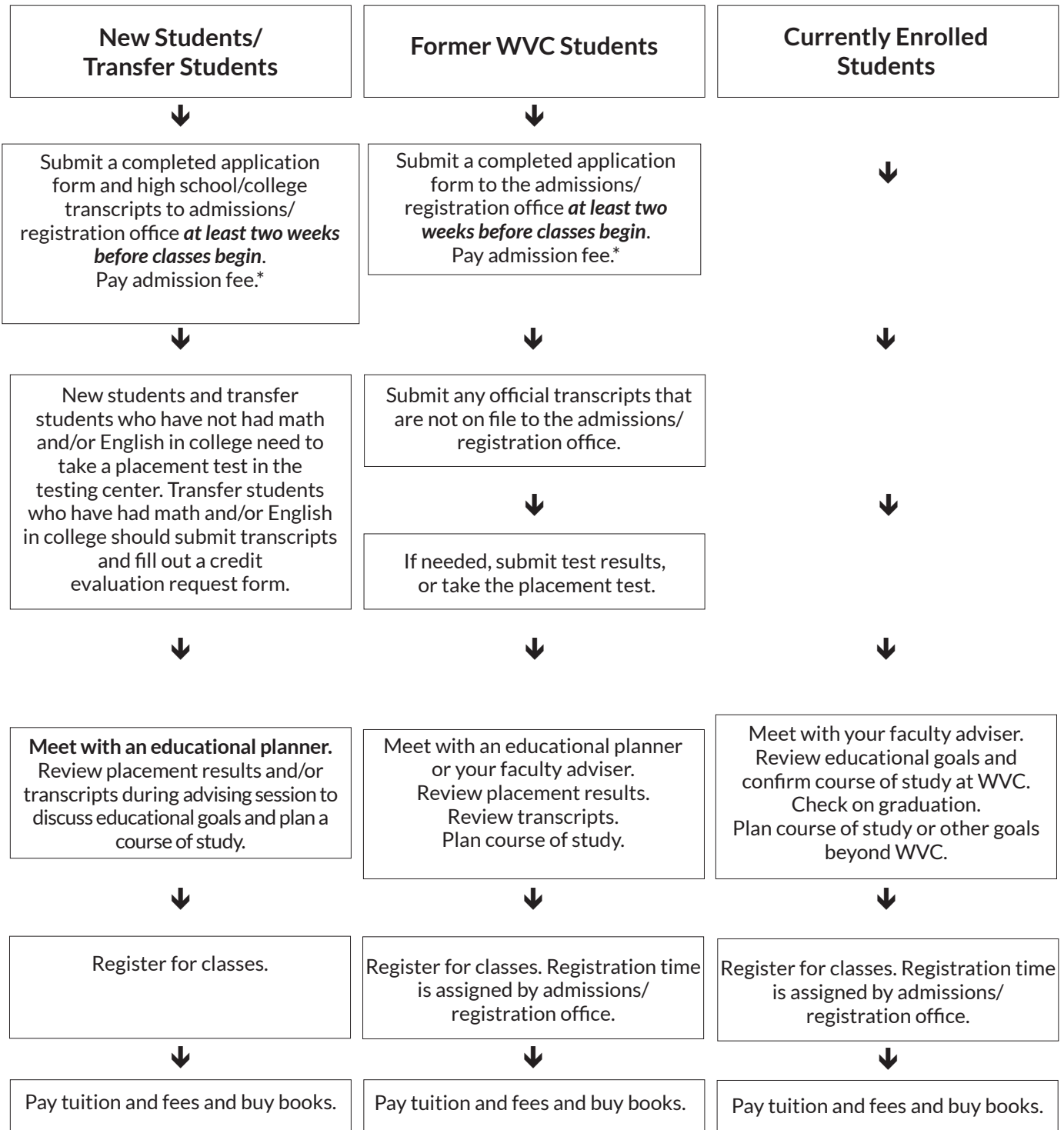# Student Admission/Registration Procedure

The basic procedures for admission and registration at Wenatchee Valley College are provided below.
See our website at www.wvc.edu for detailed information.

Note: Students interested in financial aid should contact the financial aid office early in the application process.

New Students/ Transfer Students	Former WVC Students	Currently Enrolled Students
⬇	⬇	⬇
Submit a completed application form and high school/college transcripts to admissions/ registration office *at least two weeks before classes begin*. Pay admission fee.*	Submit a completed application form to the admissions/ registration office *at least two weeks before classes begin*. Pay admission fee.*	
⬇	⬇	⬇
New students and transfer students who have not had math and/or English in college need to take a placement test in the testing center. Transfer students who have had math and/or English in college should submit transcripts and fill out a credit evaluation request form.	Submit any official transcripts that are not on file to the admissions/ registration office.	
	⬇	
	If needed, submit test results, or take the placement test.	
⬇	⬇	⬇
Meet with an educational planner. Review placement results and/or transcripts during advising session to discuss educational goals and plan a course of study.	Meet with an educational planner or your faculty adviser. Review placement results. Review transcripts. Plan course of study.	Meet with your faculty adviser. Review educational goals and confirm course of study at WVC. Check on graduation. Plan course of study or other goals beyond WVC.
⬇	⬇	⬇
Register for classes.	Register for classes. Registration time is assigned by admissions/ registration office.	Register for classes. Registration time is assigned by admissions/ registration office.
⬇	⬇	⬇
Pay tuition and fees and buy books.	Pay tuition and fees and buy books.	Pay tuition and fees and buy books.

*The application process requires a non-refundable, one-time fee of $25 (excluding Running Start students).