

COVID 19 Supplemental information

Please note that in person application drop-off or payments will only be available once campus re-opens, which will not be until after May 31. This is subject to the phased reopening plan for WA state and campus closure may be extended beyond this date.

The residence hall will remain open for current residents who wish to extend into summer, but we are still uncertain if we will accept applications for new residents yet. Information will be posted as soon as available. You can contact the Residence Life Office to inquire about housing for Summer 2020 in the meantime.

Residence Life office: 509-682-6706, or reslife@wvc.edu

WVC is anticipating resuming normal residence hall operations for the 2020-21 school year, but we also recognize the situation with COVID-19 is still uncertain. This creates 2 important considerations:

- If social distancing is still required, we may eliminate room sharing which will reduce available spaces from 72 to just 36. Spaces are filled first come, first served so submit the application and deposit early to guarantee a space.*
- If changing circumstances prevent you from moving in WVC will refund both the \$200 admin fee and \$200 deposit as long as you cancel before checking in.*

Previous residents who moved out during Spring 2020 due to campus closures and want to return must still complete a new application and make a new \$200 refundable deposit. You do NOT need to pay the \$50 application fee or \$200 Admin fee again, however.

Current Residents still living in the hall for Spring 2020 must submit a new application if planning to continue for the 2020-21 school year. You do NOT need to make any additional payments. Space is still first come, first served so please submit your renewal application ASAP as you may lose your spot if not.

ROOM APPLICATION

Instructions: Complete and return this entire application packet to the Residence Life Office either:

- In person to the Residence Life Office in the Van Tassell building.
- Via email to reslife@wvc.edu (be sure all sections are signed before scanning and include any supporting documents when emailing)
- Via USPS to WVC Residence Life, 1300 Fifth St, Wenatchee, WA 98801. *Please do not submit payment to this address if mailing the application. See below for payment options.*

Completed applications must be signed, require a **\$50 application fee** and **\$400 deposit** (\$200 is a refundable damage deposit & \$200 is non-refundable programming/administrative charge), and other attached/enclosed forms. Incomplete applications will not be processed. The application fee and deposit must be paid in advance. Financial aid cannot be used to cover application fees or deposits (although it can be used for the quarterly charge. **There are multiple payment methods available:**

- In person at WVC Cashier Office located on the 1st floor of Wenatchi Hall
- By calling the Cashier Office at (509) 682-6500 to pay using a credit or debit card.
- Send a check or money order Via USPS to **WVC Cashier's Office, 1300 Fifth St, Wenatchee, WA 98801.** Include your student ID and note that the payment is for a Residence Hall application fee and deposit.

Quarterly fees include: \$1440 Rent, \$60 Technology Fee, and \$10 Parking Fee (if requesting a parking pass).

The application is contingent upon academic admissions to Wenatchee Valley College (WVC) and maintenance of enrolled student status. When signed by the student, the contract becomes a legal and binding contract. The Housing contract is for the academic year, or remaining portion if you move in mid-year, which begins with Fall quarter and ends with Spring quarter. Regardless of which quarter you move in, the contract will end with Spring quarter and you must move out or reapply. Preference is given to students planning to reside the entire school year and students planning to move out before the end of the school year will be housed on a space available basis.

Eligibility: All students admitted to WVC and taking at least 10 credits each quarter are eligible to live in the residence hall. Students must be at least 17 years old at the time they move in.

Summer housing is available, but requires a separate contract. Current residents who plan to stay during summer and/or return to the residence hall for the following school year must sign a new agreement, but do not need to reapply or pay additional fees.

APPLICANT INFORMATION:

Last Name	First Name	Student ID
Primary (Home) Address	City, State,	Zip Code
Cell Phone	Primary (Home) Phone Number	Email Address
DOB (Month/Day/Year)	Age	Sex
Class Level (Freshman/Sophomore/Other)		

Please indicate your Intended starting quarter: Fall Winter Spring

Please note that the initial housing contract is for the entire school year (Fall, Winter, and Spring quarters). Preference is given to students planning to reside in WVC housing for this time; however, partial year contracts may be accommodated on a space-available basis.

Do you plan to stay the entire school year? _____ If not, how many quarters are you seeking? _____

Do you plan to stay in the hall during Winter and Spring breaks? _____

There is no charge to remain in your room during break, but we need to know. Services across campus are limited and we try to plan maintenance projects during breaks when many students leave.

