



BOARD OF DIRECTORS MINUTES

Audit Presentation

December 16, 2024

Members Present: Brenda Alcala, Bianca Ebreo, Jessica Gilmore, President Faimous Harrison, Lyle Markhart

Members Absent: Xavier Arinez, Jorden Bullock, Jennifer Faulconer, Don Gurnard, Ron Lodge, Danielle Marchant, Brett Peterson, Cathy Rixey, Steven Wilkinson, Joshua Wood

Staff Present: Rachel Evey, Brenda Magaña-Galvan

Guests Present: Garrett Gfeller (Auditor, DZA Accountants & Advisors)

CALL TO ORDER 4:03 p.m.

Rachel Evey introduced Garrett Gfeller, WVC Foundation's new auditor with the firm DZA Accountants & Advisors.

I) Draft Financial Statements

a. Statement of Financial Position (Balance Sheet)

The biggest change was the asset size due to positive market performance and promises to give reflecting the McArthur estate gift of \$3.4 million.

Although the foundation received notification about the estate gift after the new fiscal year, it was recognized by the courts during FY23-24 so it is now reflected in FY23-24. The balance sheet and assets are healthy overall.

Nothing new or out of the ordinary for liabilities and payables.

b. Statement of Activities (Income Statement)

Contributions were up significantly in FY23-24 due to the McArthur promised estate gift. Without the estate gift, giving is comparative to the prior fiscal year. Investment return about 11%, compared to about 9% the year prior. Of the \$2.3 million in operating expenses, the majority of that (about 80%) is program services. This ratio is a very healthy metric for nonprofit organizations.

II) Draft Financial Indicators

Overall assets are trending upwards. Omitting the McArthur estate gift, \$2.6 million in contributions was received in FY23-24. The contributions trend is also going upwards. Support to the college, the foundation's primary mission, is an upward trend as well. There is a year-over-year increase due to additional programmatic

distributions and scholarship awarding. The portion of program expenses compared to management and fundraising expenses are in line with best practices. Only 2% of contributions goes to fundraising expenses. With the hiring of a development director in October 2023, this is a positive metric. Investment markets have recovered from 2022 and were positive in 2023 and 2024.

III) Management Letter

No difficulties were experienced when performing the audit. All transactions have proper guidance. Mr. Gfeller provided clarification for the “other matters” section. The bullet points reflect the guiding principal for the audit, rather than anything uncovered during the process.

Mr. Gfeller received positive feedback from the board members present and he was excused from the meeting.

IV) ACTION: FY23-24 Audited Financial Statements

Motion by Brenda Alcala to approve the FY23-24 audited financial statements as presented. Second by Lyle Markhart.

Proxy votes to approve the FY23-24 audited financial statements were received from the following absent board members prior to the meeting: Danielle Marchant, Brett Peterson, Cathy Rixey, Joshua Wood.

Motion carried with votes from members present and proxy votes submitted by absent members. Motion carried without dissent or abstention.

ADJOURNMENT 4:40 p.m.

Minutes taken by Rachel Evey