**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**WENATCHEE VALLEY COLLEGE**

**AND**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

This agreement is made and entered into, by and between, WENATCHEE VALLEY COLLEGE, hereinafter designated as WVC, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of person providing services). The purpose of this Memorandum of Understanding (MOU) is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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replaces any and all other prior arrangements between WVC and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for this purpose.

1. GENERAL PROVISIONS

All parties to this agreement shall comply with all state, federal and local laws, rules, regulations and orders.

1. WVC RESPONSIBILITIES

WVC agrees to compensate the provider named above $\_\_\_\_\_\_\_\_\_\_\_\_\_ for fulfillment of the above mentioned purpose to be performed between the dates of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Provider‘s RESPONSIBILITIES

Provider will provide a completed and signed IRS Form W-9 and complete the following activities to fulfil the purpose of this Memorandum:

A.

B.

C.

D.

1. TERM

This agreement becomes effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and terminates\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

PAYMENT FOR SERVICE(S) WILL BE SENT TO:

WENATCHEE VALLEY COLLEGE

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suzie Benson Date Provider Date

Vice President of Administration