WENATCHEE VALLEY COLLEGE

CHANGE OF ADVISER REQUEST FORM

INSTRUCTIONS

1. When requesting a specific Faculty Adviser, the student is required to obtain the Faculty Adviser's signature.
2. Return completed form to Educational Planning & Placement:
   - In person: the Educational Planning & Placement counter on the first floor of Wenatchi Hall on the Wenatchee campus.
   - Online: email the form to placement@wvc.edu.
3. WVC Educational Planning & Placement staff will process your request within two business days. Check MyWVC online for your new Faculty Adviser's name and contact information.

STUDENT INFORMATION

Print clearly.

Name _____
Last *First* *MI*

Student ID (required) _____ Date _____

Current Faculty Adviser _____

Indicate program/major (required) _____

REASON FOR CHANGE (Optional)

NEW FACULTY ADVISER

Check only one option.

☐ Assign me to a new Faculty Adviser

☐ Let me choose my Faculty Adviser (Signature required below)

Faculty Adviser Name _____

Faculty Adviser Signature _____

FOR EDUCATIONAL PLANNING & PLACEMENT USE *New Faculty Adviser* _____ *Approved By* _____ *Date* _____

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process. The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses: To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu. To request disability accommodations: Student Access Director, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.