

STUDENT 2016 - 17 HANDBOOK

WENATCHEE VALLEY COLLEGE





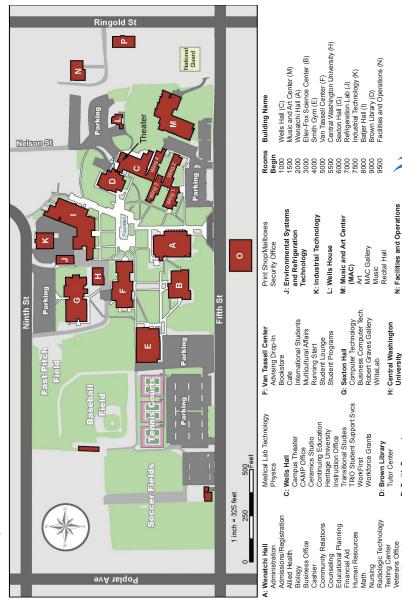




Wenatchee Campus

Breathe easy, our campus is now tobacco free.

1300 Fifth Street, Wenatchee



WENATCHEE VALLEY

C O L L E G E

Shipping & Receiving

O: Residence Hall

P: Technology

Agriculture Automotive Criminal Justice

l: Batjer Hall

Athletic Training Center Basketball Courts Fitness Lab

B. Eller-Fox Science Center

Earth Sciences

WVC Foundation

E: Smith Gymnasium



STUDENT HANDBOOK & PLANNER 2016–2017

	This Planner Belongs To:
Name	
Address	
Phone	
Email	

The information in this book was supplied and approved by the school. Information and published event dates are subject to change.



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GET MORE INFORMATION

www.wvc.edu

Wenatchee Omak 509.682.6800 509.422.7800



facebook.com/WenatcheeValleyCollege facebook.com/ASWVC



youtube.com/wenatcheevalley

Wenatchee Valley College does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity, gender expression, political affiliation, creed, disabled veteran status, marital status, honorably discharged veteran or Vietnam-era veteran status in its programs and activities, in accordance with state and federal laws.

Copies of the WVC affirmative action, discrimination and harassment policies and the procedure for resolution of discrimination or harassment complaints may be obtained from the WVC Executive Director of Human Resources (509.682.6445) in Wenatchee, or Office of Civil Rights, U.S. Department of Health and Human Resources.

This handbook contains selected policies and practices of Wenatchee Valley College. It is not meant to be all-inclusive or address all policies or practices of the College. It is simply an effort to highlight what we feel are some very important policies and stress their importance to students, staff, instructors, and administrators at Wenatchee Valley College. Additional policies can be found in the WVC Catalog and at www.wvc.edu/directory/departments/policies/

WVC STUDENT SERVICES

Admissions

The admissions office handles incoming student applications, placement testing and transfer credits.

www.wvc.edu/apply Wenatchi Hall, First Floor admissions@wvc.edu W: 509.682.6806 O: 509.422.7800

Advising/Educational Planning

WVC has both educational planners and faculty advisers to help students assess options and develop a higher education plan. www.wvc.edu/plan Wenatchi Hall 2162 W: 509.682.6830 O: 509.422.7803

Bookstore

The bookstore sells textbooks, supplies, software and WVC-branded merchandise. Textbooks and supplies for the Omak campus may be purchased at Kelley Imaging. www.wvc.edu/directory/departments/bookstore
Van Tassell Center 5017 bookstore@wvc.edu

W: 509.682.6532 O: 509.826.5804

Cafeteria

The cafeteria offers an outdoor dining area and an affordable menu. Hours: M-F, 7:30 a.m. to 2:30 p.m. Closed summers, holidays and non-class days.
www.wvc.edu/directory/departments/cafe Van Tassell Center
FoodServices@wvc.edu

509.682.6518 Career Center

The career center provides a broad range of information and assistance for job seekers, including career planning, job listings, resumé writing help, occupational training and career assessments.

www.wvc.edu/directory/departments/career_services
Wenatchi Hall First Floor
509.682.6858

Cashier

The cashier handles tuition and fee payments, and also sells parking permits. Wenatchi Hall First Floor 509.682.6500

Child Care

Affordable childcare services for students are offered through the Westside Early Learning Center. It accepts children aged one month through five years. 1521 Ninth St., Wenatchee 509.682.6633

College Assistance Migrant Program (CAMP)

CAMP supports students from migrant/ seasonal farming backgrounds in their first year of college by providing academic assistance, career planning, transfer assistance, cultural enrichment and financial support.

www.wvc.edu/camp Wells Hall 1016 camp@wvc.edu 509.682.6973

Counseling

Student services offers academic counseling, readmission petitions, career counseling and personal counseling.
www.wvc.edu/directory/departments/

counseling Wenatchi Hall First Floor W: 509.682.6850

W: 509.682.6850 O: 509.422.7806

Financial Aid Office

The financial aid office provides information about and accepts applications for scholarships, FAFSA, WASFA and other financial aid opportunities. www.wvc.edu/financialaid Wenatchi Hall First Floor financialaid@wvc.edu 509.682.6810

International Student Programs

The international student coordinator supports international students from before their entry into the U.S. through the time that they graduate.

www.wvc.edu/international
Van Tassell Center 5003
509.682.6864

Library

The library holds physical and electronic collections, media and device checkouts, study rooms, Xerox machines, reference librarians and student-use computers. www.wvc.edu/library
John A. Brown Library
library@wvc.edu
W: 509.682.6710
O: 509.422.7830

Lost and Found

All personal items found on the WVC campus are brought to and stored at this central lost and found location.
Van Tassell Center 5005
W: 509.682.6860
O: 509.422.7800

Diversity, Equity and Inclusion Office

The office of diversity, equity and inclusion offers individuals support as well as a student center for underrepresented individuals at WVC. www.wvc.edu/directory/departments/

multicultural/ Van Tassell Center 5003 509.682.6868

Parking

Parking on the Wenatchee campus is by permit only, which can be purchased at the cashier's office. Omak parking fees are included in the comprehensive fee. www.wvc.edu/directory/departments/parking 509.682.6450

Registration

The registration office handles all online and in-person registration for courses listed in the course catalog.

www.wvc.edu/registration

Wenatchi Hall First Floor

registrar@wvc.edu

W: 509.682.6633

O: 509.422.7807

Running Start

The Running Start office handles enrollments to the Running Start program and supports current Running Start students.

www.wvc.edu/runningstart Van Tassell Center 5004J W: 509.682.6848 O: 509.422.7848

Security

Students may report safety concerns to faculty or staff members, or use the contact information provided here to reach campus security.

www.wvc.edu/directory/departments/ security.asp

Van Tassell Center 5005 W: 509.682.6911 O: 509.422.7800

Student Programs

The student programs staff supports campus events and activities, student organizations and the student senate.
www.wvc.edu/directory/departments/

studentprog Van Tassell Center 5005 W: 509.682.6865 O: 509.422.7814

Student Access Services

The student access office provides accommodations and information on benefits, rights and privileges of college services, and programs and activities for every qualified student with disabilities. www.wvc.edu/directory/departments/disability

Wenatchi Hall 2133 509.682.6854

Teaching and Learning Center (TLC)

The TLC maintains the distance learning program, which includes supporting Canvas, test proctoring, Panopto, Turnitin and e-Tutoring.

www.wvc.edu/distance John A. Brown Library 509.682.6718

Tech Prep Office

The Tech Prep office supports students in attaining credit in high school and in college vocational programs simultaneously. www.wvc.edu/directory/departments/techprep
Wells Hall Instruction Office officetechprep@wvc.edu
509.682.6603

Technology Help Desk

The Help Desk is your first point of contact for technology related questions. www.wvc.edu/studentemail helpdesk@wvc.edu W: 509.682.6550 O: 509.422.7825

Testing Center

Make appointments at the testing center for placement testing (Accuplacer, GED, CASAS, SAT/ACT and TEAS). www.wvc.edu/testing Wenatchi Hall 2162

W: 509.682.6830 O: 509.422.7803

Transitional Studies

transition@wvc.edu 509.682.6790

The Transitional Studies program offers classes for high school completion or equivalency test preparation, along with hosting a Student Success Center to support pre-college students through tutoring and mentoring.

www.wvc.edu/transition

Wells Hall 1024

TRiO Student Support Services (TRiO/SSS)

WVC TRIO Student Support Services increases opportunities for success of first-generation and low-income students who may have disabilities.

www.wvc.edu/trio Wells Hall 1062 509.682.6978

Tutor Center

Tutor Center tutors can help with a variety of classes free of charge. The goal of tutoring is to provide academic support in helping with academic success.

www.wvc.edu/directory/departments/ tutoring John A. Brown Library trio@wvc.edu W: 509.682.6863

O: 509.422.7800 Veterans Office

The veterans office supports student veterans through scholarship and financial aid opportunities, in addition to other services and resources.
www.wvc.edu/directory/departments/financialaid/veterans.asp

Wenatchi Hall 2136 509.682.6817

WriteLab

The WriteLab tutors help students with writing assignments to improve their work and avoid common errors. www.wvc.edu/directory/departments/tutoring/writelab.asp Sexton Hall 6004 W: 509.682.6586 O: 509.422.7840

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WELCOME AND INTRODUCTION



This year will be full of opportunities for you at Wenatchee Valley College. Along with your classroom studies, a wide variety of activities are available to enhance your educational experience—from athletics to student clubs to special events. In addition, we have many student services to help you along the way including a tutoring center, computer labs and library resources.

We encourage you to explore your options at WVC, to get to know your teachers and fellow students and to learn as much as you can both inside and outside the classroom. Your success is important to us. Please feel free to ask questions on how we can help you reach your goals.

We look forward to seeing you on campus. Dr. Jim Richardson WVC President



You are embarking on a journey that has the potential to change your life. The impact of this journey comes not at the starting point, but at the finish line. If you finish, the benefits will be many. In between those two points is the hard work. This is your journey. We will partner with you to make this a meaningful experience. We will provide the support that will help you successfully achieve your goals, but the rewards will be directly proportional to your investment.

Best wishes on a successful year. Dr. Chio Flores WVC Vice President of Student Services and Enrollment Management

2016-17 CALENDAR

FALL QUARTER 2016

Sept. 6: Application deadline for fall quarter Tuition due for fall-quarter classes

Sept. 19: Classes begin

Sept. 20: Last day to register (without instructor permission)

Nov. 1: Advising for continuing/former students (No day classes)

Nov. 4: Last day to withdraw or change to audit

Nov. 11: Veterans Day (Holiday) (No classes)

Nov. 14-16: Registration for continuing/ former students

Nov. 23: Professional Day (No classes)

Nov. 24-25: Thanksgiving (Holiday) (No classes)

Nov. 28: Advising and registration for new students begins

Dec. 1: Last day to apply for fall-quarter graduation

Dec. 5: Professional Day (No classes)

Dec. 6-8: Final exams

Dec. 9-Jan. 3: Winter vacation

Dec. 13: Grades available online

WINTER QUARTER 2017

Dec. 21: Application deadline for winter quarter Tuition due for winter-quarter classes

Jan. 4: Classes begin

Jan. 5: Last day to register (without instructor permission)

Jan. 16: Martin Luther King Day (Holiday) (No classes)

Feb. 16: Advising for continuing/former students (No day classes)

Feb. 20: Presidents' Day (Holiday) (No classes) Feb. 21-23: Registration for continuing/former

students

Feb. 23: Last day to withdraw or change to audit Feb. 27: Advising and registration for new

students begins

March 1: Last day to apply for winter-quarter graduation

March 20-22: Final exams

March 23-31: Spring vacation

March 28: Grades available online

SPRING QUARTER 2017

March 20: Application deadline for spring quarter Tuition due for spring-quarter classes

April 3: Classes begin

April 4: Last day to register (without instructor permission)

May 1: Last day to apply for spring-quarter graduation

May 16: Advising continuing/former students summer/fall (No day classes)

May 19: Last day to withdraw or change to audit May 22-24: Registration for continuing/former students for summer/fall

May 29: Memorial Day (Holiday) (No classes)

May 30: Advising and registration for new students for summer/fall begins

June 14-16: Final exams

June 16: Graduation (Wenatchee Campus)

June 17: Graduation (Omak Campus)

June 20: Grades available online

SUMMER OUARTER 2017

June 12: Application deadline for summer quarter

June 12: Tuition due for summer-quarter classes

June 26: Classes begin

June 27: Last day to register (without instructor permission)

July 4: Independence Day (Holiday) (No classes)

Aug. 1: Last day to apply for summer-quarter graduation

Aug. 7: Last day to withdraw or change to audit

Aug. 18: End of quarter

Aug. 22: Grades available online

 $\label{thm:calendar} The academic calendar is available at www.wvc.edu/directory/departments/calendars/academic.asp. For events, visit www.wvc.edu.$

For athletic schedules, visit www.wvc.edu/athletics.

