

Consortium Information Sheet

A consortium agreement allows course credits taken at one college (“HOST” institution) to be used for financial aid purposes at the “HOME” institution. Normally, the student receives aid only from the home institution. Each institution must be eligible to participate in the Title IV aid programs. Please read the following carefully.

Note: We are not able to do consortiums with University of Phoenix.

WENATCHEE VALLEY COLLEGE STUDENTS:

Generally, the credit enrollment and completion requirements must be satisfied with Wenatchee Valley College credits only. A consortium agreement will permit credits taken at another institution to be used for financial aid purposes at Wenatchee Valley College. However, a consortium agreement between Wenatchee Valley College Financial Aid Office and another institution’s aid office may be approved if the following conditions are met:

1. The courses you take at the other (“HOST”) institution must be a requirement of your degree program and transferable to Wenatchee Valley College (“HOME” institution); **and**
2. The courses you take at the other institution are not offered at Wenatchee Valley College, or your degree completion will be significantly delayed due to course sequencing and/or prerequisite requirements Wenatchee Valley College courses.
3. You must be concurrently enrolled for at least one credit per quarter at Wenatchee Valley College.

If the credits you are interested in taking elsewhere meet the above requirements, then you may submit a request for a consortium agreement. **This request must include:**

- Wenatchee Valley College Consortium Contract with Student Section complete.
- Your statement describing: a) the reasons for needing a consortium agreement; b) the number of credits you will be taking at Wenatchee Valley College; c) the number of credits at the other school; and d) the quarter for which you are requesting the consortium agreement. Consortiums can only be done for one quarter at a time. If you wish more than one quarter, you will need to submit separate requests for each.
- A statement from your academic advisor confirming your reasons for needing a consortium agreement (see #2 above).
- A copy of your registration of course(s) from the college that you are requesting the consortium agreement with.

Your request must be submitted well in advance of the start of the quarter, (approximately four weeks). You will receive a written response to your request.

NON-WENATCHEE VALLEY COLLEGE STUDENTS

Students enrolled at another institution may take Wenatchee Valley College credits to satisfy the enrollment requirements for financial aid at their home institutions, provided that the student is otherwise eligible to enroll in classes at Wenatchee Valley College, and that the two institutions have entered into a consortium agreement. If Wenatchee Valley College is **NOT** your “HOME” institution, do **NOT** fill out the WVC Consortium Contract. Instead, please contact the financial aid office at the college you are currently attending to request a consortium agreement.

FINANCIAL AID CONSORTIUM CONTRACT

Student Section: Read Consortium Information Sheet. Incomplete documentation will delay processing. Complete this top section only, checking ALL boxes and signing where indicated. Attach all indicated documentation and submit to WVC financial aid office.

Name _____ * WVC SID# (BELOW) IS REQUIRED *

Daytime Telephone # _____ WVC SID# _____

I am requesting a consortium agreement between my "HOME" school, WENATCHEE VALLEY COLLEGE, and my "HOST" SCHOOL, named below, for the following term and courses needed for my listed WVC Degree:

"HOST" SCHOOL: _____ **Financial Aid Phone #:** _____

Term: _____ **20** _____ **WVC Degree Enrolled in:** _____

Class: _____ **Item#** _____ **Credits:** _____

Class: _____ **Item#** _____ **Credits:** _____

Class: _____ **Item#** _____ **Credits:** _____

- Attached is a letter explaining my request for this consortium, a letter from my advisor explaining why this consortium is necessary for completion of my listed degree from WVC, and a copy of my registration from the "HOST" institution.
- I understand that I am subject to the Satisfactory Academic Progress policy and the Refund/Repayment policy of Wenatchee Valley College ("HOME" institution).
- I agree to provide Wenatchee Valley College ("HOME" institution) with a copy of my grades transcript from the "HOST" institution at the end of the term. I understand that further funding will be held until documentation of my grades is provided, and that failure to provide this documentation may affect my satisfactory academic progress.
- I understand that I must immediately notify WVC financial aid if I audit, drop, withdraw or in any other way change enrollment during the period covered by this contract and that failure to do so will impede future funding.
- I understand that charges for classes taken at the "HOST" institution named below are my responsibility and payment must be made by me according to the payment policy of the "HOST" institution.
- I understand and agree that I will not accept financial aid from any institution other than WVC during the enrollment period covered by this contract.
- I understand that I am responsible for having credits received from the "HOST" institution transferred to Wenatchee Valley College for application towards my degree.

By signing this agreement, I agree to abide by the above conditions: _____
I also understand that a digital signature has the same legal effect, & can be enforced in the same way, as a written signature. Student signature Date

THIS SECTION TO BE COMPLETED BY COLLEGE FINANCIAL AID OFFICE STAFF ONLY:

This Agreement is effective for _____ quarter 20____, which begins _____ and ends _____.

HOME INSTITUTION: Wenatchee Valley College **WVC Degree Program:** _____ **CIP:** _____

The purpose of this Consortium Agreement is to establish that Wenatchee Valley College ("HOME" institution) considers the above named student to be enrolled in an eligible program and accepts those credits earned at the "HOST" institution named below for credit toward the student's degree at Wenatchee Valley College. Wenatchee Valley College (WVC) will be responsible for awarding and disbursing all aid for the period covered by this agreement, and Wenatchee Valley College's refund/repayment and satisfactory progress policies shall apply. Cost of attendance will be based on WVC's cost and WVC will retain all records.

Signed _____ Date: _____
Cheryl Fritz, Associate Director of Financial Aid, Wenatchee Valley College

HOST INSTITUTION: _____

The host institution agrees not to award financial aid to the student for the period of this agreement. The host college certifies that the student is currently enrolled in the above named classes and agrees to notify Wenatchee Valley College if they receive information that the student withdraws or is no longer attending the course(s) listed above.

By signing below the host institution acknowledges receipt of the Consortium Agreement and understands that the above named student will be treated as a Wenatchee Valley College student for financial aid purposes.

Signed: _____ Title: _____
 Print Name: _____ Date: _____

Please return one copy of this agreement to Wenatchee Valley College Financial Aid Office and retain one copy for your records.

This page is for information purposes only. It is not required to be submitted with your form.

Wenatchee Valley College Non-discrimination Statement

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.

Wenatchee Valley College Declaraciones de no discriminación

Wenatchee Valley College está comprometido a una política de igualdad de oportunidades en el empleo y la matriculación de estudiantes. Todos los programas están libres de discriminación y acoso contra cualquier persona debido a raza, credo, color, origen nacional o étnico, sexo, orientación sexual, identidad o expresión de género, la presencia de cualquier discapacidad sensorial, mental o física, o el uso de un animal de servicio por una persona con discapacidad, edad, estatus o familias con niños, estado civil, religión, información genética, veterano descargado honorablemente o estatus militar o cualquier otra base prohibida por el RCW 49.60.030, 040 y otras leyes y reglamentos federales, o participación en el proceso de queja.

Las siguientes personas han sido designadas para atender consultas sobre las políticas de no discriminación y el cumplimiento del Título IX para los campus de Wenatchee y Omak:

- Para denunciar discriminación o acoso: Coordinador del Título IX, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- Para solicitar adaptaciones para discapacitados: Coordinador de acceso estudiantil, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: marque 711, sas@wvc.edu