

WENATCHEE VALLEY COLLEGE – ACADEMIC REGULATIONS COMMITTEE

CREDIT OVERLOAD PETITION FORM
(See reverse side for policies and procedures)

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

LOCAL ADDRESS: \_\_\_\_\_ SID: \_\_\_\_\_

PHONE: \_\_\_\_\_

Please indicate if any of the selections below apply to you;

Running Start CAMP TRIO MESA

PROPOSED SCHEDULE:

Please list course id and item number (e.g. PSYC 101 #1234)

Three rows of horizontal lines for listing course IDs and item numbers.

REASONS: Explain why you are making the above request. (Use another sheet if necessary.)

Faculty Advisor:

Action Recommended (for office use only):

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments:

Registrar Signature

Date

Revised March 2020

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
To request disability accommodations: Director of Student Access, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.

## PROCEDURE FOR GRANTING CREDIT OVERLOADS (22 or more credits)

1. **PURPOSE:** Students who have demonstrated good academic performance are the most likely to succeed with a credit overload. This process is designed to help students succeed by taking a course load appropriate to their level of academic performance.
2. **ELIGIBILITY STANDARDS:** Successful completion of standards A-C is required. Students meeting standard D may be exempted from standard B. Exceptions may be granted, especially if the petitioner is at, or near the quarter of graduation.
  - a) Successfully completing at least 45 credits toward a WVC degree.
  - b) Maintaining a 3.0 GPA
  - c) Submitting a well-written petition, along with all relevant transcripts and other documentation.
  - d) Enrolling exclusively in courses required for graduation or achieving a similar goal.
3. **PROCEDURE:** Petitions should be submitted to the Office of Admission & Records in Wenatchi Hall located on the first floor (Wenatchee) or the main office in the administration building (Omak). You must submit a completed petition.
  - Running Start students must have the approval of the Running Start director.

**REASONS:** Explain why you are making the above request. (Continued from front.)

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