ADMISSIONS AND REGISTRATION

New Student Checklist

- 1) Apply online
- 2) How will you pay for college?
 - a) Apply for financial aid,
 - b) Research options for funding,
 - c) Find ways to pay at www.wvc.edu/pay
- 3) Send official transcripts from previously attended colleges to the admissions/registration office
- 4) Complete placement testing
- 5) Complete new student orientation
- 6) Meet with an adviser
- 7) Register for classes online at www.wvc.edu
- 8) Pay tuition and fees prior to the tuition due date.



Admission Policy

509.682.6801 (Wenatchee) 509.422.7801 (Omak)

WVC is an open-door higher education institution. We accept all qualified individuals who are at least 18 years of age. Applicants who are under the age of 18 at the time of registration and who are not high school graduates or participating in the Running Start or Transitional Studies programs must complete the Underage Admission Policy process. Some programs have specific admissions procedures and limited space; therefore, admission to the college does not guarantee availability of all programs or courses. Students who previously attended WVC should update their Admissions Application. Application to WVC may be completed online at www.wvc.edu or by submitting a written application, available at the office of admissions and registration at either campus. After WVC receives your application, you will receive an acceptance letter from the college.

Residency

509.682.6801 (Wenatchee)

509.422.7801 (Omak)

A number of factors are used to determine residency. It is the student's responsibility to inform WVC about changes in residency. The Washington Residence Questionnaire is available at www.wvc.edu/directory/departments/admissions/residencyrequirements.asp. For further information, please call the Wenatchee campus at the 509.682.6806.

Financial Aid

509.682.6810 (Wenatchee)

509.422.7800 (Omak)

The WVC Financial Aid Office accepts applications from all students seeking financial assistance. Financial support for students should come from three sources: the student, the student's family and financial aid programs. The financial aid office is available to assist eligible students for specific college programs when their personal or family resources are not adequate to meet educational expenses.

WVC offers the following types of financial aid: grants, loans, scholarships and employment opportunities. For additional information on financial aid resources, check the college website at www.wvc.edu/financialaid.

To begin the financial aid application process:

- If you will be a new student attending the college, apply for admission to WVC.
 Returning students should check with the admissions/registration office to make
 sure address and program of study information are still accurate.
- Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa. ed.gov/.
- 3) If required, submit additional documents as requested by the financial aid office.

For further information on eligibility requirements and deadlines contact the financial aid office.

Placement Testing Services

509.682.6830 (Wenatchee)

509.422.7803 (Omak)

Students are able to schedule an appointment for the placement test by calling the campus they will be attending. Students who have transcripts from a previous college or university may submit them to the admissions/registration office for evaluation for placement in English and math. Retakes are approved by the testing staff on a case-by-case basis and may cost an additional fee.

More information on the placement test can be found at www.wvc.edu/directory/departments/testing/placement.asp.

New Student Orientation

509.682.6800 (Wenatchee)

509.422.7800 (Omak)

Student orientation is offered both on campus and online to familiarize students with WVC programs and degrees, education and career planning, online tools, and the advising and registration process, as well as information on campus and community resources. To sign up, contact the campus you will be attending. Fall new student orientation is held the Friday before fall quarter starts. New students are highly encouraged to attend. WVC student ID cards are made available during orientation.

Advising and Educational Planning

509.682.6800 (Wenatchee)

509.422.7800 (Omak)

WVC assigns advisers to all degree-seeking students. Advisers provide assistance in education, career and life planning, and use a variety of tools and assessments to help students determine appropriate career and education plans, including quarterly class scheduling. However, the final responsibility for meeting all graduation requirements rests with the individual student.

Advising days occur once each quarter except for summer quarter. (Fall advising takes place at the end of spring quarter.) Students are encouraged to meet with their adviser during this time.

Registration

509.682.6806 (Wenatchee)

509.422.7800 (Omak)

Registration is the process of enrolling in classes each quarter. Detailed information and procedures for registration, as well as important dates and deadlines, are available online at www.wvc.edu/registration or in the admissions/registration office. After completing the advising process, students will obtain a quarterly registration number from their adviser that allows for online registration.

Pay Tuition and Fees

509.682.6500 (Wenatchee) 509.422.7800 (Omak)

Tuition may be paid at the cashier office by cash, check or credit card, or online at www.wvc. edu/pay. Students may also enroll in a payment plan that allows them to make payments over the quarter. Payment plan information can be found at www.wvc.edu/pay. Tuition and fees are due ten business days before the first day of each quarter.

Student ID Card

509.682.6860 (Wenatchee) 509.422.7890 (Omak)

Students at both campuses who are enrolled in six or more college-equivalent credits are eligible to receive a student photo identification card. The cards provide free admittance to WVC athletic events (Wenatchee campus) and discounts at ASWVC events. The cards are accepted as valid photo ID by campus offices for purposes of obtaining transcripts, financial aid or payroll checks, or check writing at the bookstore. To obtain a card, bring a copy of your current registration to the student programs office or student government office in Van Tassell Center on the Wenatchee campus. On the Omak campus visit the Omak student government office.



ACADEMIC INFORMATION

Degrees and Certificates

509.682.6700 (Wenatchee) 509.422.7800 (Omak)

A description of WVC's degrees, certificates and programs, is available at www.wvc.edu/programs/. Class descriptions are available at www.wvc.edu/courses.

Dropping and Adding Classes

509.682.6806 (Wenatchee) 509.422.7800 (Omak)

Check the schedule online each quarter for registration, tuition payment and tuition refund deadlines. It is your responsibility to complete the add/drop process either online before the end of the first week of the quarter or in person at the admissions/registration office. Online registration is turned off on the fifth day of class. Washington Online (WAOL) courses have different deadlines—see WAOL schedule dates.

Graduation

509.682.6806 (Wenatchee) 509.722.7800 (Omak)

You must apply for your degree certificate as soon as you have registered for your final quarter. Deadlines are listed at www.wvc.edu/graduation.

The Application for Degree/Certificate form is available at the front counter at the admission/ registration office in

student services or online at www.wvc.edu/graduation. The commencement ceremony and reception is held each June for all WVC graduates. Check the academic calendar for specific



dates. Ceremonies are held on both the Wenatchee and Omak campuses. Information about cap and gown orders will be mailed to your physical address. If you do not receive cap and gown information by May 1, please visit either the student programs office in Van Tassell Center or student programs in Omak.

Transitional Studies Programs

 $\label{thm:eq:condition} \mbox{High School 21+, Adult Basic Education, GED preparation and English language acquisition classes}$

509.682.6790 (Wenatchee)

509.422.7958 (Omak)

WVC offers transitional studies and general educational development (GED) classes for adult learners who want to increase their reading, writing and math skills to a level that will help them pass the GED test, earn credits toward a high school diploma or prepare for college classes. These noncredit classes are offered on the Wenatchee and Omak campuses, and at the SkillSource office in Wenatchee. Day and evening classes are available. For those wishing to prepare for college or vocational programs, the classes will help students get the education and skills needed to go to the next level.

For more information about the classes nearest you, call WVC Transitional Studies at 509.682.6790 (Wenatchee) or 509.422.7958 (Omak). For information on registering for classes, visit www.wvc.edu/transition.

Instructional Support Services

Tutoring Center

509.682.6863 (Wenatchee) 509.422.7800 (Omak)

The goal of tutoring at Wenatchee Valley College is to provide supplemental instructional support. Tutoring services on the Wenatchee campus and on the Omak campus meet that goal by providing a dynamic, collaborative learning opportunity that enhances the educational experience at WVC. Tutoring services are available free of charge during fall, winter, spring and summer quarters to all enrolled students on both campuses. The tutor



center is located upstairs in the John A. Brown Library on the Wenatchee campus and in the Learning Support Center on the Omak campus.

Running Start Program

509.682 6855 (Wenatchee)

509.422.7848 (Omak)

Running Start allows high school juniors and seniors to enroll in high school and community college at the same time, earning credits that apply towards both high school graduation and college. If Running Start students choose to attend WVC full time both their junior and senior years, they may be able to graduate with a general two-year degree such as the associate of arts and sciences–DTA.

Home-schooled and private school students must enroll in a public high school to participate in this program. Running Start students qualify by taking the ACCUPLACER placement test and meeting with their high school counselor in addition to a WVC adviser. Running Start students pay quarterly fees to the college based on their course load and must pay for their

own textbooks; additionally, students may be charged tuition based on the number of credits they are enrolled in at their high school. Students may qualify for fee waivers and some textbook assistance by providing documentation (example: free or reduced lunch) to their Running Start adviser by the first day of the quarter, once per year.



Study Abroad

509.682.6830 (Wenatchee/Omak)

Do you want to see the world? Would you be interested in studying abroad? This is your chance! WVC has partnered with the Washington State Community College Consortium for Study Abroad (WCCCSA) to offer students an affordable study abroad opportunity. Students have the opportunity to travel to countries like England, Italy, Spain, Costa Rica, Germany, Ireland and more. The credits earned while studying abroad can also help you complete WVC degree requirements.

No foreign language knowledge is required to participate but some age restrictions do apply. For more information see www.wvc.edu/studyabroad.

Transcript Evaluations

509. 682.6806 (Wenatchee)

The admissions office a will review your transcript to evaluate how many classes you must take to graduate. To request an evaluation, complete the evaluation request form (Academic Program Evaluation or Vocational Program Evaluation) and return it to the admissions office. Please be sure to include your SID or SSN on the form and remember to sign it.

When an evaluation is being done, credits from WVC will be used first, then any transfer credits from other colleges (if accepted) and then any non-traditional (non-graded) credits.

If you have attended another college, it is important to have had official copies of those transcripts sent to WVC before requesting an evaluation.

Transcripts

509.682.6806 (Wenatchee)

An official transcript is a copy of your permanent academic record. It is signed by the registrar and has the college seal placed over the signature. Your transcript will be released only on your written request, accompanied by your signature.

The Transcript Request Form is available for download at www.wvc.edu/directory/departments/transcripts/. When requesting a transcript, please complete all lines on the form, include either your WVC SID number or your social security number, and be sure to sign the form.

As of September 6, 2011, there is a \$4.50 charge for each official transcript requested.

STUDENT PROGRAMS AND SERVICES

Wenatchee Valley College encourages students to get involved with campus life. Listed below are multiple opportunities to engage in college activities as well as college governance – take this opportunity to impact your campus and get involved!

Associated Students of Wenatchee Valley College (ASWVC)

Student Activities

509.682.6860 (Wenatchee)

WVC students are encouraged and welcomed to participate in many programs and activities beyond the classroom. Events and activities assist students in pursuing a great variety of interests, often at no cost. ASWVC provides many different activities throughout the year and offers assistance to campus clubs. Popular student activities include Laser Tag, movie night, karaoke, game night, intramurals, club sports and many more. Stop by the student government office (across from the bookstore)



in Van Tassell to find out about upcoming events and activities or visit us on Facebook at facebook.com/ASWVC.

