

Medical Assistant Prerequisite Checklist

Use this form to track your progress as you prepare to apply to the Medical Assistant (MA) program. This form is for your records only and **does not replace the program application.** More information can be found online (www.wvc.edu/alliedhealth).

Complete General If accepted, start the Apply to the Requirements & MA Program 4-quarter MA Program* **Prerequisites General Requirements** ☐ High school diploma (or equivalent) ☐ Cumulative college GPA of 2.5 or higher ☐ Complete all prerequisites with a C (2.0) or higher ☐ Attend an Allied Health Information Session early **Prerequisites:** Check course descriptions because some courses have prerequisites. Start by taking the courses you placed into on the placement test. If you are a transfer student, talk to an Educational Planner to determine which courses to take first. \Box One of the following: • BCT 100 Basic Computer Keyboarding (2 credits) • BCT 105 Computer Applications (5 credits) • Documentation of computer literacy in Microsoft Office • ENGL& 101 Composition: General (5 credits) \Box One of the following: • ENGL 97 Composition: Paragraph or higher (5 credits) • One year of high school English \Box One of the following: • Math 90 Basic Mathematics or higher (5 credits) • One year of high school algebra • Placement into Math 93 or higher \Box One of the following: • PSYC& 100 General Psychology (5 credits) • PSYC& 200 Lifespan Psychology (5 credits) ☐ HLTH 123 Medical Terminology (3 credits) You can opt to take a competency exam instead (must score 70% or higher). ☐ Current Basic First Aid card Taking HLTH 051 (1 credit), PEH 182 (5 credits), or NURS 100A (8 credits) will train you in Basic First Aid. ☐ Current Healthcare Provider CPR card Taking HLTH 051 (1 credit), PEH 182 (5 credits), or NURS 100A (8 credits) will train you in Healthcare Provider CPR.

^{*} The MA program classes are held in the evening M-Th and Sat. from 8am-5pm.