**Wenatchee Valley College Part-Time Faculty**

**Professional Development Application Form**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Amount of Funding Requested (not to exceed $500) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Funds Needed By What Date (If any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer the following questions (you can attach a separate sheet of paper with details, if necessary):

1. Name the project and describe it briefly.
2. Itemize funding needs.
3. Describe the project. Include any relevant dates and travel plans.
4. How will this project improve your teaching and/or professional expertise?
5. How will this project improve student success?
6. How will this project contribute to the improvement of the college as a whole?
7. How will this project be shared with other college staff?