	1%	0%	8%	1%	1%		
Dissatisfied		0%	0%	1%	2%	0%	0%	3%	2%		
Satisfied		16%	17%	45%	42%	21%	17%	46%	36%		
Very Satisfied		84%	75%	52%	55%	79%	75%	50%	60%		

Financial Aid					Library						
		Omak		Wenatchee				Omak		Wenatchee	
		Academic	Workforce	Academic	Workforce	Academic	Workforce	Academic	Workforce	Academic	Workforce
Very Dissatisfied		0%	0%	4%	3%	0%	0%	0%	1%		
Dissatisfied		8%	8%	13%	11%	0%	0%	3%	5%		
Satisfied		15%	17%	34%	25%	21%	27%	39%	38%		
Very Satisfied		77%	75%	49%	62%	79%	73%	59%	56%		

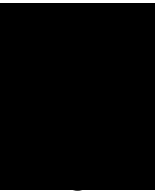



The Support For Learning core theme continues to meet all of its benchmarks, though there are issues in survey data not being readily available to adequately evaluate all of the indicators. However, the most recent graduate survey data indicates that the college is working to help students succeed in their learning and educational goals.

Student support services are an important part of what an institution needs to do in order to be effective as an institution of higher learning (Kuh, et al., 2011). With the core theme and indicators aimed at supporting learning, WVC demonstrates another facet of supporting student success and engagement that leads to students meeting their educational goals and WVC's continued effectiveness.

 = Result meets target
  = Result is approaching target
  = Result is below target

Responsiveness to Local Needs Scorecard

Objectives: WVC's degrees, programs, courses and services will be responsive to local demand and community needs. WVC will actively seek community input through its foundations, advisory committees, and collaboration with external organizations.

Indicators	Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Resource Allocation Related to Demand and Participation	FTE Enrollments	State FTE allocation – meet or exceed	2,531 FTEs in 2015-16 is 101% of state allocation	
	State FTEs generated:	Monitoring only	Transfer: 1,584 Workforce: 910 Developmental: 295 Basic Skills: 248	
	Headcounts:	Continuing Ed: 1388 to 2110	Continuing Ed: 1427	
		Running Start: 318 to 522	Running Start: 571	
	Local HS graduate capture (enrollment) rate	District HS capture fate between 25% and 40%.	Overall estimated district enrollment rate: 36.4%	
	Small HS outreach	Percentage of Running Start enrollment at Omak campus: between 8% and 13%	2015-16: 17%	
		Avg. number of RS students from smaller high schools: between 141 and 163	2015-16: 249	
Industry Relations	Contract and employer-based training	Additional data needed to benchmark	181 individuals	Two years ago 134 students, last year 221.
Economic Development	Economic Impact	Return for students, taxpayers, society WVC contribution to regional economic activity Depending on approach \$120 to \$160 million	EMSI ROI economic impact study (2012) \$152.8m & 3.5% of the regional economy. Rollover estimate of \$114 million.	



= Result meets target



= Result is approaching target



= Result is below target

Discussion

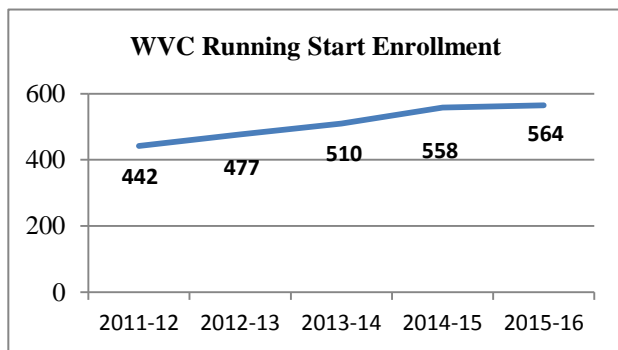
Most of the indicators are centered on measuring WVC's ability to provide access to the college's service district and the resulting economic impact that service provides back to the community. All seven of the indicators met or exceeded the set benchmarks. The data surrounding the indicators suggests that WVC is in fact providing educational opportunity to a wide range of students in a variety of programs.