Do you plan to continue for summer quarter? _____

Do you need to move in early? _____

Early move for reasons such as athletic practices or program orientations prior to the start of classes is available, but must be pre-arranged and is subject to an additional charge of \$16 per night.

EMERGENCY CONTACT INFORMATION:

Last Name	First Name	Relationship
Address	City, State, Zip Code	Phone Number

COLLEGE CLASS STANDING/INVOLVEMENT: (at time of application)

1st Year 2nd Year 3+ year Major/Program: _____

Have you applied for Housing at WVC Before? Yes No If yes, year: _____

Department/Athletic Participation (Sport, CAMP, TRiO,) : _____

VEHICLE INFORMATION: (Residents with vehicles must purchase a Residence Life Parking Pass on a space available basis). Passes are \$10/quarter for Fall, Winter, and Spring. Passes are free for summer.

Will you bring a car with you to WVC: Yes No

Year	Make	Model	Color	License Plate
Name of Registered Owner		Phone number of registered owner		

HEALTH INFORMATION: (Do you have health concerns of physical impairments that the college should be aware of?)

Do you have any allergies: No Yes
If yes, are your allergies severe Mild Severe Life Threatening
If yes, what are you allergic to? _____

Name of Physician

Physician's Phone Number

Insurance Provider

Policy Number

Subscriber's Name

Accommodations for Students with Disabilities:

Wenatchee Valley College is committed to making student housing accessible to meet the needs of all residents. Students with a disability are encouraged to talk with the Office of Residence Life or email ResLife@wvc.edu, so that we can make sure your specific needs are met prior to move-in.

Students requesting an emotional support animal as an accommodation must complete an intake appointment with the Student Access Department prior to the animal being allowed in student housing. For more information, please contact sas@wvc.edu to make an appointment.

Students with trained Service Animals are encouraged to contact Residence Life prior to arrival to notify our staff of the presence of an animal and to ensure that the housing assignment provided meets the needs of you and your animal.

CONDUCT:

Have you been convicted of or plead guilty/no contest to a crime other than a minor traffic violation within the last 10 years? *Yes No

**A traffic violation which includes alcohol or drugs is not considered a minor violation.*

**An affirmative answer to this question will not automatically preclude on-campus housing. If you answer is "yes," you must provide a complete description of your actions and full details of the charges/sanctions.*

Are you a registered sex offender? Yes No

APPLICATION:

The above answers are true and accurate. I understand that providing false information on this application may be grounds for denial/termination of Residence Life Housing.

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.

Applicant Signature

Date

ROOMMATE PLACEMENT INFORMATION

CAMPUS CONNECTIONS:

1. Major Field of study at WVC (MLT, Nursing, Radiologic Tech, AA Degree, etc.):

2. Groups or Teams you will or plan be involved in at WVC:

3. Hobbies & things you enjoy doing:

4. Activities or experiences that you would like the residence life staff to provide:

5. Questions or concerns you have about living on Campus:

ROOM & ROOMMATE PREFERENCES:

1. Please indicate the name(s) of any friend with whom you wish to room with:

a. 1) _____

b. 2) _____

2. Are you a **returning sophomore** with a room preference

Yes No

a. If yes, please indicate the room number: _____

3. Lifestyle:

a. Hot or cold room?

b. Sleep with lights on or off?

c. Go out or stay in?

d. Stay up late or wake up early?

e. Ok with clutter or neat and tidy?

f. Total silence or background noise to study?

4. Rooms and roommate assignments are made by the Office of Residence Life one week prior to the opening of the residence hall. Roommate names, room numbers, and keycards will be given out the opening day of check-in, *after the deposit and first payment have been made.*

5. Assignments are made in the following manner:

a. Applications received and approved before July 1 will have priority over those received after July 1.

b. Roommate preferences will be honored if at all possible.

