



**FULL BOARD
MINUTES**

Monday, October 18, 2021

MEMBERS PRESENT: Brenda Alcala, Xavier Arinez, April Clayton, Bianca Ebreo, Chelsea Ewer, Bárbara Guzmán, Beverly Jagla, Barry Leahy, Ron Lodge, Lyle Markhart, Neil Neroutsos, Brett Peterson, Steven Wilkinson, Joshua Wood

MEMBERS ABSENT: Kathy Coffman, Bryce Mackay

STAFF PRESENT: Rachel Evey, Brenda Magaña-Galvan, Jim Richardson, Mireya Sanchez

CALL TO ORDER at 12:03pm

Welcome: introduction of Chelsea Ewer and Bianca Ebreo.

1) CONSENT AGENDA

- A. June 2021 Minutes- Approved without dissent
- B. Committee Reports- Approved without dissent
- C. Financial Reports 9/30/21- *Brenda Alcala*
 - i. Income Statement (Restricted and Non-Restricted)- low activity in September, \$18,500 more in September 2021 than September 2020 due to annual scholarship renewals. Unrestricted down by \$23,000 from prior month. Revenue under budget by \$6,500; expenses under by \$16,000. Overall unrestricted has a deficit of \$39,000. Balance at CFNCW currently about \$12.1M. Update on 3 unrestricted funds- next month at Budget & Finance meeting there will be a proposal to update to fiscal procedures to reflect a decision on how the funds from Arneil/Zacher fund should be used and allocated.
 - ii. Balance Sheet- Little activity and no questions.
 - iii. Monthly Gift Report- Little activity and no questions.

2) REPORT FROM THE COLLEGE – *President Richardson*

- A. Final day of vaccination verifications- WVC will have some employees who will be leaving after today due to noncompliance or inability to provide accommodations to exemptions. Some are still waiting to be fully vaccinated. Still waiting on student vaccination stats. Deadline for students is November 1. President Richardson or PIO will provide more information as everything settles.
- B. Enrollment still down, 12% below last year. Low enrollment has affected almost all community colleges across the state. Working on how to increase enrollment for next year.
- C. Mental Health Grant received- will be applied to helping connect students to resources and agencies, as well as providing funds for WVC to hire a mental health counselor.
- D. Mish ee twee building- unsure of opening day and occupancy due to variety of construction delays.

3) OLD BUSINESS

- A. Board Retreat Notes: Beverly Jagla covered notes from retreat. Notes and slides from retreat are available on the board portal. Donor retention has been good throughout Covid challenges, goal is to work on increasing donations from current donors and bring in new ones. As federal assistance funds run out, foundation role in supporting students will be crucial.

4) NEW BUSINESS

- A. Foundation Mission Statement: Rachel Evey provided background on Mission, Vision, Goals document. Draft mission statement was drawn from the vision. Draft of that mission statement presented to board in March 2020, but never formally adopted. Request to either adopt this mission statement or renew discussion. Discussion regarding "equitable access." Rachel Evey covered the meaning of how each individual reward of foundation funds is assessed depending on the need and how best to assist that individual student.

Chelsea Ewer made a motion to approve the mission statement as presented. Josh Wood seconded. Motion passed without dissent or abstention.

Mission Statement: The Wenatchee Valley College Foundation provides equitable access to education and invests in student success through philanthropy.

- B. Board Member Applications: Both applicants have been interviewed by either an Executive Committee Member or the Executive Director.
 - i. Daryl Ferguson: Joshua Wood made a motion to approve and Ron Lodge seconded.
 - ii. Jose Gonzalez: Ron Lodge made a motion to approve and Bárbara Guzmán seconded.

Motions for both applicants approved without dissent or abstention. First meeting for both new members will be the November board meeting.

- C. Committee Roster: Lyle Markhart added to Scholarship committee. Two board members have stepped down (Robert Sandidge and Marile Kunkel), request to have remaining board members consider switching to Development or other committee due to small capacity.
- D. Upcoming Board Activities
 - i. Volunteer Needs: Placing brick plaques for Wells Hall bricks, which will be offered to alumni before auctioning/gifting to public. Also need volunteers to move the Knight's Cupboard to its new location.

5) EXECUTIVE DIRECTOR REPORT – *Rachel Evey*

- A. Position Vacancy- closed 10/15. Two applicants, interviews will happen on 10/25. Exploring other options, including negotiation with the college over pay for this position. Also considering outsourcing and student involvement to alleviate strain if position is unfilled.
- B. Virtual Scholarship Reception- NCW Life has completed the interviews of scholarship recipients, will be doing interview with Rachel Evey, Jim Richardson and Josh Wood. Also sending a "Yearbook" with all scholarship winners, donors and some feature items. Beginning of November is the goal for reception.
- C. Grant Opportunities- submitted application to Goodfellow Bros. to support the Drafting Certificate program. Working on application for College Spark Equity Education fund.

- D. New Scholarship Funds- record number of new scholarships established this year. Diamond Foundry, Richard Lapo Memorial, Wenatchee Quilting Guild and one still in the works. Discussion regarding donor connection to the college or foundation before establishing fund. Discussion regarding annual vs. one-time scholarships.
- E. Request for board members to submit education topics- going forward each agenda will include something new for board members to learn.

ADJOURNMENT at 12:50.

Minutes taken by Mireya Sanchez