Student Government

509.682.6860 (Wenatchee) 509.422.7810 (Omak)

Selections and elections for student body officers are held each spring and fall. Contact the director of student programs for details. Volunteers are also needed to help in planning student activities.

Student government is comprised of 5 elected officers and 10 appointed positions on the Wenatchee campus and five elected officers on the Omak campus. News and events are available at www.wvc.edu/directory/departments/studentprog/default.asp or Facebook at facebook.com/ASWVC.



Athletics Intercollegiate Teams

509.682.6880 (Wenatchee)

WVC is a member of the Northwest Athletic Conference (NWAC) and offers a variety of men's and women's teams. Women may compete in volleyball, soccer, basketball and fastpitch. Men may compete in basketball, baseball and soccer.

Events

Campus events are posted around campus, on WVC bulletin boards and on the WVC homepage, www. wvc.edu. Some are listed in the calendar section of this handbook as well. All athletic schedules and rosters are listed on the WVC website at www.wvc.edu/athletics. WVC student ID cards will admit students to all athletic events.



Bookstore

www.wvc.edu/directory/departments/bookstore/509.682.6530 (Wenatchee) 509.826.5804 (Omak)

The bookstore on the Wenatchee campus is located in Van Tassell Center. Our regular hours are Monday through Thursday, 8 a.m. to 5 p.m, Fridays 8 a.m. to 4 p.m. Students can purchase:

- Textbooks
- School supplies
- Art supplies
- Clothing
- Snacks
- Greeting cards
- Computer software

The bookstore accepts cash, check, MasterCard or Visa. ID is required. Textbooks for each term are available to purchase the week before classes start.

Bulletin Boards

509.682.6860 (Wenatchee)

509.422.7803 (Omak)

To place materials on WVC bulletin boards, contact the phone numbers above or bring desired posting to the student programs office in Van Tassell on the Wenatchee campus or the Omak campus main office.

College Assistance Migrant Program (CAMP)

509.682.6973 (Wenatchee/Omak)

CAMP is a federal program designed to help students from migrant/seasonal farmworking backgrounds during their first year of college. It provides academic and financial support services to empower students so they have a strong foundation to build upon as they work toward a bachelor's degree.

CAMP collaborates with college instructors, student services and community-based organizations to improve educational opportunities for students.

Child Care

Westside Early Learning Center 509.682.6633 (Wenatchee)

Through a partnership between WVC and the Wenatchee School District, affordable child-care services are available at the Westside Early Learning Center, located at 1521 Ninth Street, Wenatchee. The program provides quality, licensed child care to children from one month to five years of age while you attend class, study and work. Priority is given to West-Side High School and WVC students.

Clubs and Organizations

509.682.6860 (Wenatchee)

509.422.7810 (Omak)

Student clubs and organizations provide excellent opportunities for social involvement. Any group of students can form a club to promote their common interests. Contact the director of student programs for more information. The following includes clubs and organizations on both campuses:





Agriculture

Community Justice (Omak)
Computer Technology

CRU Connect

Game Knights

Gay-Straight Alliance (Omak) Health and Wellness (Omak)

HepCat Swing Club
Intramurals Joust Speak!
Knaves of Knowledge
Knights of Justice
Knights of Music

Knight Techs LINK (Omak) Mechatronics

MEChA

Medical Assistant Student Knights

One Campus
Outbackers
Phi Theta Kappa

Pre Health and Dental Club Oueer Straight Alliance

Radiant Knights

Red Road Association (Omak) Refrigeration Technology Science Club (Omak) Science Explorations

Student Arts Association

Student Nurses of North Campus (Omak) Student Nurses of Wenatchee (SNOW)

Veteran Knights

Computer Labs

509.682.6587 (Wenatchi Hall Computer Lab 2205)

509.682.6550 (WVC Help Desk)

IBM compatible computers are available for student use. These labs are staffed by peer lab monitors who can help students with the computer software programs and with their assignments. In Wenatchee, computers are also available in the library and the tutor center. Computers may be used by registered students and those covered through cooperative agreements.

Wireless connection to the internet is available on both campuses.

Copy Machines

Coin-operated copiers are available for public use in the college libraries.

Counseling

Student Services 509.682.6850 (Wenatchee) 509.422.7806 (Omak)

WVC counselors provide academic, career and personal counseling. These services are free, voluntary and confidential for WVC students. Student services and counseling are dedicated to supporting students in their pursuit of academic and personal growth and in making good decisions about their lives.



Crisis 911 (Campus Phones dial 9-911)

Call 911 to summon emergency services for any crisis with immediate threat to health or safety. On the Wenatchee campus, call security with non-crisis threats at ext. 6911 from campus phone or 509.423.3705. On the Omak campus, call 509.422.7911 or 509.860.2247.

Chelan-Douglas Behavioral Health

509.662.7105

1.800.852.2923 (Crisis Line)

Chelan/Douglas Behavioral Health provides culturally sensitive mental health services for adults, children and their families. They provide recommendations which identifies the kind

of treatment and support that best suits your situation and referrals to professional mental health providers in the Wenatchee Valley.

Child Protective Services

509.665.5300 (Wenatchee) 509.846.8700 (Omak)

866.363.4276 (WA State Child Abuse Hotline)

CPS investigates complaints of child abuse and neglect and offers adolescent reconciliation services, counseling and community referrals.

Diversity, Equity and Inclusion Office

509.682.6868 (Wenatchee)

Van Tassell Center (next to lounge area)

The mission of the WVC Office of Diversity, Equity and Inclusion is to create, expand and promote opportunities for WVC students. This is done through advocacy, education and networking to strengthen higher education. Diversity, Equity and Inclusion strives to unite and integrate diversity through events, speakers and workshops. It also promotes understanding, recognition and appreciation of cultural differences and similarities.

All students are welcome to use the Diversity, Equity and Inclusion Center as a safe zone on campus. There are student computers with printing, couches, a microwave, refrigerator and study tables for your use. The center is a gathering place for diverse students to feel safe and supported. In the center, students also have access to diverse resources such as books, scholarships, internships and job opportunities with a focus on equity and inclusion. Clubs such as the Queer Straight Alliance, MEChA and others use the center as meeting space or to hold lectures and film series.

Drug and Alcohol Counseling and Treatment

Drug and alcohol dependency is a very serious problem for abusers and their families. Confidential information is available from WVC counselors located on the first floor of Wenatchi Hall in the student services area. Referrals for assessment, support groups and treatment are also available in the community.

For students at the Wenatchee campus, the following resources are available:

Student Services Counselors	509.682.6850
Alcoholics Anonymous	509.663.4567
Help Line	509.662.9673
VA Medical Center	
Chelan/Douglas Crisis Line	509.662.7105
TDD/TTY	1.800.833.6388
Narcotics Anonymous	1.877.664.0398
Mental Health Crisis Line	509.662.7105

For students at the Omak campus the following resources are available:

Student Services	509.422.7800
Alcoholics Anonymous	509.826.6299
Narcotics Anonymous	509.826.6371
Wenatchee Valley Medical Center	509.826.1800
Mid-Valley Hospital	509.826.1760
Crisis Line	509 826 6191

E-mail and Student Accounts

509.682.6550 (Wenatchee)

All students enrolled in a credit class at WVC are issued a WVC student e-mail account and have access to the student portal. WVC students enrolled in courses gain elevated privileges that include the ability to login to campus computers, print on campus printers and access the college's online registration system. The WVC student portal provides timely and targeted messages and information. Class registration and the student unofficial transcript are also displayed. More information can be found at www.wvc.edu/directory/departments/studentemail/default.asp

Emergency Assistance and Emergency Alert system

Wenatchee

Security 6-911 campus phone

509.682.6911 non-campus phone

Police, Fire, Ambulance: 911

In the event of an emergency or when someone poses immediate harm to him/her self or others, call 911. For assistance with other safety concerns, contact WVC security.

Emergency Alerts: E-mail and Text

Wenatchee Valley College partners with Rave Mobile Safety to provide an emergency alert system capable of delivering messages to your WVC and personal e-mail addresses, as well as your cell phone.

As a WVC student, you will be enrolled in the e-mail portion of the program at no additional expense to you. However, you are not automatically enrolled in the text portion of the program. If you choose to sign up for text alerts, you may incur expenses through your carrier when alerts are issued. To sign up for text alerts, follow the step-by-step directions below.

- 1. Go to www.GetRave.com
- 2. Enter Wenatchee Valley College as your site's name
- 3. Your username is your WVC e-mail address. (You may also add personal e-mail addresses and/or cell phone numbers.)
- 4. Enter your password if you know it or click on "Forgot your password?" to reset. A reset password notification will be sent to your WVC e-mail account. If your e-mail does not work, then you are not in the system and will need to contact helpdesk@ wvc.edu for more information.

Emergency Social Services Chelan Douglas Community Action 509.662.6156

Community Action is a not-for-profit agency serving the residents of Chelan and Douglas counties. Assistance is available to meet the basic needs of low-income individuals and families. Services provided include food distribution, home energy assistance, money management, English tutoring, housing assistance, job training workshops and home improvement services to community members in need.

Employment Services

Student Help/Work Study Positions 509.682.6579 (Wenatchee) 509.422.7808 (Omak)

On-campus and off-campus student jobs are available through the WVC Career Center on the first floor of Wenatchi Hall. Work-study positions are part-time jobs available to students who qualify to receive work study funds through the financial aid office. Resumé, cover letter and interviewing assistance is also available from the career center.

Work Source

509.665.6605 (Wenatchee) 509.826.7310 (Omak) www.go2worksource.com

Work Source provides assistance with building resumés, applications and interviewing skills.

Fitness Center

509.682.6033 (Wenatchee)

The fitness center on the Wenatchee campus is available to all registered students. It is located in Smith Gym. Students that want to receive physical education credit would need to register for P.E. courses. The fitness center is equipped with various exercise machines and equipment.

Food Service

Alley Café, Wenatchee campus A local vendor, Alley Café in Van Tassell Center, serves breakfast and lunch from 7:30 a.m. to 2:30 p.m. Monday -

Friday. New breakfast and lunch specials each day. The cafe is closed during the summer, holidays and school breaks.



Health Insurance

509.682.6500 (Wenatchee) 509.422.7803 (Omak)

Any student registered at WVC for six or more credits per quarter is eligible for this plan. Certain dependents of eligible students may also be insured. In addition, students enrolled and covered under this plan during spring quarter may continue coverage through the summer without attending school summer quarter. Application and payment are made by the student directly to the insurance company. Brochures are available from the cashier.

Health Services

There are currenlty no health services available on campus. Various clinics, doctors and hospitals are available.

Columbia Valley Community Health

509.662.6000

CVC provides primary medical care, dental care, counseling, walk-in clinic, insurance and income-based discounts.

Confluence Health - Wenatchee Valley Medical Center

509.663.8711 (Wenatchee)

509.826.1800 (Omak)

Confluence Health is dedicated to improving our patients' health by providing safe, high quality care in a compassionate and cost-effective manner.

Confluence Health - Central Washington Hospital

509.662.1511

Confluence Health at Central Washington Hospital and Clinics provides physician practices to serve the healthcare needs of our community. The physicians and staff of our physician practices are committed to providing you with the finest medical care possible.

RediMedi Clinic (East Wenatchee)

509.888.6334 (Wenatchee)

Offers low cost, flat rate fees for high-quality healthcare, including physical exams and prescription refills. Medical care services available to WVC students at a reduced fee.

Help Desk

For General Technical questions: 509.682.6550

HelpDesk@wvc.edu

For questions related to the online learning system (currently Canvas) go to the website www.wvc.edu/distance.

