

**WENATCHEE VALLEY COLLEGE**  
**BOARD WORK SESSION**  
**AGENDA**

May 17, 2017  
10:00 a.m. Room 5015A, Van Tassell

	<u>PAGE #/TIME</u>
I. CALL TO ORDER	
II. DISCUSSION WITH AHE PRESIDENT	10:00 AM
III. RESIDENCE HALL QUARTERLY REPORT (Ashley Olson)	10:15/P#2
IV. COMMUNICATIONS	10:30
V. REPORT FROM TRUSTEES	10:35
• Officer Succession	
VI. PRESIDENT'S REPORT	11:00
• Financial Report (Brett Riley)	
• Capital Projects Review (Brett Riley)	
• 2017-2018 Operating Budget (Brett Riley)	
• Strategic Plan Update (Ty Jones)	
• President's Update (Jim Richardson)	
VII. EXECUTIVE SESSION (Personnel Issues)	11:30
LUNCH	12:00 PM
VIII. POST TENURE FOR LYNN KOTTMEIER	1:00
IX. BOARD AGENDA ACTION ITEMS	1:15
• 2017-2018 ASWVC Operating Budget: Chio Flores	BP#68
• Mission Fulfillment: Jim Richardson/Ty Jones	BP#84
X. BOARD MEETING AGENDA REVIEW	1:45
XI. BOARD DEVELOPMENT	1:50
• SSS/TRiO Presentation	

# Residence Hall Board Report

May 17, 2017 Meeting

## Updates/Changes:

- I was hired as the Residence Life Coordinator (RLC) in January.
- Addition of Community Liaison positions to be hired for next year to add additional layers of support for students related to campus events and activities, campus resources, and community engagement.
- Requested funding from ASWVC to support a Strengths Based Leadership program for all students living in the residence hall, and to support quarterly floor programming. This funding was approved for the 17-18 year at \$5,800.

## Recent Accomplishments:

- We have achieved the greatest level of Spring occupancy since the hall opened. We started the quarter with only one open female bed and 4 males on our waiting list. We will likely fill the one female bed before the end of the quarter. We have had one male move out, and there is someone scheduled to move in.
- Developed the process and documents to support the Early Termination Fee policy change that went in effect for the 16-17 academic year.
  - This policy seems to be working to have students commit to the full academic year, and the appeal process has allowed students with extenuating circumstances the ability to leave without financial hardship.
- In conjunction with students we have added recycling services to the Residence Hall and are providing education to residents about recycling.
- Created community, and pod agreements that addressed interactions and cleaning of the pod and floor common areas.

## On-Going Goals/Current Projects:

- Review of Housing Handbook and Contract and making changes for the 17-18 academic year
  - Most significant change was to update to ensure we are in compliance with Fair Housing Act as it relates to Service Animals and Emotional Support Animals.
- Development of process and documents to ensure successful integration of service and emotional support animals in the Residence Hall.
- Working through demand for parking with 57 residence hall permits issued to a lot with 48 parking spots.
- Working with campus partners to develop a master plan that identifies a sustainable framework for the Residence Hall and residential living and learning experience for students.
- Enhancing the culture of the Residence Hall and having more frequent contact with residents about academic performance, and goals.
  - Utilizing the JIT system, we made contact with 8 Students Winter Quarter, each individual was followed up with and provided with useful resources,

and assisted them in developing a plan to address their current academic situation. I work very closely with Rigo Garcia the Drop in Academic Advisor.

- So far contact made with 3 students Spring Quarter.
- Focusing on programs and resident engagement that focus on developing community, school spirit, and belonging.
- Getting students more connected to campus resources and opportunities.
  - Adding Community Liaison positions focused on the following areas:
    - **Campus Activities**
      - Will collaborate with ASWVC Student Senate Campus Activities Board and get students engaged in Senate, Club, Athletic, and other on campus events and activities.
    - **Campus Resources**
      - Will become well versed in campus resources and provide updates to all residents, as well as be a resource to students needing assistance.
    - **Sustainability & Community Engagement**
      - Will assist in creating more sustainable practices in the Residence Hall, and connect residents to events and activities in the community.
      - We just added recycling to the hall, and my hope is to have this student to explore even more sustainable practices and incentives for residents.
        - Including: reduction of usage, addition of composting etc.

### **Future Projects:**

- Prioritizing building maintenance projects and working with facilities.
  - Address the sinking sections of the parking lot.
  - Replace carpet/flooring throughout the entire building
    - Prioritizing 1<sup>st</sup> and 2<sup>nd</sup> floor
  - Replace 1<sup>st</sup> Floor furniture.
  - Add a storage cage under the stairway to free up one more bed for year-round revenue.
  - Create a plan to replace AC/Heaters in the rooms.

### **Programming Recap:**

- **Winter Programs:**
  - Winter Quarter Kick off Social & Pizza Party
  - Encouraging student attendance at on campus events and activities
  - Ice Cream Social – Finals Week
- **Spring Programs:**
  - Stand Against Racism
  - Recycling Education Workshop

**Current Building Demographics**

Baseball	13	Winter Move Outs	9
Men's Basketball	9	Spring Move Ins	12
Women's Basketball	1	<i>Reasons for Leaving:</i>	
Volleyball	0	- Financial Reasons	- 4
Women's Soccer	2	- Graduate/Transfer	- 4
Women's Softball	1	- International Student Returning Home	- 1
International Students	2		
General Students	44	Male	48
Veterans	0	Female	24

**75 Beds**

We are currently housing 72 students.

- 1 Bed used as storage
- 1 Female bed open
- 1 Male bed open