

2024 PROJECT TIMELINE

Project	Task	Due Date
Business Sponsorships	Select 3-4 businesses to reach out to for a sponsorship.	Tuesday, October 29
Year-End Appeal	Please decide if you'll contribute to the board matching gift. If you are a monthly recurring donor, your November & December gifts can go towards this match.	Friday, November 1
Holiday Cards	Schedule a time to stop by the office to sign 400 holiday cards.	Friday, November 8
Year-End Appeal	25 handwritten notes, created from the packet provided by staff.	Monday, November 18
Year-End Appeal	Selfie video of a testimonial on why <i>you</i> support the foundation.	Monday, November 18
Business Sponsorships	Ask the 3-4 businesses you selected for a sponsorship.	Friday, November 29