The technology services help desk is usually the first point of contact for faculty, staff and students when technology issues arise. The technology services department provides assistance for students with: network logon account, student e-mail account, secure file storage, computer information, wireless student guest network and classroom phones.

Housing

509.682.6706 (Wenatchee only) www.wvc.edu/housing

Wenatchee Valley College offers on-campus housing located on Fifth Street across from campus. The residence hall is within walking distance from grocery stores, shopping areas and downtown Wenatchee. Bus access is available next to the parking lot. Students with current WVC student IDs may ride free. Residence halls can be a convenient and cost-effective alternative to renting an



apartment. Rather than commuting long distances each day, you can stay on campus, not worry about parking and have ready access to campus facilities.

Intramurals

509.682.6860 (Wenatchee) or 509.682.6878

Opportunities to participate in intramural sports and special event activities are available throughout the academic year. Intramural sports include volleyball, dodge ball, ultimate frisbee, laser tag, basketball and soccer. Intramural sports are available only on the Wenatchee campus.

Library

509.682.6710 (John Brown Library, Wenatchee)

M-Th 7:30 a.m.-8 p.m., F 7:30 a.m.-5 p.m., Sat 10 a.m.-2 p.m., closed Sunday 509.422.7830 (Omak)

M-Th 10 a.m.-7 p.m., F 10 a.m.-2 p.m.

The John A. Brown Library houses the library on the main and upper levels and four class-rooms on the lower level. The library contains a wide variety of books, print periodicals and videos. The library catalog lists the book, periodical and video titles in both the Wenatchee and Omak libraries and the Confluence Health-Central Washington Hospital library. The libraries also provide access to several other library catalogs. Other services include book

and periodical circulation, reference assistance, reserve materials, interlibrary loans, group and individual study rooms, and a photo copier. An open computer lab is located on the upper floor of the library and contains computers with accommodations for students with special needs. For more information, see the library Web page, www.wvc.edu/library (or via the QuickJump library link on the WVC homepage).

The library at the Omak campus is located in room 306. It has both print and non-print collections, the full range of library services, study areas and a photo copier. Campus and home access is available for the electronic resources via the library Web page.

Lost and Found

509.682.6860 (Wenatchee) 509.422.7800 (Omak)

Contact the student programs office in Van Tassell Center on the Wenatchee campus and the administration office on the Omak campus.

Parking

509.682.6450 (Wenatchee)

Parking for students and employees on the Wenatchee campus is by permit only. Purchase permits at the cashier office in Wenatchi Hall. Purchase daily parking permits from the parking kiosk in lots by the gym, Sexton Hall and library. The vehicle license number is required. Students and staff using the parking facilities on the Wenatchee campus must register vehicles with the cashier and purchase a parking permit. Student permits must be renewed each quarter. Student parking fees are established without regard for the number of credits a student is carrying. Permits are the individual's responsibility and cannot be replaced if lost. Violators of the parking regulations are subject to fines. Questions pertaining to parking permits and violations or fines should be addressed to the facilities department at 509.682.6450. Parking rules are available at www.wvc.edu/directory/departments/parking/.

Parking is provided for students at WVC at Omak, with entrances on Birch Street and Bartlett Street. The parking fee is included in the comprehensive fee. No parking permit is required at the Omak campus.

Student Access Services

509.682.6854 (Wenatchee/Omak) 509.682.6853 (TTY)

Disability support services at WVC provide accommodation services on both campuses (Wenatchee and Omak) for students with disabilities. The coordinator will work with students individually to help facilitate the best possible assistance. The coordinator is located in Wenatchi Hall 2133.

WVC is committed to providing equal opportunity in accommodations, benefits, rights and privileges of college services, programs and activities for every qualified student with disabilities.



WVC will provide reasonable accommodations for qualified students with disabilities, in accordance with the Americans with Disabilities Act, the Rehabilitation Act of 1973 and Washington State Law.

Student Services

509.682.6800 (Wenatchee) 509.422.7800 (Omak)

The student services area houses counseling, finan-

cial aid, registration, cashiering, testing, career planning, workstudy, veteran services, disability services and educational planning. Counselors and staff in the student services help students identify and successfully achieve their academic, career and personal goals. Staff members also assist students with the development of problem-solving skills and advocate for students when appropriate.

Testing

509.682.6830 (Wenatchee) 509.422.7803 (Omak)

Wenatchee Campus Testing Center

The Wenatchee Testing Center is located on the first floor of Wenatchi Hall.

Placement Testing Services

The placement test is a series of short tests in math, reading and writing. The scores determine placement in math and English courses. All degree-seeking students who have not taken college math or English classes need to take the placement test before registering for classes at WVC. More information about signing up or to request a copy of your scores can be found at www.wvc.edu/testing.

GED Testing Services

If you did not finish high school you can take the GED test to demonstrate you have the knowledge and skill level comparable to those who did. There are four tests in the GED: social studies, science, language arts and math. More information can be found at www wvc.edu/testing.

General Testing Services

Additional information about testing services can be found at www.wvc.edu/testing.

Transportation

509.682.6860 (Wenatchee)

509.662.1155 (Link Transit)

509.422.7814 (Omak)

509.826.4391 (Okanogan County Transportation and Nutrition)

Make the connection! Why worry about parking when Link bus service will bring you right to the front door of WVC? By using your WVC student ID card, you can travel free from home to campus or around town. It's quick, convenient and environmentally friendly and no need to worry about parking! To get your free bus pass, please visit the student government or student programs office in Van Tassell Center. All students who are registered for six or more credits will receive a free bus pass each quarter. For more information about Link, please visit the Link Transit website at www.linktransit.com.

TRiO Student Support Services

509.682.6978 (Wenatchee)

trio@wvc.edu

TRiO is a federally funded program that provides low-income, first-generation college students and students with disabilities the valuable support and services that will assist in student success and persistence toward graduation. TRiO serves to motivate and help students accomplish their goals by offering comprehensive individual support. WVC serves TRiO students on the Wenatchee and Omak campuses.

Some of the services provided by TRiO SSS are:

• Personal, career, and academic advising

- Free one-to-one math and science tutorial services
- Scholarship and financial aid planning/monitoring
- Transfer planning to four-year colleges including campus visits

The program application is available at the TRiO SSS office or on the Web at www.wvc.edu/trio.

Veterans Services

509.682.6817 (Wenatchee and Omak) 2136 Wenatchi Hall 2136

veterans@wvc.edu

A veterans education benefit specialist is located on the Wenatchee campus to assist veterans attending both the Wenatchee campus and the Omak campus with obtaining VA Education Benefits.

The main function of the Veterans Affairs office is to assist veterans/dependents with the application process and to monitor usage of education benefits for compliance with Department of Veterans Affairs policies and procedures.



IMPORTANT POLICIES

Academic Standards Policies

Honor Roll

A President's List and a Dean's List are compiled at the end of each quarter to recognize outstanding student achievement. Honorees are announced publicly. In order to qualify, you must meet the following criteria:

- 1) Be a full-time student enrolled for 12 credits or more in courses numbered 100 or above.
- 2) Achieve a 4.0 G.P.A. for the President's List.
- --OR--
- 3) Achieve a 3.5 3.99 G.P.A. for the Dean's List.

Students with grades of I (Incomplete), Y (In-Progress), P (Pass), NP (No Pass) or an F are not eligible for honor roll recognition.

Academic Warning, Probation and Suspension

The Academic Standards Procedure at WVC has been established to ensure that the college resources are used in the best interest of all current and future students. The procedure helps to ensure that students with academic difficulties are made aware of the many edu-

cational resources available to them. You are encouraged to assume responsibility for your own academic progress.

At the conclusion of each quarter, the grades of all students enrolled in that quarter will be reviewed.

Students who have attempted twelve or more credits in the quarter and whose grade point average that quarter is less than 2.0 will be notified of their situation.

- a) Academic Warning A student attempting six (6) or more graded credits will be placed on Academic Warning when his or her cumulative GPA falls below 2.0. All students on Academic Warning will receive letters from the admissions department advising them of their academic standing and the next steps to take. The transcript will be endorsed "Academic Warning." Students will remain on Academic Warning status in subsequent quarters until their cumulative GPA is 2.0 or higher.
- b) Probation If a student on Academic Warning attempts six (6) or more graded credits for a second time, and his or her quarterly GPA falls below 2.0, they will be placed on Academic Probation. All students on Academic Probation will receive letters from the admissions department advising them of their academic standing and the next steps to take. The transcript will be endorsed "Academic Probation." Students will remain on Academic Probation status in subsequent quarters until their cumulative GPA is 2.0 or higher.
- c) Suspension If a student on Academic Probation attempts six (6) or more graded credits for a third time, and his or her quarterly GPA falls below 2.0, they will be placed on Academic Suspension. All students on Academic Suspension will receive letters from the admissions department advising them of their academic standing and the next steps to take. The transcript will be endorsed "Academic Suspension." Suspended students will be dropped from any classes they may be enrolled in for the upcoming academic quarter(s).

Academic Regulations Committee

The WVC Academic Regulations Committee reviews students' petitions for waiver of college policies. All petitions must be in writing; petitioners may appear in person before the committee. The committee makes recommendations on petitions and refers them to the appropriate administrator for action.

Admission Policy and Procedures for Underage Students (under 18) Contact the admissions office at 509.682.6806.

Confidentiality of Student Records (FERPA)

In accordance with the federal Family Educational Rights and Privacy Act (FERPA), Wenatchee Valley College enforces guidelines concerning information about the student's permanent educational record and governs the conditions of its disclosure. Except as otherwise indicated, the college will not provide information contained in student records in response to inquiries unless the student has given consent to the college in writing using the form at www.wvc.edu/directory/departments/runningstart/forms.asp. Exceptions will be made if knowledge of the information is necessary to protect the health or safety of the student or other individuals or disclosure is required by law.

The following information may be released without notification to the student on a need-to-know basis, as it is representative of public directory information:

- Student's name, address (street and e-mail), and phone number
- Field of study
- Enrollment status (e.g., full-time or part-time)

- Athletic information
- Dates of attendance and completion
- Degrees and awards received.

The college provides additional information to military recruiters in compliance with federal Solomon Act requirements. Students wishing to be excluded from the student directory information as defined in PL.93-380 must file a quarterly non-disclosure request with the registrar to seal their records. Wenatchee Valley College assumes that failure on the part of any student to specifically request the withholding of directory information indicates individual approval for disclosure. By sealing your records, WVC will be unable to verify degrees, graduation or any other requested information. Call the admissions office at 509.682.6806 if you need further information.

Criminal Violations

Any student who shall commit theft, assault, acts of forgery, or any other act on college facilities which is punishable as a gross misdemeanor or a felony under the laws of the state of Washington and which act is not a violation of any other provision of the rules of student conduct, shall be subject to disciplinary action.

Facts, Regulations and Programs Relating to Crime, Drugs and Alcohol

Wenatchee Valley College cares about the safety and welfare of all its students and staff. The college is committed to maintaining an environment free of crime, illicit drug use and abuse of alcohol. While it is the policy of the college to assist students and employees to seek treatment for drug or alcohol dependency, any student or employee committing criminal acts or participating in the unlawful use of drugs or alcohol on any property under the control of Wenatchee Valley College or participating in any sponsored activity shall immediately be subject to the rules and regulations concerning such acts and shall be referred to appropriate authorities.

The above information is published in compliance with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226) and Chapter 28B.10 Revised Code of Washington and the Student Right to Know and Campus Security Act, 1990. (Public Law 101-542).

