

Request for Course Substitution

Student Name _____

Student ID # _____

Degree Certificate Title _____

EPC _____

NOTE: When a course is substituted, the program credit requirements are NOT waived. A course needs to be substituted to meet the total required program credits.

Substitute transfer or WVC credits course(s) to fulfill degree or certificate requirements:

Required Course				Substituted Course			
Course ID	Title	Credits		Course ID	Title	Where Taken	Credits

Reason:

Student Signature _____

Date _____

Division/Dept Signature _____

Date _____

Dean Signature _____

Date _____

Registrar Signature _____

Date _____