

On-Campus Job Description



To apply: Must be work study eligible. Email Careerservices@wvc.edu to see if you are eligible for funding. Complete the WVC Student Employment Application <https://bit.ly/2MuogvX> and submit it to the Career Center via email Careerservices@wvc.edu.

Email completed application, resume, and unofficial transcripts to trio@wvc.edu. Only complete applications with transcripts will be considered. We will begin reviewing applications and qualified applicants will be invited to interview.

Job Title Code:	TRIO SSS Tutor
Department/Location	TRIO- Wells Hall 1074 this position will be virtual (set your own hours)
Rate of pay	\$13.50 (Level 1)
Supervisor	Belen Bazan-Delgado
Duties and Responsibilities	<ul style="list-style-type: none"> • Provide one-on-one tutoring to students during assigned and/or drop-in hours • Aid students struggling in math and science courses • Utilize virtual resources to tutor students (e.g., Zoom) • Maintain accurate tutoring logs • Make general referrals to college services, supports, and resources • Point of contact for program • Other duties as assigned
Minimum Qualifications	<ul style="list-style-type: none"> • Excellent level of responsibility, reliability, and punctuality • Excellent communication skills • Minimum of 2 quarters completed at WVC • Completion of Math 90 – 141 with grade of “A” • Completion of English 90 – 101 with grade of “A” • Completion of entry-level science courses • Prefer work study eligible
Educational Benefit	<ul style="list-style-type: none"> • Strengthen interpersonal skills and ease in relating to people from varying educational, cultural, and social backgrounds • Professional development • Teaching and leadership skills

3/01/2019 (AO)

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.

- *To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.*