*Returning students will be given preference on room assignments and roommates

HOUSING CONTRACT

Last Name _____		First Name _____		Student ID _____					
First Quarter: (Check one only)	Year: _____	<input type="checkbox"/>	Summer	<input type="checkbox"/>	Fall	<input type="checkbox"/>	Winter	<input type="checkbox"/>	Spring
Last Quarter: (Check one only)	Year: _____	<input type="checkbox"/>	Summer	<input type="checkbox"/>	Fall	<input type="checkbox"/>	Winter	<input type="checkbox"/>	Spring

CONTRACT PERIOD: This contract is for the entirety of the school year to include Fall, Winter, and Spring quarters, or any remaining portion of the school year if moving in mid-year. If the above named student intends to reside in WVC Housing for less than 3 quarters, s(he) must indicate above AND include a request for a modified contract detailing why a shorter contract is requested. Contracts for less than 3 quarters will be considered on a case-by-case basis and priority is given to students planning to reside in WVC housing for the entire school year. Summer Quarter housing is available, but requires a separate contract.

GENERAL: This contract is an understanding between the above named student and Wenatchee Valley College (WVC) Office of Residence Life. It is clearly understood that residency at the Residence Hall is merely incidental to the provisions of educational services and that this agreement is not subject to provisions of Chapter 59, 18 RCP Washington State Resident Landlord Tenant Act. The college has the expressed authority to accept or deny this contract. Execution of this agreement DOES NOT guarantee that you will be assigned a space in the Residence Hall. *Students whose conduct is not conducive to a group living and learning environment may be denied admission to, or continued residency in the Residence Hall.* WHEN A CONTRACT IS CANCELLED IN WRITING 30 DAYS OR MORE PRIOR TO BEGINNING OF RESIDENCY, THE FULL DEPOSIT WILL BE REFUNDED. NO REFUNDS WILL BE GIVEN AFTER THE FIRST DAY OF THE QUARTER.

STATEMENT OF FINANCIAL INTENT: Assuming residency in the WVC Residence Hall constitutes acceptance of responsibility for ensuring full payment of the room costs incurred for the entire period of the contract.

SECURITY/DAMAGE DEPOSIT: A security/damage deposit of \$200 is required before a room reservation will be made. If all provisions of the contract have been complied with and no rent or fees (including damage, lost keys, late fees, etc.) are assessed, the \$200 security/damage deposit will be refunded within 60 days upon termination thereof. Damage assessment/charges will not be applied to your deposit as they occur, and will be due immediately.

USE OF FACILITIES: A student must be enrolled in classes for the duration of residency. If, on or after the first day of classes, the student is no longer enrolled or is evicted from the Residence Hall, the student agrees to vacate the facility within 24 hours or the time specified by Residence Life staff, unless permission to remain is granted by the Residence Life Office.

TERMINATING THIS CONTRACT: Failure to complete the contract for any reason will result in room charges for the remainder of the contract and/or a \$750 early termination fee. For students withdrawing from college for reasons of accident or extended illness which will require extensive medical expenses, a contract termination may be granted through an appeal.

ALCOHOL AND DRUG POLICY: The student expressly agrees that the possession, use, or consuming of alcoholic beverages or, being under the influence of alcoholic beverages or illegal drugs as defined by RCW 69.50, the Uniform Controlled Substances Act, is prohibited in the WVC Residence hall and the adjoining grounds. I understand that violation of the Alcohol and Drug Policy will result in my immediate removal from the Residence Hall. _____ **Initials**

HOUSING REGULATIONS: Regulations include this contract, WVC Residence Hall Handbook, WVC Code of Student Conduct, WVC Student Rights and Responsibilities, all of which are incorporated by reference and shall be made available for review and inspection upon request or subsequent enactment of Washington State law or written notices applicable to the operation and administration of the Residence Hall. The student expressly agrees that the college may terminate this contract and take possession of the room at any time for violation of the contract, college rules and regulations, or for documented health reasons. A student whose conduct warrants the issuing of a written incident report will have his/her status as a resident in the Residence Hall reviewed by the Residence Life Office. *Disruptive behavior, community standards violations, or financial delinquencies may be grounds for eviction.* _____ **Initials**

By my signature hereon, I certify that I have read the WVC Residence Hall Contract in its entirety and agree to abide by it and the rules and regulations as outlined in the Residence Hall Handbook. I understand this is my agreement to live in the Residence Hall for the entire academic year.

_____	_____
Applicant Signature	Date

If the applicant is under eighteen (18) years of age, I make the same certification on behalf of the Student and myself.

_____	_____
Parent/Legal Guardian's Signature	Date