

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
February 21, 2018

10:00 a.m. – Board of Trustees Work Session	Room 5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting.....	Room 2310, Wenatchi Hall

Trustees present

- June Darling, Chair
- Phyllis Gleasman, Vice Chair
- Phil Rasmussen
- Tamra Jackson
- Martha Flores

The board work session was opened by Chair June Darling at 10:00 a.m. Major agenda items included monument sign daft, rescind Procedure 1600.400, tenure review, post tenure reports by Shane Hendrickson and Dan Stephens, discussion with faculty regarding legislative issues, and board self-evaluation follow up. Executive session was held to discuss personnel issues.

The regular board meeting was opened by Chair June Darling at 3:00 p.m. Also in attendance were Assistant Attorney General Dale Lehrman, faculty, and administrators.

Chair Darling announced that “President’s Contract Extension” will be added to the agenda as an action item.

APPROVAL OF MINUTES

1. January 17, 2018, Board Meeting Minutes

MOTION NO. 2255

Phil Rasmussen moved that the minutes of the January 17, 2018, board of trustees meeting be approved. The motion was seconded by Phyllis Gleason and carried unanimously.

CELEBRATING SUCCESS

2. Acknowledgement of Dr. Bobbi Johnson’s Research on Salmon

Dr. Bobbi Johnson, retention specialist for the MESA program, was recently published in the WSU press, NPR, and Science Magazine for her doctoral research on the dramatic decline in genetic diversity of Northwest salmon.

INTRODUCTION OF NEW EMPLOYEES

3. Introduction of New Employees: Reagan Bellamy, Executive Director of Human Resources

New employees Dr. Bobbi Johnson, retention specialist for MESA, and Julie Schwarz, executive assistant for the foundation, were introduced.

SPECIAL REPORTS**4. Freddie Ham, ASWVC Wenatchee President**

A written report from ASWVC Wenatchee President Freddie Ham was included in the board information packet.

5. David Ratautas, ASWVC Omak President

In the absence of ASWVC Omak President David Ratautas, Vice President Laura Brown reported that 600 pounds of food were collected during the Omak food drive. These items will assist in establishing a food pantry for students in need. Laura added that the Omak Film Festival begins on March 15, 2018.

6. Patrick Tracy, AHE President

A written report from AHE President Patrick Tracy was included in the board information packet.

STAFF REPORTS**7. Brett Riley, Vice President of Administrative Services**

A written report from Vice President of Administrative Services Brett Riley was included in the board information packet.

8. Quarterly Financial Report, Brett Riley, Vice President of Administrative Services

Due to illness, Brett Riley was unable to give the quarterly report.

9. Carli Schiffner, Vice President of Instruction

Carli Schiffner reported that work is taking place on program development at the associate and bachelor level.

10. Chio Flores, Vice President of Student Services

Chio Flores reported on the Freedom Writers exhibit in Van Tassell. She added that the student services department will begin their strategic planning process.

11. Jim Richardson, President

President Richardson commented on the quality of films that will be shown during the Omak Campus Film Festival. He also thanked everyone for reaching out to legislators regarding issues impacting Wenatchee Valley College.

ACTION**12. Tenure Review: Jim Richardson, President**

Teresa Cutchie, Omak nursing faculty, is a first-year probationary faculty member who was hired January of 2017 and is on a different tenure cycle.

MOTION NO. 2256

Phil Rasmussen moved that Teresa Cutchie be granted second-year probationary status after the successful completion of three quarters. The motion was seconded by Tamra Jackson and carried unanimously.

ACTION (continued)**13. Rescind Policy 600.420 Bookstore Restocking: Brett Riley, VP of Administrative Services**

With the transition of the WVC Bookstore to Barnes and Noble, the college is left with one obsolete policy that needs to be retired as it is no longer applicable to WVC.

600.420 BOOKSTORE RESTOCKING FEE POLICY

Textbooks returned when the student does not drop the class, or classes, will be charged a 10% restocking fee. The fee will not be collected from students who drop or change classes.

The bookstore will acknowledge and disclose this policy. It will be announced by bookstore literature, return policies printed on receipts, bookmarks and store posters. Bookstore cashiers will also explain this policy at the time books are purchased.

MOTION NO. 2257

Tamra Jackson moved that the trustees rescind Policy 600.420 Bookstore Restocking. The motion was seconded by Phyllis Gleasman and carried unanimously.

14. Mission Fulfillment: Ty Jones, Executive Director of Institutional Effectiveness

The Northwest Commission on Colleges and Universities (NWCCU, 2017) Accreditation Standard 1 and Standard 5 require that institutional governing boards be actively involved in monitoring the institution, making sure the institution's mission is being fulfilled and its core themes are being addressed. Standard 5 further requires that the board have a policy that defines mission fulfillment or takes an action that states the college has met its burden to fulfill its mission.

During the 1-17-18 board work session, the board was presented with the 2016-17 Mission Fulfillment and Core Theme Indicator Report. The report showed that the college had scored 77 points of the 86 points available (90%) on its success indicators and rated an "A-" grade in evaluating the college's mission fulfillment.

As there is currently no policy in place for defining mission fulfillment, and in order to meet the accreditation standards, the board must formally accept the 2016-17 Mission Fulfillment and Core Theme Indicator Report and declare that the college has, in its opinion, met the requirements for mission fulfillment for that academic year.

MOTION NO. 2258

Phyllis Gleasman moved that the trustees accept the 2016-17 Mission Fulfillment and Core Theme Indicator Report and further resolve that Wenatchee Valley College met its responsibility to fulfill its mission for the 2016-17 academic year. The motion was seconded by Phil Rasmussen and carried unanimously.

(2016-17 Mission Fulfillment and Core Theme Indicator Report attached as Exhibit A)

ACTION (continued)

15. Extension of President's Contract

MOTION NO. 2259

Phil Rasmussen moved that the trustees approve an extension to the president's contract to June 30, 2022. The motion was seconded by Phyllis Gleasman and carried unanimously.

3:25 p.m. Meeting adjourned

Secretary

Chair