Grading Policies

Grades and Grade Reporting

The WVC grading system provides a permanent record of grade evaluations which reflect the student's course achievement. The following grades are used:

Outstanding Achievement

- A 4.0 points per credit hour
- A- 3.7 points per credit hour

High Achievement

- B+ 3.3 points per credit hour
- B 3.0 points per credit hour
- B- 2.7 points per credit hour

Average Achievement

- C+ 2.3 points per credit hour
- C 2.0 points per credit hour
- C- 1.7 points per credit hour

Minimum Achievement

- D+ 1.3 points per credit hour
- D 1.0 points per credit hour



Unsatisfactory Achievement

F 0.0 points per credit hour

Grades not included in G.P.A. calculation

- I Incomplete (see description below)
- N Audit Course not taken for credit (does not appear on transcript)
- P Passing A grade of "C" or higher earns a pass; a lower grade earns a no pass, provisional pass or an "F."
- W Withdrawal (see description below)
- Y The "Y" designation indicates that a student is registered in an ongoing class. It may be used where the pace of work is largely dependent on the student in courses such as independent project classes or open laboratory/clinic classes. If you do not complete the class within one year, you must re-enroll if you want credit.

Grade Change

A change of grade must be executed within two quarters, excluding summer, after the grade is earned. Initiating a grade change is the student's responsibility. The course may still be repeated for a different grade after the deadline for grade changes has passed. Contact the course instructor to discuss the process for grade changes.

Withdrawal

A "W" designation indicates that you have dropped a class. The last day of each quarter to withdraw from classes is specified on the official Academic Calendar. Complete information on withdrawing from a class is available in the admissions/registration office.

Instructors may choose to administratively withdraw a student who does not attend the first two days of class, but the responsibility of withdrawing still lies with the student. Do not assume an instructor will withdraw you for not attending class. When in doubt, check the student portal to determine if you are still registered for the class or contact the admissions/registration office. Failure to formally withdraw from class will normally result in a failing grade. You can withdraw through the Registration function on the MyWVC Portal. You can also submit a Course Change form, available in the admissions/registration office.

Audit

The "N" designation indicates that a student has elected to take a class with the understanding that no credit will be earned and no grade given. Students who choose to audit a class do not have to take the tests, but the instructor may require reasonable attendance and class participation. Full tuition and fees are charged for classes taken on an audit basis. Changes from credit to audit are permitted until the end of the 30th day of instruction. The instructor's written approval is required after the fifth day of instruction. You will need to turn a completed Drop/Add form, with the instructor's signature, into the admissions office to change a class to an audit status.

The Incomplete (I) Grade

The "I" designation indicates that a student has been granted extra time by the instructor to complete required course work. Terms of completion are specified in a contract signed by the student and instructor. It is the student's responsibility to initiate this contract. Contract forms are available in the admissions office. The maximum length of a contract is two quarters, excluding summer. An "I" grade is changed to an "F" if the terms of the contract are not met within the time specified.

Pass/No Pass

The "P" or "NP" designation may be given in developmental classes. A "C" grade or higher

earns a "pass"; anything lower earns a grade of "no pass."

Grade Point Average (GPA)

The grade point average indicates the general achievement of a student. It is calculated by dividing the total number of grade points earned by the total number of credit hours completed.

Here's an example:

Class #1	5 credits. Grade is an A (value of 4.0). Grade points=5x4=20 Class
#2	4 credits. Grade is a B (value of 3.0). Grade points=4x3=12 Class
#3	5 credits. Grade is a C (value of 2.0). Grade points=5x2=10

This gives you a total of 14 credits and 42 grade points. Therefore, your GPA would be: 42 grade points / 14 credits = 3.00

The calculation does not include courses in which the student received grades I, Z, N, Y, W, S or P.

Quarterly Grades

At the end of each quarter, grades are processed for each student enrolled for credit. Students may get their quarter grades and grades for the previous quarters from their student portal or at www.wvc.edu/ctc-docs/student/waci002.html

Repeating a Course

You may repeat any course. Only the credit and grade earned in the last attempt are calculated in your GPA, unless the course description in the WVC Catalog specifically states you can repeat the course for credit. Courses repeated for credit, however, do not normally count toward the completion of a degree or certificate. Repeated courses will be designated with an "R" next to the grade on the transcript.

This only applies to courses taken at WVC. Courses taken at other colleges cannot be used to repeat a class on your WVC transcript.

Students receiving financial aid or veterans benefits should consult the respective office prior to repeating a course as financial penalties may be imposed. This procedure has no effect on admission criteria and procedures established for selected program areas.

Setting Aside of Low Grades for GPA Calculations (as of Fall 2005)

This provision permits students to remove poor academic records that no longer reflect the students' current academic performance. Only petitions to set aside all grades in a particular quarter will be considered. This option is not available for singular courses within a quarter. Grades that are set aside are not removed from the student's transcript. Rather, an "*" notation is placed next to the grade which indicates that the course will no longer be used when calculating a new cumulative grade point average. Credits that are set aside cannot be used to fulfill any requirements for graduation. Please note that Federal Financial Aid regulations do not recognize grade "set asides." Students may only petition for a set aside provision twice during their time at WVC. Students may petition to set aside a quarter which has at least one grade that is a "C-" or lower OR where the quarterly GPA is below 2.0.

Two consecutive quarters of full-time class work with a GPA of 2.0 or better is required as evidence of a student's changed scholastic performance. Part-time students can qualify for low-grade removal by completing 30 consecutive college-level credits with at least a 2.0 GPA. At least two calendar years must pass before a grade(s) can be changed under this provision. Exceptions to these procedures can be made by petition to the Academic Regulations

Committee. Only grades earned at WVC can be set aside under this policy. Petition forms are available in the student services offices. Completed petition forms should be returned to the vice president of student services.

Caution: Although WVC makes provisions for setting aside past grades for the purposes of GPA calculation, do not assume that other colleges you transfer to will compute your GPA in the same manner. They may accept the credits and use the set aside grades for their calculations. WVC can only set aside grades earned at WVC. We cannot set aside grades from other colleges.

Note: Students planning to transfer to four-year institutions should be aware that many four-year institutions have strict policies on course repeats. We recommend checking with the transfer institution before repeating a class to determine course transferability.

Rules of Conduct Regarding Drugs, Alcohol, Tobacco and Firearms

Wenatchee Valley College has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs or alcohol by students and employees. The policy and prevention program is in concert with the Drug-Free Schools and Communities Act Amendments of 1989. Students are expected to comply with the general policies, procedures and regulations established by the board of trustees.

Drugs

Wenatchee Valley College has a drug abuse prevention program with procedures ensuring that all employees and students are notified of its drug-free policy and bound by its terms. In accordance with the Code of Conduct, any student who shall use, possess or sell any illicit drug, including marijuana, on college facilities or at college-related activities shall be subject to disciplinary action except when such use or possession is specifically prescribed (other than marijuana), as medication by authorized medical personnel. Employees or students engaging in such prohibited activities shall be subject to disciplinary action, pursuant to applicable rules, regulations and employment contracts, which may result in suspension or termination. For full set of rules, visit www.wvc.edu under policies and procedures All students engaged in athletic or intramural activity shall upon conviction be immediately suspended from participation in college-sponsored athletic or intramural events.

Alcohol

The possession, consumption, or distribution of alcohol by students on college property or as part of college events is prohibited, except in accordance with state of Washington liquor license procedures. Being demonstrably under the influence of any form of alcohol by any student on college facilities or at college-related activities shall be cause for disciplinary action.

Tobacco

Wenatchee Valley College prohibits smoking or other tobacco use, distribution or sale of tobacco, including any smoking device, or carrying of any lighted smoking instrument within the perimeter of college property. This includes all college sidewalks, parking lots, land-scaped areas, sports fields and college buildings. Use of tobacco is also prohibited at events on college premises, or in college owned, rented or leased vehicles. Violators may face a \$50 fine. See WVC policy 000.240 on the college website, commons.wvc.edu/hr/pp/000/ Tobacco%20Free%20Campus.aspx.

Firearms

Wenatchee Valley College prohibits, on college property or in college facilities, the unauthorized possession or use of firearms, explosives, dangerous chemicals or other dangerous weapons or instruments. Legal defense sprays are not covered by this policy. Exceptions to

this policy are permitted when the weapon is used in conjunction with an approved college instructional program or is carried by a duly commissioned law enforcement officer. Violators of this policy will be subject to appropriate disciplinary and/or legal action.

Security

WVC has a contract with a local security company, which is available 24 hours a day, seven days a week. Security at the Wenatchee campus can be reached at ext. 6911 (from a campus phone) or 509.423.3705. When calling security, please indicate which building you are calling from on the Wenatchee Valley College campus. Crimes of a prosecutorial nature are reported and handled by the Wenatchee Police Department or Omak Police Department.

STUDENT CODE OF CONDUCT

The Washington State Community and Technical College system developed a standard code of conduct. Refer to the WVC website for the most current version of the Code of Conduct. For more information, visit the WVC website, www.wvc.edu.



Rules of Conduct

Purpose

The student conduct code shall apply to student conduct that occurs on college premises, to conduct that occurs at or in connection with college sponsored activities, or to off-campus conduct that in the judgment of the college adversely affects the college or the pursuit of its objectives. Jurisdiction extends to, but is not limited to, locations in which students are engaged in official college activities including,

but not limited to, foreign or domestic travel, activities funded by the associated students, athletic events, training internships, cooperative and distance education, online education, practicums, supervised work experiences or any other college-sanctioned social or club activities. Students are responsible for their conduct from the time of application for admission through the actual receipt of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment. These standards shall apply to a student's conduct even if the student withdraws from college while a disciplinary matter is pending. The college has sole discretion, on a case by case basis, to determine whether the student conduct code will be applied to conduct that occurs off-campus.

Wenatchee Valley College students are both citizens and members of the college community. As citizens, students shall enjoy the same freedoms that other citizens enjoy. As members of the college, they are subject to those responsibilities which accrue to them by virtue of this membership.

Admission to Wenatchee Valley College carries with it the expectation that students will conduct themselves as responsible members of the college community, that they will comply with established rules and regulations of the college, maintain high standards of honesty and integrity, and respect the rights, privileges and property of other members of the college community.

Wenatchee Community College expects that students will conform to the laws of the greater

society and regulations established to assure the orderly conduct of the affairs of the college.

The student is at once a member of the community at large and the college community. As such, the student is subject to the rights, responsibilities, laws and regulations of each community and accountable to both.

To accomplish these purposes, the college is governed by rules, regulations and procedures designed to safeguard its functions and protect the rights and freedoms of all members of the college community.

The following are examples of misconduct that is subject to disciplinary action. See the online WVC Student Code of Conduct for more details on other misconduct and the disciplinary process.

Plagiarism/Cheating

Plagiarism is defined as the buying, borrowing or stealing of written material for the purpose of fulfilling or partially fulfilling any assignment or task required as part of the student's program of instruction at the college. Any student who plagiarizes shall be subject to disciplinary action. Plagiarism includes taking and using as one's own, without proper attribution, the ideas, writings or work of another person in completing an academic assignment. Prohibited conduct may also include the unauthorized submission for credit of academic work that has been submitted for credit in another course.

Any student who aids or abets the accomplishment of such activity as defined above shall also be subject to disciplinary action.

An instructor may take reasonable action against any student who is deemed to have been guilty of plagiarism or cheating.

Abusive Language

Any student who uses abusive language towards any person while on college facilities or participating in college-related programs may constitute disorderly conduct and shall be subject to disciplinary action. Examples of abusive language may include but are not limited to, maligning, coarse insulting speech, use of lewd, indecent and/or obscene language.

Disorderly Conduct

Any student whose conduct obstructs or disrupts educational processes or other activities of the college shall be subject to disciplinary action. In the case of disorderly conduct in the classroom, the instructor may take reasonable action against any student and recommend disciplinary action by the vice president of student services.

Sexual Harassment

Students must abide by the college's Sexual Harassment Policy. Any student who engages in behaviors such as unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct or written communication of a sexual nature directed toward another person shall be subject to disciplinary action. If you have experienced or witnessed sexual harassment or sexual violence please report it to the Title IX Coordinator at 509.682.6445 or to a faculty or staff member on campus.

