



EXECUTIVE COMMITTEE

MINUTES

August 10, 2020

Via Zoom

MEMBERS PRESENT: Beverly Jagla, Ron Lodge, Jim Richardson, Robert Sandidge

MEMBERS ABSENT: Brenda Alcala, Don Gurnard

STAFF PRESENT: Rachel Evey, Ellora La Shier

Meeting called to order at 4:15 pm.

1) CONSENT AGENDA

A. Committee Reports: Committee did not review committee reports.

2) FINANCIAL REPORTS: Committee did not review financial reports.

3) OLD BUSINESS

A. Board Retreat: Rachel Evey provided draft Board Retreat agenda. Beverly Jagla reported she will mentor five new board members as a cohort and will follow up after retreat.

4) NEW BUSINESS

A. Updated Fiscal Procedures Manual: Committee members present agreed to defer action until October due to committee attendance.

B. Arneil Estate Gift: Budget & Finance Committee still in discussion over fund designation.

5) REPORT FROM THE COLLEGE: College submitted plan for re-opening to Chelan Douglas Health District for approval. Fall plan includes essential programs to meet face to face in labs with social distancing and masks; an explanation of attestation form for employees and students; and rest of classes online. Most employees should expect to work from home throughout fall. College is utilizing targeted social media for recent high school grads to encourage enrollment. Parking lot WiFi still available. PUD and school districts have WiFi maps. Governor's CARES Act Funds: \$44 million out of \$56 million for higher ed came to community and technical colleges. TRiO federal grant renewed for 5 years (\$1.1 million total funding). No special session for legislature. The affects of state budget deficit is unknown. WVC is budgeting frugally, anticipating potential changes from legislative action.

6) EXECUTIVE DIRECTOR REPORT

A. Foundation Website Development: Rachel Evey proposed development of new foundation website. No timeline yet. Rationale is ease of use by public and for staff to maintain content and updates.

B. Fall Appeal: Committee reviewed update report.

C. Audit Preparations: Rachel Evey, Brenda Alcala, and Brenda Galvan reviewed 2019-20 year-end statements and performed checklist. Budget & Finance Committee reviewed. Executive Committee approval needed to engage with auditors Getz, Bailey and Yale.

Beverly Jagla made a motion to approve engagement with Getz, Bailey, and Yale for annual financial audit. Robert Sandidge seconded. Vote to be conducted via email with Executive Committee only.

- D. Blackbaud Security Breach: Rachel Evey read memo she prepared for full board. Rachel notified committee a donor letter is currently being reviewed by Bryce Mackay and will be sent to all affected constituents via Cashmere Mailing House.

Meeting adjourned at 4:53 pm.

Meeting minutes prepared by Ellora La Shier.