



## EXECUTIVE COMMITTEE

### MINUTES

December 14, 2020

Via Zoom

**MEMBERS PRESENT:** Don Gurnard, Beverly Jagla, Ron Lodge, President Jim Richardson, Joshua Wood

**MEMBERS ABSENT:** Brenda Alcalá

**STAFF PRESENT:** Holly Bernard-Jones, Rachel Evey

Meeting called to order at 4:04 pm.

#### 1) CONSENT AGENDA

- A. December 2020 minutes approved by consent.
- B. Committee Reports: Group reviewed committee reports. Staff planning virtual event for recognition of Distinguished Alumni award recipient, Jaime Ramirez Hurtado. Event will include pre-recorded speeches from Rachel Evey, last year's recipient (Barbara Walters), Jaime Ramirez Hurtado, and Kim Browning (Principal at Cascade Elementary where Jaime works). Prior to event, foundation will distribute press release, post on social media, and schedule media interviews.

2) **FINANCIAL REPORTS:** Deficit at \$54,000 compared to budget of \$98,000. Donations/contributions under budget by \$2,700. Expenses under budget. Assets at \$9.9 million with majority designated as temporarily or permanently restricted at Community Foundation. Arneil Gift transferred to Community Foundation and is board designated. Gym floor pledges realized. Scholarship payouts are biggest liability. 54 donors in October with more donations in 2020 than 2019.

#### 3) OLD BUSINESS

- A. Year-End Appeal: Postcard hit mailboxes last Friday. Postcard designed in-house. As of last week, donations are at \$12,400. Total for last year was \$13,800. Anticipating donations will meet or exceed last year's total. Once year-end appeal is complete staff will do a cost comparison, 2019 vs 2020.

#### 4) NEW BUSINESS

- A. FY 2019-20 Audited Financial Statements: Michael Yale, Goetz, Bailey and Yale, P.S., presented draft 2019-20 annual foundation audited financial statements at Budget & Finance Committee meeting last week. Audit concluded with no difficulties or recommendations and accounting controls are operating effectively. Michael Yale mentioned continuing staff professional development. Rachel Evey provided committee with brief overview of audited financial statements.
- B. December Board Meeting: Due to holidays, committee suggested cancelling December Board Meeting. Only action item is to approve 2020-21 audited financial statements which can be done electronically.

**Don Gurnard made a motion to cancel December Board Meeting. Beverly Jagla seconded. Motion passed without dissent.**

**5) REPORT FROM THE COLLEGE:** Wells Hall Replacement building moving along and on schedule. Finals took place this week. Winter quarter starts January 4. Winter and spring quarter classes will be online. Governor should release budget next week. College anticipating designs funds for Center for Innovation and Technical Education from the capital budget.

**6) EXECUTIVE DIRECTOR REPORT**

- A. Building Futures Campaign: Campaign is still in leadership phase. Rachel Evey continues to meet with board, cabinet, and trustee members. Rachel Evey will then move onto cultivating and soliciting the top prospects list from Campbell & Company. Gratitude to President Jim & Kim Richardson and Ron & Jeanne Lodge for their support.

Meeting adjourned at 4:35 pm.

Meeting minutes prepared by Holly Bernard-Jones.