Malicious Harassment

Any person is guilty of malicious harassment if he/she maliciously and with intent to intimidate or harass another person because of, or in a way that is reasonably related to, associated with, or directed toward that person's race, creed, color, religion, gender indentity, sexual orientation, ancestry, national origin, age, marital status, or mental, physical, or sensory

handicap, and/or disabled veteran status may be subject to disciplinary action. Another person shall be subject to disciplinary action.

Computer Trespass

Any student that violates college information, without authorization, intentionally gains access to a computer system or electronic data owned or used by Wenatchee Valley College shall be subject to disciplinary action according to the college's Information Resources Acceptable Use Policy and 9A.52.110 RCW through 9A.52.130 RCW.



Computer Use Policy

This policy governs the use of computer labs on campus. These labs include the library and any other instructional areas that have student access to computers. Violations can be subject to prosecution and/or loss of student access to computer labs.

A. Labs are open only to registered students of WVC and those covered through cooperative agreements.

B. Students may not modify, reconfigure or tamper with any computer hardware

or software, nor may they attempt to gain unauthorized access to any computer network. Attempting unauthorized access to computer networks is a violation of both state and federal laws.

- C. Intentionally introducing a computer virus into any Wenatchee Valley College computer system is a violation of both state and federal laws.
- D. First priority is given to classes that have scheduled time in the lab. Second priority is given to students doing homework and research for currently enrolled classes. Lowest priority is given to students "surfing the net" or other non-instructional activities. A student may be requested to give up his/her position to another student with higher priority and, depending on demand for services, a time limit may be imposed.
- E. Printouts are limited to academic work. Printing limits will be determined as is necessary for each lab. These limits will be clearly marked and enforced. Failure to comply with set printing limits may result in the loss of computer lab access.
- F. Any use of the computers in Wenatchee Valley College labs must comply with the State of Washington's Community and Technical College Network Acceptable Use Policy. Accessing or posting obscene, abusive or highly offensive material is not allowed.

WVC NETWORK (WVCNET) ACCEPTABLE USE POLICY

Internet access for students and employees of WVC is provided through the state of Washington Community and Technical college network (CTCNet). In as much as this network is provided by the state for the purposes of education of students and business of the college, its use is restricted to activities that improve student learning, build overall system efficiencies, maximize accessibility of the Internet and eliminate inappropriate traffic over the interconnected networks. As such, the following Acceptable Use Policy from the State Board of Community and Technical Colleges-Information Technology (SBCTC-IT) is in effect:

 Use of CTCNet shall be solely for the purpose of facilitating the exchange of information in furtherance of education and research, and otherwise be consistent with the purposes and objectives of the State of Washington Community and

- Technical Colleges and the State Board for Community and Technical Colleges.
- 2. CTCNet shall not be used to transmit any communication in any form (e.g. text, images, sound) where the content and/or meaning of the message or its transmission or distribution would violate any applicable law or regulation.
- 3. CTCNet shall be used solely for business related activities carried out in a professional and ethical manner in the normal course of business and shall not be used for personal reasons to transmit any communication in any form.
- 4. Users of CTCNet shall promote efficient use of the public networks to minimize, and avoid if possible, creating congestion within or upon the networks thereby interfering with the work of other users of the networks. Further, users of CTCNet services shall respect the rights and property of all others and shall not improperly access, misappropriate or misuse the information/files of other users.
- 5. CTCNet shall not be used for commercial purposes. Advertising of commercial offerings is forbidden.
- When using CTCNet for accessing sources beyond the CTCNet itself, users shall
 apply the CTCNet Acceptable Use Policy while navigating through and making use of
 those networks.
- 7. With advice/recommendations from the Internet Information Group (IIG) and the Standing Advisory Committee (SAC), the SBCTC-IT is responsible for the modification and distribution of this Acceptable Use Policy.
- 8. Withdrawal of use privileges because of violations of this policy is the responsibility of the college or other agency which authorized that individual's use of CTCNet and could result in discipline and/or termination of employment.
- 9. WVC is not responsible internally for use of the Internet by students and staff. Any violation by a WVC computer user of the above Acceptable Use Policy will result in the revoking of Internet connection privileges for that user and reporting of that violation to the appropriate dean or to the president of the college.

MEMORANDUM OF UNDERSTANDING

Student Rights/Responsibilities - Washington Online Virtual Campus

Students served by the Washington Online Virtual Campus will follow the policies and procedures that govern student conduct, disciplinary procedures and procedures for resolving conflicts regarding student conduct which are in place at the enrolling college. Washington Online Virtual Campus students are responsible for being familiar with the student rights and responsibilities and code of conduct of the enrolling college.

Jurisdiction and authority for discipline of students served by the Washington Online Virtual Campus will rest with the enrolling college; however, administrators and faculty of the teaching college and/or Washington Online Virtual campus staff may be included in investigations prior to final decisions regarding a discipline situation. All appeals will be handled according to the policies of the enrolling college.

Disciplinary Action

Any student violating any provision of the Rules of Student Conduct will be subject to discipline. Sexual harassment violations will follow policy and procedures located on the WVC Web page and are a separate process.

Student Participation in College Governance

Wenatchee Valley College recognizes the special role that students play in the development and maintenance of student programs. Students shall be represented by the recognized

student governmental organization (ASWVC). New ASWVC members are elected each May for the following academic year. Please visit the student senate office for more information about elected positions and election dates. You can also find information in the ASWVC constitution and bi-laws which are posted online.

Student Right to Know

509.682.6450 (Wenatchee/Omak)

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, information concerning campus disciplinary procedures and campus crime statistics for the most recent three-year period can be found online at www.wvc.edu/directory/departments/safetystats/ or can be requested from the vice president of administrative services office, Wenatchee Valley College, 1300 Fifth St, Wenatchee, WA 98801. Information concerning registered sex offenders in the Wenatchee Valley can be obtained at www.wvc.edu/directory/departments/ parents/security.asp and the Chelan County Sheriff's Office at www.co.chelan.wa.us/sheriff/pages/resources-sheriffs-office?parent=Resources or go to ml.waspc.org/. For information concerning all Washington counties on the Washington State Sex Offender Information Center's website, any questions can be directed to the Chelan County Sheriff's Office at 509.667.6841.

Student Rights and Responsibilities

To improve our college learning environment, all students are asked to work together to promote positive, respectful interactions on our campus. The following "Rights and Responsibilities" suggests the kinds of mutually respectful behaviors that create a healthy learning environment.

Each student has the right to expect a campus climate in which all students:

- are given the opportunity and encouragement to succeed
- are treated with dignity and respect
- demonstrate good manners and courtesies
- are safe from sexual harassment and discrimination
- are free to ask for help, anytime.

In addition to rights, each student has a responsibility to:

- support a learning environment that provides opportunities for all students to succeed
- prepare mentally and physically to be the best they can be
- treat all students and staff with dignity and respect
- exhibit good manners and common courtesies at all times
- serve as a positive role model for less experienced students
- respect the property and space of others
- help keep the campus litter free
- refrain from swearing and using any inappropriate communication
- read and abide by the college rules in the student handbook
- be accountable for your own actions.

FREQUENTLY ASKED QUESTIONS



How do I get a transcript?

To request an official or access an unofficial transcript, go to www.wvc.edu/directory/departments/transcripts/ and follow the instructions. There is a \$4.50 processing fee for each official transcript ordered. You may also visit the registration office in Wenatchi Hall or call 509.682.6806

What is the cost of tuition and fees?

Tuition and fees for one year for a Washington resident enrolling in 12 credits per quarter, is

approximately \$3,900.00. Books, supplies and tools are an additional cost, depending on classes and program.

When is tuition due?

Tuition is due 14 days before the first day of each quarter.

How long do I have to withdraw and still get a 100% refund?

You have until the fifth business day of the academic quarter (fourth day in summer quarter) to withdraw and receive a 100% refund for credit courses. More information can be found at www.wvc.edu/directory/departments/tuition/refund.asp.

Do I have to enroll full time to receive financial aid?

You do not have to be enrolled full time (12 or more credits) to receive aid. However, if you enroll for less than full time, your grant award may be pro-rated for part time attendance. Your student loan amount remains the same as long as you enroll and complete at least six credits. If you have a student loan and enroll for less than six credits, you will not be eligible for the loan portion of your financial aid. However, you may still be eligible and able to receive a small amount of grant aid.

What is the application fee at Wenatchee Valley College?

The fee is \$25.00 and must be paid prior to registering for classes.

When and how do I get my Student Identification Number?

When you apply for admission, you will be assigned a nine-digit student ID number (SID).

How do I get disability services at Wenatchee Valley College?

To request accommodations due to a disability please contact Carla Boyd, WVC Student Access Coordinator, at 509.682.6854 or e-mail her at cboyd@wvc.edu.

How and when can I start using my student e-mail account?

An e-mail account is generated 24 hours after a student enrolls. You can access your account by following the instructions on the website at www.wvc.edu/directory/ departments/studentemail/default.asp.

Where do I get my student ID?

Please visit the student senate office (next to the bookstore) in Van Tassell. They will take a picture and create your student ID for you. Please bring your schedule to verify you are a current student. The card is free for all full-time students.

How do I get a Link Transit bus pass?

Please visit the student senate office (next to the bookstore) in Van Tassell. They will verify you are a current student and provide you with a free bus pass sticker for your student ID. If you are not taking six or more credits you must pay \$10 for a bus pass. You will need to get a new bus pass sticker at the beginning of each quarter.

Who do I see if I have questions about transferring to another college or university?

Make an appointment to meet with your faculty adviser or visit the educational planners in Wenatchi Hall to set up an appointment.

Is there childcare available on campus?

Affordable childcare services are available at the Westside Early Learning Center, located at 1521 Ninth Street, Wenatchee. The program provides quality, licensed child care to children from one month to five years of age while you attend class, study and work. Priority is given to WestSide High School and WVC students. For more information and availability, contact the WVC Early Childhood Education Coordinator at 509.682.6633.

Where can I go for help planning my career?

On the Wenatchee campus we have a career center located on the first floor of Wenatchi Hall. Please feel free to stop by and set up an appointment to meet with a career counselor. They can help with career planning and resumé assistance as well as online career exploration.

Who do I talk to if I'm interested in studying abroad?

You can visit the study abroad coordinators on the first floor of Wenatchi Hall located by the career center or look online at www.wvc.edu/studyabroad. Study abroad options change yearly so please check the website for the most up to date programs.

How do I get my degree posted on my transcript?

Contact registration at 509.682.6806 or visit the first floor of Wenatchi Hall.

When will I receive my diploma indicating my completed degree or certificate?

You will receive your diploma approximately 6-8 weeks after the end of your final quarter. Make sure your address is accurate in our student records.

When is the graduation ceremony/commencement at Wenatchee Valley College?

The graduation ceremony for Wenatchee and Omak are held at the end of spring quarter. Students who complete their degree prior to and including the summer quarter after graduation are welcome to participate. Please note that participation in the graduation ceremony does not imply that a degree or certificate will be awarded. Final determination of degree status will be decided by the registrar.

