



Donor Relations Committee Charter

This Charter sets forth the responsibilities of the WVC Foundation Donor Relations Committee.

1. Principal Responsibilities
 - a. The Committee will assist the Board of Directors with responsibilities related to fundraising and campaign initiatives that advance the mission and vision of the WVC Foundation. Fundraising activities may include efforts to cultivate, solicit, and steward donors through appeals and events.
 - b. The Committee will assist in the development of policies related to solicitation, acceptance, receipt, acknowledgement, stewardship and recognition of financial support, and will forward recommendations to the Full Board.
 - c. The Committee will assist Foundation Staff in cultivating, soliciting and stewarding key gifts and commitments, including the identification of individuals and organizations to approach for high-level gifts.
2. Membership
 - a. All members of the Committee shall be Members of the Board, accompanied by Foundation Leadership.
 - b. The Chair of the Donor Relations Committee will be a member of the Foundation's Executive Committee.
3. Authority
 - a. The Committee may not act on behalf of the Board unless otherwise delegated specific authority by the Board above and beyond the scope of authority described within this Charter.
4. Meetings
 - a. The Committee will meet, at a minimum, once quarterly with additional meetings occurring as necessary or desired by the committee, its chair, or at the request of the Full Board.
5. Adoption of Charter
 - a. This Charter shall be effective as of the date of its approval by the Board. The Committee will periodically review the Charter and recommend to the Board revisions thereto, in view of evolving standards and best practices.