



**BUDGET & FINANCE COMMITTEE
SCHOLARSHIP COMMITTEE
MINUTES**

Monday, January 3, 2022

Members present: Brenda Alcalá, Bianca Ebreo, Jose Gonzalez, Don Gurnard, Bárbara Guzmán, Larry Leahy, Ron Lodge, Lyle Markhart, Josh Wood

Members absent: Xavier Arinez, Kathy Coffman, Chelsea Ewer, Beverly Jagla, Neil Neroutsos, Steven Wilkinson

Staff present: Rachel Evey, Ellora La Shier, Jill Leonard, Mireya Sanchez

CALL TO ORDER 4:01pm

1) CONSENT AGENDA

- A. December 2021 Minutes
 - i. Scholarship Committee- approved without dissent, abstention or corrections.
 - ii. Budget & Finance Committee- approved without dissent, abstention or corrections.

2) FINANCIAL REPORTS ending 11/30/2021

- A. Project Activity Report (Unrestricted funds)- Overall decrease by about \$16,000 from previous month for total ending balance. Transfer from 1745 to 1100 has not happened yet, though approved.
- B. Income Statement
 - i. Unrestricted Overview and Detailed- income under budget by \$19,000, expenses under by \$48,000. Revenue and investments assessment shows the gap between the two has narrowed. Total net deficit of \$42,000.
 - ii. Per Restrictions- increase of \$8,000 in contributions. Temporarily restricted up by \$42,000, permanently restricted up by \$17,000. Most donations received are donor-restricted.
- C. Balance Sheet- \$12.6M total assets. Liabilities include scholarships, anticipate receiving invoice for fall quarter from WVC within the next month.
- D. Monthly Gift Report – Totals as of 12/30 and does not include Give NCW donations (still pending delivery from CFNCW). December giving currently up \$43,000 from 2021 due to donor designated giving. Online giving has doubled from last year due to Give NCW.

3) OLD BUSINESS

- A. Endowment Update- Six remaining endowments that do not follow endowment allocation policy. Two endowments with living heirs are in works to sign new agreements to update them. One living donor that does not wish to update, that endowment will follow agreement policy until the board is able to update. Remaining 3 endowments are being updated through legal action. Discussion regarding current endowment agreement and the changes made to reflect policies (e.g. allocation policy, board variance).



4) NEW BUSINESS

- A. FY 2022-23 Endowment Allocation- spending policy considers 4 factors when determining the allocation rate for distribution: investment returns, fees, inflation, and charitable needs. Discussion regarding increased distribution rate for 2021-22, approved last year. Suggestion to increase that rate again due to high investment returns, inflation, and ongoing effects of the pandemic. Discussion regarding an allocation increase that is not too aggressive. Discussion regarding trends of tuition cost increase and cost of living increase.

Motion for 2022-23 allocation spending rate to be 5.5% by Ron Lodge. Seconded by Barry Leahy. Motion amended by Ron Lodge to increase rate to 6% after discussion. Seconded by Barry Leahy. Motion approved without dissent or abstention.

The 6% rate for 2022-23 will allocate roughly \$526,000 from endowment funds.

5) OTHER BUSINESS

- A. Report to the Full Board

ADJOURNMENT at 4:42pm

Minutes taken by Mireya Sanchez.