Notes



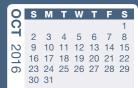
MONDAY	TUESDAY	WEDNESDAY
Labor Day • No Classes	Application deadline for fall quarter classes Tuition due for fall quarter classes	7
12	13	14
19 • FIRST DAY OF CLASSES	• Last day to register for classes (without instructor permission)	21
HOMECOMING WEEK • Last day to return books with receipt for full refund • Outdoor Movie Knight	Outdoor Recreation Activity WVC Prospective Student Open House	• FALL SHOWCASE - Van Tassell Lounge 11am-2pm

THURSDAY	FRIDAY	SATURDAY / SUNDAY
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		Day of Hajj
		11 Eid-UI-Adha
15	16	17
		Oktoberfest (Germany)
Hispanic Heritage month begins (Sept.15 - Oct.15)	Independence Day - Mexico (Dia de la Independencia) New Student Orientation 3:00-6:00pm	18
22	23	24
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Chichen Itza Festival (Mexico)		20
29	30	
Intramural Flag Football 4pm-6pm WVC Speaks Lecture 2pm Concert in the Grove Recital Hall	San Geronimo Day • ASWVC Pep Rally	

MONDAY 29	
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TUESDAY 30	
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MONDAY 5	Labor Day • No Classes
TUESDAY 6	Application deadline for fall quarter classes Tuition due for fall quarter classes
WEDNESDAY 7	



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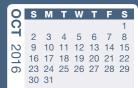
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WEDNESDAY 14	Books go on sale



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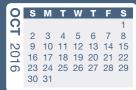


Hispanic Heritage month begins	THURSDAY 15
(Sept.15 - Oct.15)	
Independence Day - Mexico	FRIDAY 16
(Dia de la Independencia) New Student Orientation 3:00-6:00pm	
Get your student ID in the Student Programs office	
Buy your parking pass	
	SATURDAY 17
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	SUNDAY 18
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MONDAY 19	• FIRST DAY OF CLASSES
TUESDAY 20	Last day to register for classes (without instructor permission)
WEDNESDAY 21	



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THURSDAY	22
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MONDAY 26	HOMECOMING WEEK • Last day to return books with receipt for full refund • Outdoor Movie Knight
TUESDAY 27	Outdoor Recreation Activity WVC Prospective Student Open House
WEDNESDAY 28	• FALL SHOWCASE - Van Tassell Lounge 11am-2pm



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Intramural Flag Football 4pm-6pm	THURSDAY 29
WVC Speaks Lecture 2pm Concert in the Grove Recital Hall	
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San Geronimo Day	FRIDAY 30
ASWVC Pep Rally	
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Disability Awareness Month Begins	SATURDAY 1
Alumni Sports Games Athletics Auction	ОСТ
Rosh Hashanah (Begins at sundown)	SUNDAY 2
Pancake Feed Fundraiser	
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MONDAY	TUESDAY	WEDNESDAY
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10	1 1 Yom Kippur (Begins at sundown)	12 Dia de la Raza
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24 31	25	26

THURSDAY	FRIDAY	SATURDAY / SUNDAY
		Disability Awareness Month Begins • Alumni Sports Games • Athletics Auction 2 Rosh Hashanah (Begins at sundown) • Pancake Feed Fundraiser
6	7	9
• Wenatchee Speaks Lecture, Dr. Dan Stephens 7:00pm the Grove Theater	14	15
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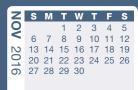


Wenatchee Speaks Lecture, Dr. Dan Stephens 7:00pm	THURSDAY 13
Dr. Dan Stephens 7:00pm the Grove Theater	
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MONDAY 24	If you are a quarter or two away from graduating, consider filling out a Credit Evaluation Request with Registration to be sure you're on track.
TUESDAY 25	
WEDNESDAY 26	



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Advising Day is coming up. Don't forget to make an appointment with your	THURSDAY 27
to make an appointment with your advisor.	
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	FRIDAY 28
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MONDAY	TUESDAY	WEDNESDAY
	Native American Month ADVISING DAY - NO DAY CLASSES	2 Dia de los Muertos
7	8 Election Day	9
14	15	16
21	22	• PROFESSIONAL DAY - NO CLASSES
28	29	30

THURSDAY	FRIDAY	SATURDAY / SUNDAY
Wenatchee Speaks Lecture, Joara Minharo 2:00pm WTI 2105	• Last day to withdraw or change to audit.	5 Daylight savings time ends
10	11 Veterans Day • NO CLASSES	12
17	18	19 20 Transgender Day of Remembrance
Thanksgiving Day • NO CLASSES	Thanksgiving Holiday • NO CLASSES	26 ————————————————————————————————————

MONDAY 31	Halloween
OCT	
TUESDAY 1	Native American Month ADVISING DAY - NO DAY CLASSES Make sure to see your advisor!
WEDNESDAY 2	Dia de los Muertos



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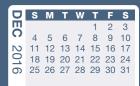


Wenatchee Speaks Lecture, Joara Minharo 2:00pm WTI 2105	THURSDAY	3
Joara Minharo 2:00pm WTI 2105		
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Last day to withdraw or change to audit.	FRIDAY	4
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Daylight savings time ends	SUNDAY	6
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	THURSDAY 10
	FDIDAY 44
Veterans Day • NO CLASSES	FRIDAY 11
	SATURDAY 12
	SUNDAY 13

MONDAY 14	Registration for continuing/former students
TUESDAY 15	Registration for continuing/former students
WEDNESDAY 16	Registration for continuing/former students



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TUESDAY 22	
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WEDNESDAY 23	PROFESSIONAL DAY - NO CLASSES



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Thanksgiving Day	THURSDAY 24
NO CLASSES	
	,
<u></u>	FRIDAY 25
Thanksgiving Holiday • NO CLASSES	1111 <i>D</i> /11 23
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	SATURDAY 26
)
	SUNDAY 27



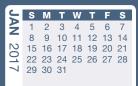
MONDAY	TUESDAY	WEDNESDAY
5	6	7
PROFESSIONAL DAY - NO CLASSES	Final exams Textbook buy back	Pearl Harbor Day • Final exams • Textbook buy back
12	13	14
	Grades available online	
19	20	21
		Application deadline for winter quarter classes Tuition due for winter quarter classes
26	27	28
Kwanzaa (Begins) • Books go on sale		

THURSDAY	FRIDAY	SATURDAY / SUNDAY
1 Universal Human Rights Month	2	3
Last day to apply for fall quarter graduation. Rosa Parks Day		
8	9	10
Final exams Textbook buy back	Winter Vacation Begins • Textbook buy back	11
15	16	17
	Posadas (16th-24th Mexico)	18
22	23	24 Hanukkah (Begins at sundown ends Jan. 1st)
		25 Christmas Day
29	30	31

MONDAY 28	Advising and registration for new
NOV	students begins.
TUESDAY 29	
MEDNEOD AV. 20	
WEDNESDAY 30	



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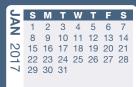


Universal Human Rights Month	THURSDAY	1
Last day to apply for fall quarter graduation. Rosa Parks Day	D	EC
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	FRIDAY	2
	CATLIDDAY	2
	SATURDAY	ა
	OLINIDAY.	4
	SUNDAY	4

MONDAY 5	PROFESSIONAL DAY - NO CLASSES
TUESDAY 6	Final exams
	Textbook buy back
WEDNESDAY 7	Pearl Harbor Day
	Final examsTextbook buy back



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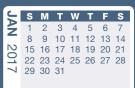


Final exams	THURSDAY	8
Textbook buy back		
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Winter Vacation Begins	FRIDAY	9
Textbook buy back		
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	SATURDAY	10
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MONDAY 10	
MONDAY 12	
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TUESDAY 13	Grades available online
WEDNESDAY 14	



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	THURSDAY	15
	FOURAV	10
· ·	FRIDAY	16
	SATURDAY	17
	SUNDAY	18 _
	SUNDAT	10

MONDAY 19	
TUESDAY 20	
WEDNESDAY 21	Application deadline for winter quarter classes
	Tuition due for winter quarter classes



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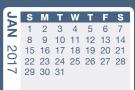


THURSDAY	22
THORIODA	
FRIDAY	23
SATURDAY	24
SUNDAY	25 -
SUNDAY	25

MONDAY 26	Kwanzaa (Begins)
	Books go on sale
TUESDAY 27	
10205/11 21	
WEDNESDAY 28	



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	THURSDAY	29
	FRIDAY	30 _
	CATLIDDAY	21
	SATURDAY	31
	SUNDAY	1_
New Year's Day		
		JAN



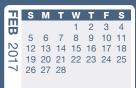
MONDAY	TUESDAY	WEDNESDAY
2	3	4
		CLASSES BEGIN Stop by Van Tassell for your new bus pass.
9	10	11
		Last day to return books with receipt for full refund
16	17	18
Martin Luther King, Jr. Day • NO CLASSES		
23	24	25
30	• Advising Day is coming up. Don't forget to make an appointment with your advisor.	

THURSDAY	FRIDAY	SATURDAY / SUNDAY
		New Year's Day
Last day to register for classes (without instructor permission)	6	8
12	13	15
19	20	21
26	27	Chinese New Year

MONDAY 2	
MONDAY 2	
THEODAY O	
TUESDAY 3	
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WEDNESDAY 4	CLASSES BEGIN
	 Stop by Van Tassell for your new bus pass.



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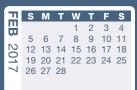


Last day to register for classes (without instructor permission)	THURSDAY	5
(without instructor permission)		
)	
	FRIDAY	6
	CATUREAN	7
	SATURDAY	1
	SUNDAY	8

MONDAY 9	
TUESDAY 10	
WEDNESDAY 11	Last day to return books with receipt for full refund
	receipt for full refund



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	THURSDAY 12
	ITIONSDAT 12
	FRIDAY 13
	SATURDAY 14
	SATORISA III
	OLINDAY 45
	SUNDAY 15

MONDAY 16	Martin Luthor King In Day
1110112711 10	Martin Luther King, Jr. Day • NO CLASSES
TUESDAY 17	
WEDNESDAY 18	
WEBINEOS/NI 10	



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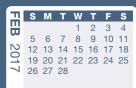


	THURSDAY	19
	FDIDAY	20 -
	FRIDAY	20
	SATURDAY	21
	OLINDAY.	00 -
	SUNDAY	22

MONDAY 23	
TUESDAY 24	
WEDNESDAY 25	







If you are a quarter or two away from graduating, consider filling out a Credit	THURSDAY 26
graduating, consider filling out a Credit Evaluation Request with Registration to be sure you're on track.	
) ————
	FDIDAY 07
	FRIDAY 27
Chinese New Year	SATURDAY 28
Similoso New Your	
	J
	SUNDAY 29
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MONDAY	TUESDAY	WEDNESDAY
		1
		Black History Month
6	7	8
_	_	
13	14	15
	Valentine's Day	
20	21	22
Presidents' Day • NO CLASSES	Registration for continuing/former students	Registration for continuing/former students
• Advising and registration for new students begins.	28	

THURSDAY	FRIDAY	SATURDAY / SUNDAY
2	3	4
		5
Groundhog Day		
9	10	11
		12
16	17	18
• ADVISING DAY - NO DAY CLASSES		19
23	24	25
Registration for continuing/former students Last day to withdraw or change to audit		26

MONDAY 30	
TUESDAY 31	Advising Day is coming up. Don't forget.
	Advising Day is coming up. Don't forget to make an appointment with your advisor.
MEDITOR N. 4	
WEDNESDAY 1	Black History Month
FEB.	