WVC Enrollments Relative To State Allocation

	2012-13	2013-14	2014-15	2015-16
Annualized State-Supported FTE	2779	2737	2558	2531
Over State Allocation	110%	109%	101%	101%

In the 2015-16 academic year, the college served 2,531 state-supported student annualized FTE. This was 28 FTE (1%) over the allocated 2,513 FTE to WVC by the state. While there has been a decline in enrollments over recent years, the college has continued to meet its allocation targets set by the state for funding purposes. While that allocation process is changing in the 2016-17 academic year, the historical process was closely tied to the college's part of the state enrollment plan. In other words, the college was generating more enrollment than the state expected the college to generate to meet state projected participating rates for the district.

Outside of the state supported enrollments, the college continued to serve significant types of contract related students. Most common of these types of students are those in Running Start. Running start enrollment has increased 28% over the last five years. This growth will continue into the 2016-17 academic year. Then, due to a slight decrease of high school students in the district in their junior and senior years, there will be a few years of flat growth in Running Start. Other contract funded student groups like continuing education, Tech Prep, industry supported courses, and etc. are expected to follow a similar pattern.



An indicator now has enough data to set a benchmark and be assessed. This is the percentage of district high school graduates who subsequently attend WVC in the following academic year. These data have been collected and provided to the public by the ERDC for the last four years. There are some caveats that come with these data. First, these data are provided to ERDC by the Office of the Superintendent of Public Instruction (OSPI). As OSPI does not collect these data from the high schools until the following school year, the data will always lag by a year. Second, the ERDC data are based on an estimate of students attending WVC. This is due to a certain amount of difficulty identifying students from high school to college. Changes in name, correction of birth dates, changes in address, etc. hamper ERDC's ability to match students from one location to the next. With that in mind, WVC can expect to capture at least 25% of the local graduating class. In 2014-15, WVC captured 36% of students.



= Result meets target











= Result is approaching target



= Result is below target

Diversity and Cultural Enrichment Scorecard

Objectives: Students and staff will be supported by practices and policies that create an inclusive environment for learning and work. The college community and residents of District 15 will have opportunities to experience diverse and multiculturally rich perspectives through curriculum, educational programs, and special events.

Indicators	Quantitative Measures	Benchmark for Expected Performance	Current Data	Result
Inclusive Environment	Student and staff surveys	“Satisfactory” or better on items related to inclusiveness of college environment	Spring 2013 student survey and winter 2015 staff survey: all items with ratings at “satisfactory” or better (No new data)	
	Student and staff demographics	Targets based on demographics in district population: Students – Hispanic: 20.2% to 22.3% Students – Native American 3.3% to 3.5%	Fall 2015 Wenatchee Students: 37% Hispanic Omak Students: 12% Native American Total Students of Color: 49%	
		Staff targets based on student demographics	Fall 2015 Staff: 15% Hispanic 1% Native American Total Staff of Color: 20%	
		Perkins: gender distribution in workforce programs targets	2015-16: 22% of enrollments (125% of target), 19% of completions (126% of target) are nontraditional gender	
	Success of underserved groups	Reduce achievement gaps: 2015-16 IPEDS completions report:	Associate degrees - 701 completions: White 67%, Native American 2%, Hispanic 26%	
			Workforce 1-year certificate – 158 completions: White 67%, Native American 1%, Hispanic 21%	
			Workforce short certificates – 267 completions: White 24%, Hispanic 69%	
		Reduce achievement gaps: SAI Fall ATD database for transition to college level	Measures for this indicator are changing. Will need to develop new data and benchmarks.	