	THURSDAY	2
	FRIDAY	3
	SATURDAY	4
	SUNDAY	5

MONDAY 6	
TUESDAY 7	
WEDNESDAY 8	



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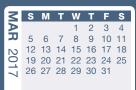


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	SUNDAY	12

MONDAY 13	
TUESDAY 14	Valentine's Day
WEDNESDAY 15	



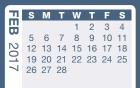
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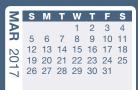


ADVISING DAY - NO DAY CLASSES	THURSDAY 16
	FRIDAY 17
	SATURDAY 18
	SUNDAY 19
	J

MONDAY 20	Presidents' Day • NO CLASSES
TUESDAY 21	Registration for continuing/former students
WEDNESDAY 22	Registration for continuing/former students







Registration for continuing/former students	THURSDAY 23
Last day to withdraw or change to audit	
)
	FRIDAY 24
	SATURDAY 25
	SUNDAY 26



MONDAY	TUESDAY	WEDNESDAY
		Ash Wednesday Women's History Month • Last day to apply for winter quarter graduation.
6	7	8
13	14	15
• Final exams • Textbook buy back • Application deadline for Spring quarter tuition due for spring-quarter classes	• Final exams • Textbook buy back	• Final exams • Textbook buy back
27	• Grades available online	29

March **2017**

THURSDAY	FRIDAY	SATURDAY / SUNDAY
2	3	4
		5
_		3
9	10	11
		Purim (Begins at sundown)
Wenatchee Speaks Lecture, Rob Fitch 2:00pm		12
16	17	18
		19
	St. Patrick's Day	Textbook buy back
23	24	25
		26
SPRING VACATION STARTS		20
30	31	

March **2017**

MONDAY 27	Advising and registration for
FEB	new students begins.
TUESDAY 28	
WEDNESDAY 1	
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FRIDAY	3
SATURDAY	4
CLINDAY.	5 -
SUNDAY	5
	SATURDAY

March **2017**

MONDAY 6	
TUESDAY 7	
WEDNESDAY 8	



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Wenatchee Speaks Lecture, Rob Fitch 2:00pm	THURSDAY 9
Rob Fitch 2:00pm	
	FRIDAY 10
	SATURDAY 11
	SUNDAY 12
	931137117

March **2017**

MONDAY 13	
TUESDAY 14	
WEDNESDAY 15	



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	THURSDAY 16
	FDIDAY 47
St. Patrick's Day	FRIDAY 17
	SATURDAY 18
Textbook buy back	SUNDAY 19

March **2017**

MONDAY 20	Final exams Textbook buy back Application deadline for Spring quarter tuition due for spring-quarter classes
TUESDAY 21	• Final exams
	Textbook buy back
WEDNESDAY 22	• Final exams
	• Textbook buy back



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SPRING VACATION STARTS	THURSDAY 23
	EDIDAY 04
	FRIDAY 24
	SATURDAY 25
	SUNDAY 26

March **2017**

MONDAY 27	
TUESDAY 28	Grades available online
WEDNESDAY 29	



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	THURSDAY 30
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	FRIDAY 31
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	CATUDDAY
April Fool's Day • Multicultural Communications Month	SATURDAY 1
mandana communicació mona.	APR
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	SUNDAY 2
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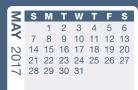
MONDAY	TUESDAY	WEDNESDAY
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CLASSES BEGIN	Last day to register for classes (without instructor permission)	
10	11	12
Passover (Begins at sundown) • Last day to return books with receipt for full refund		
17	18	19
24	25	26

THURSDAY	FRIDAY	SATURDAY / SUNDAY
		April Fool's Day • Multicultural Communications Month 2
6	7	8 9 Palm Sunday
• Wenatchee Speaks Lecture, Jaime Ramirez 2:00pm	14 Good Friday	15 16 Easter
20	21	22 Earth Day 23
27	28	30

MONDAY 3	CLASSES BEGIN
TUESDAY 4	Last the formation of
TOLODAI T	Last day to register for classes (without instructor permission)
WEDNESDAY E	
WEDNESDAY 5	



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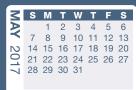


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FRIDAY	7
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MONDAY 10	
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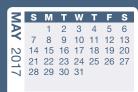


Wenatchee Speaks Lecture,	THURSDAY 13
Jaime Ramirez 2:00pm	
	FRIDAY 14
	SATURDAY 15
	SUNDAY 16
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MONDAY 17	
TUESDAY 18	
TOLSDAT 10	
WEDNESDAY 19	





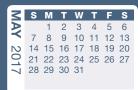


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FRIDAY	21
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SATURDAY	22
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MONDAY 24	
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WEDNESDAY 26	







	THURSDAY	27
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	SATURDAY	29
	SUNDAY	30



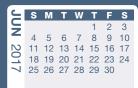
MONDAY	TUESDAY	WEDNESDAY
Asian/Pacific Heritage Month National Older People's Month • Last day to apply for spring quarter graduation.	2	3
8	9	10
15	• ADVISING DAY - NO DAY CLASSES	17
• Registration for continuing/former students	• Registration for continuing/former students	• Registration for continuing/former students
Memorial Day • NO CLASSES	Advising and registration for new students begins.	31

THURSDAY	FRIDAY	SATURDAY / SUNDAY
4	5	6
Wenatchee Speaks Lecture, Dustin Clark 2:00pm		7
11	12	13
		14 Mother's Day
18	19	20
	Last day to withdraw or change to audit.	21
25	26	27
		Ramadan (Begins at sundown) 28

MONDAY 1	Asian/Pacific Heritage Month, National Older People's Month Last day to apply for spring quarter graduation.
TUESDAY 2	
WEDNESDAY 3	



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Wenatchee Speaks Lecture, Dustin Clark 2:00pm	THURSDAY	4
Dustin Clark 2:00pm		
	FRIDAY	5
	SATURDAY	6
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	SUNDAY	

MONDAY 8	
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WEDNESDAY 10	



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	THURSDAY	11_
	FRIDAY	12
	SATURDAY	13
		11
Mother's Day	SUNDAY	14

MONDAY 15	
THEODAY 10	
TUESDAY 16	ADVISING DAY - NO DAY CLASSES
WEDNESDAY 17	



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	THURSDAY 18	
Last day to withdraw or change to audit.	FRIDAY 19	,
	SATURDAY 20)
	SUNDAY 21	

MONDAY 22	Registration for continuing/former students
TUESDAY 23	Registration for continuing/former students
WEDNESDAY 24	Registration for continuing/former students



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	THURSDAY 25
	FRIDAY 26
	SATURDAY 27
	SUNDAY 28



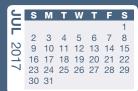
MONDAY	TUESDAY	WEDNESDAY
5	6	7
12	13	14
Application deadline for summer quarter Tuition due for summer quarter	• Textbook buy back	Flag Day • Final exams • Textbook buy back
19	20	21
26	27	28
CLASSES BEGIN	Last day to register for classes (without instructor permission)	

THURSDAY	FRIDAY	SATURDAY / SUNDAY
Lesbian, Gay, Bisexual & Transgender Pride Month • Wenatchee Speaks Lecture, Alex Taub 2:00pm	2	4
8	9	10
15	Wenatchee Campus Graduation Final exams Textbook buy back	Omak Campus Graduation 18 Father's Day
22	23	25
29	30	

MONDAY 20	
MONDAY 29	Memorial Day • NO CLASSES
TUESDAY 30	Advising and registration for new students begins.
WEDNESDAY 31	



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Wenatchee Speaks Lecture, Alex Taub 2:00pm	THURSDAY	1
Alex Taub 2:00pm	J	UN
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	FDIDAY	0
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MONDAY 5	
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	FRIDAY	9
	SATURDAY	10
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	SUNDAY	11 _
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MONDAY 12	Application deadline for summer quarter Tuition due for summer quarter
TUESDAY 13	Textbook buy back
WEDNESDAY 14	Flag Day • Final exams • Textbook buy back



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• Final exams	THURSDAY 15
Textbook buy back	
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Wenatchee Campus Graduation	FRIDAY 16
Final examsTextbook buy back	
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Omak Campus Graduation	CATOTIEATI II
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MONDAY 19	
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	THURSDAY	22
	FDIDAY	00
,	FRIDAY	23
	SATURDAY	24
	OLINDAY.	OF -
	SUNDAY	25

June **2017**

MONDAY 26	CLASSES BEGIN
TUESDAY 27	Last day to register for classes (without instructor permission)
WEDNESDAY 28	



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THURSDAY 29
FDIDAY 00
FRIDAY 30
SATURDAY 1
JUL
SUNDAY 2
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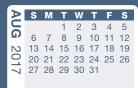
MONDAY	TUESDAY	WEDNESDAY
3	Independence Day • NO CLASSES	5
10	11	12
17	18	19
31	25	26

THURSDAY	FRIDAY	SATURDAY / SUNDAY
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13	14	15
20	21	22
27	28	30

MONDAY 3	
TUESDAY 4	
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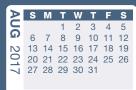


	THURSDAY	6
	FRIDAY	7
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`	SATURDAY	8
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	SUNDAY	9

MONDAY 10	
TUESDAY 11	
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WEDNESDAY 12	



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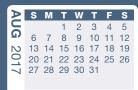


THURSDAY	13
FRIDAY	14
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SUNDAY	16

MONDAY 17	
TUESDAY 18	
WEDNESDAY 19	



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,	THURSDAY 20	
	FRIDAY 21	
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	SATURDAY 22	
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MONDAY 24	
TUESDAY 25	
WEDNESDAY 26	



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THURSDAY	27
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FRIDAY	28
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SATURDAY	29
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SUNDAY	30



MONDAY	TUESDAY	WEDNESDAY
	• Last day to apply for summer quarter graduation	2
• Last day to withdraw or change to audit.	8	9
14	15	16
21	22 • Grades available online	23
28	29	30

THURSDAY	FRIDAY	SATURDAY / SUNDAY
3	4	5
		6
10	11	12
		13
17	18	19
	End of quarter	20
24	25	26
		27
31		

MONDAY 31	
JUL	
TUESDAY 1	Last day to apply for summer.
AUG	Last day to apply for summer quarter graduation
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WEDNESDAY 2	
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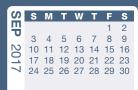


TULBODAY	2
THURSDAY	<u>ა</u>
FRIDAY	4
SATURDAY	5
SUNDAY	6
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MONDAY 7	Last day to withdraw or change to audit.
TUESDAY 8	
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WEDNESDAY 9	



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THURSDAY	10
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FRIDAY	11
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SATURDAY	12
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SUNDAY	12_
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MONDAY 14	
TUESDAY 15	
WEDNESDAY 16	



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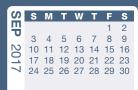


• End of quarter FRIDAY 18	18
• End of quarter FRIDAY 18	18
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• End of quarter FRIDAY 18	18
• End of quarter FRIDAY 18	18
• End of quarter FRIDAY 18	18
SATURDAY 19	19
SUNDAY 20	20

MONDAY 21	
TUESDAY 22	Grades available online
WEDNESDAY 23	



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	THURSDAY	24
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· ·	FRIDAY	25
	SATURDAY	26
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	OLINDAY	07
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MONDAY 28	
TUESDAY 29	
WEDNESDAY 30	



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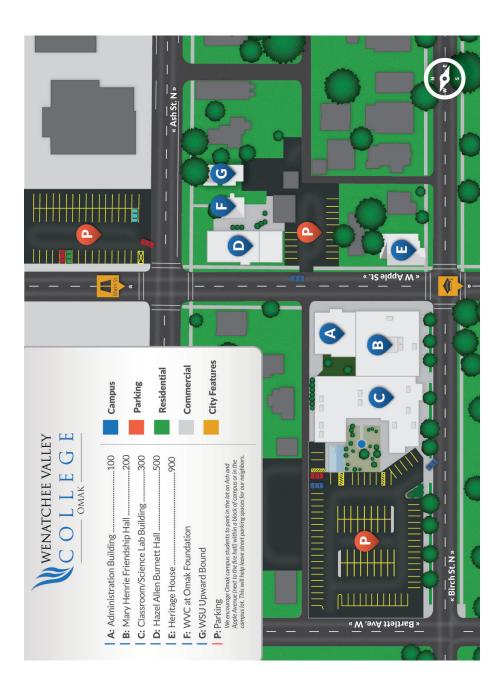


THURSDAY 31	
FRIDAY 1	
SEI	
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SATURDAY 2	
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SUNDAY 3	

Notes

Notes

Notes



Don't be left in the dark when emergency strikes...

Get emergency alerts



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