= Result meets target



= Result is approaching target



= Result is below target

Cultural Perspectives	Events for students and the community	Athletics: 62 to 66 events/year	2015-16: Athletics: 99 events	
		Community Engagement: 19 to 30 events/year	Community Engagement: 26 events	
		Cultural: 8 to 23 events/year	Cultural: 20 events	
		Entertainment: 6 to 15 events/year	Entertainment: 8 events	
		Social: 5 to 15 events/year	Social: 5 events	

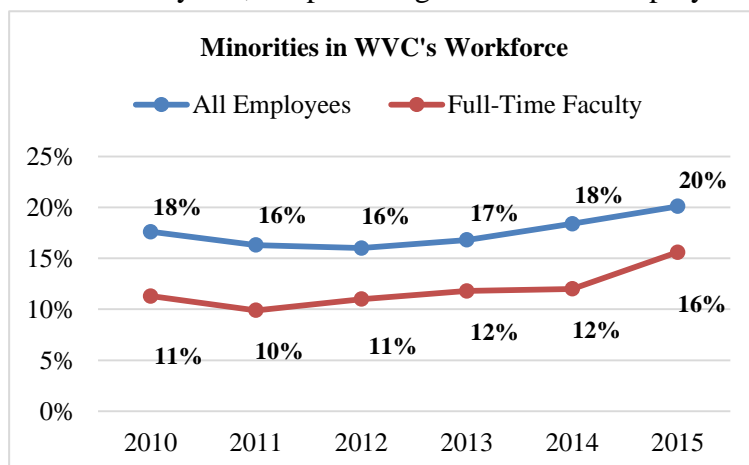
Discussion

A primary goal of WVC is to be able to match the diversity of its district to the diversity of the college's student and staff population. In 2015, the district was 30% Latino and 35% of color. In Okanogan County the population was 11% Native American (EMSI, 2017). In all three categories, WVC student population exceeded this diversity mix and has done so in reporting years for the college's indicators.

Diversity of WVC Students

	2012-13	2013-14	2014-15	2015-16
Wenatchee Percent Hispanic	35%	35%	36%	37%
Omak Percent Native American	13%	13%	12%	12%
Percent Students of Color	47%	47%	48%	49%

Unfortunately, WVC has not yet managed to keep up with its district or student diversity. Over the last five years, the percentage of all WVC employees of color has shifted up 4% from fall



quarter of 2011. Faculty has increased their percentage of minorities to about 16%, an improvement of 6% over the same five year time frame. Focusing further on the college's Latino make up, the college has moved up from being 12% Latino in staff make up, to 15% Latino. Native American make up of college employees remains at about 1% of all staff and faculty. For this gap in diversity of employees of at WVC, the college's

indicator in this area is deemed to be red and receives no points towards mission fulfillment. WVC is making improvement in its diversity of staff and faculty, but making changes in this area will take time, as attempts to recruit and retain a diverse college community moves forward.



= Result meets target



= Result is approaching target



= Result is below target

At the same time WVC's student community becomes more diverse, students of color are still experiencing a gap in college achievement in two-year degree attainment and one year certificates. In the 2013-14 reporting year, 21% of students receiving two-year degrees were Latino. In 2015-16, the percentage had increased up to 26%. While this is a marked improvement of 5% in just a few years, it still is far from equalizing the attainment rate of white students. The same situation holds true for student of color receiving one-year certificates. So, for both of these indicators, WVC receives a red indicator score and no points towards mission fulfillment.

WVC Cultural Events

	2012-13	2013-14	2014-15	2015-16
Athletic Events	65	78	70	99
Community Engagement Events	95	19	28	26
Cultural Events	21	14	20	20
Entertainment Events	10	8	10	8
Social Events	46	10	8	5

Finally, the last five indicators reflect the cultural opportunities the college offers to its district community. The mix of those events has varied a little over the reporting years for the core theme indicators. However, it is clear the college offers a reasonable number of opportunities to experience a wide mix of athletic, social and cultural events. These types of activities allow students to connect socially with their college (Tinto, 1987; Kuh, et al., 2011). Studies have repeatedly shown that students who connect to their college socially are more likely to engage academically, be retained and eventually graduate. Further, these events offer our community a chance to meet and interact with WVC's students, staff and faculty, while enriching the district's unique mix of culture. It allows WVC to become an active participant of that wider culture.

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Tinto, V. (1987). *Leaving college: Rethinking the causes and cures of student attrition*. University of Chicago Press; Chicago.



= Result meets target



= Result is approaching target



= Result is below target