



EXECUTIVE COMMITTEE

MINUTES

Monday, August 16, 2021

Board Room, Wenatchi Hall, Wenatchee Valley College

MEMBERS PRESENT: Brenda Alcala, Beverly Jagla, Jorden Jessup, Barry Leahy, Ron Lodge, Joshua Wood

MEMBERS ABSENT: Don Gurnard

STAFF PRESENT: Rachel Evey, Mireya Sanchez

Meeting called to order at 4:08pm

1) **CONSENT AGENDA**

- A. June 2021 minutes approved by consent.

2) **OLD BUSINESS**

- A. Review Board Orientation: Rachel Evey asked for feedback on orientation. Discussion on appreciation for presentations and information from college staff.
- B. Board Retreat: Scheduled for September 20, 8am-1pm. Rachel Evey covered retreat agenda. Speaking on each portion of the agenda, support from all present.

3) **NEW BUSINESS**

- A. 2020-21 Board Attendance: Attendance for last year discussed. Christy Walt resigned in July 2021. Expectations discussed for board attendance, actively serving on a committee, and financial contribution. Discussion regarding attendance of committee meetings, possible guidelines for specific expectations going forward for attendance and participation. Robert Sandidge has returned from sabbatical. Discussion whether a minimum of in-person attendance should be set. Rachel Evey recommended expectations regarding attendance being counted regardless of Zoom or in-person.
- B. 2021-22 Committee Assignments: Discussion regarding some members being on multiple committees and attendance to all meetings to fulfill those expectations. Possibility of recruiting committee volunteers recommended for committees with leaner member numbers. Discussion of attendance expectations tabled for consideration at a later time.
- C. Board Recruitment: Currently we have enough nominations to fill up to our max 25 members. Rachel Evey discussed nominees for board recruitment specifically. Explained process for getting new members into board. Read through recommendations. Recruits have not applied or necessarily been notified. Jorden Jessup, Ron Lodge and Beverly Jagla spoke highly on a couple of possible recruits (Jim Baily and Cathy Rixey). Rachel Evey specified we need to decide if we want to wait until our normal onboarding time (September 2022), or do a special recruitment and bring anyone on earlier. Barry Leahy spoke on another possible recruit (Daryl Ferguson). Next steps would be reaching out to interview possible recruits. Between now and next Executive Committee, someone will reach out to 2 possible candidates and have them apply, then Rachel Evey will reach out to the other 4 for interest.

4) **REPORT FROM THE COLLEGE:** Rachel Evey provided an update on President Richardson's behalf. The college is experiencing a drop in enrollment. The budget will be fine due to federal assistance. The college announced vaccine requirements and exemptions that will be provided, and the deciding factors on the decision. Discussion regarding decision, and potential effects on enrollment.

5) **EXECUTIVE DIRECTOR REPORT**

- A. New Executive Assistant: Mireya Sanchez was introduced to the committee.
- B. Position Vacancy: Rachel Evey discussed Nancy Barrett's resignation and open position for part-time communications consultant. Discussed effects on the foundation's operations. Recommendation to move classified position from part-time communications consultant to full-time foundation coordinator. Updated position description provided. Cost difference of \$12,000 is estimated for the salary. Rachel Evey requested the committee to consider covering the cost difference due to the benefits of the position change. Discussion regarding how this role can contribute to the success of the foundation.

Ron Lodge made a motion to approve the position as written and for the foundation to cover the cost difference. Barry Leahy seconded. Motion approved without dissent.

The action item will be added to the board retreat agenda for full board approval.

- C. Year-End Closing: The foundation will be closing FY 2020-21 this week. Delays due to the college's first close on ctcLink and reports from CFNCW.
- D. New Funds: Barb Nail Memorial Scholarship established by Trinity United Methodist Church of East Wenatchee. Lineage Logistics ESRT Scholarship established through referral from ERST faculty Greg Jourdan. Theresa F. Stadler Breen Memorial Scholarship established through estate of Donald and Colleen Breen's estate in memory of his mother. Richard Lapo Memorial Scholarship established by his daughter and son-in-law, Debra Lapo, MD, and John Ballinger. Richard (Dick) Lapo was long-time WVC music faculty.
- E. Grant Opportunity: Goodfellow Bros. Community Grant is being offered in commemoration of their 100th anniversary. The grant proposal will be to support the new drafting certificate, which has a direct transfer agreement to the CWU construction program.

Meeting adjourned at 5:01pm.

Minutes prepared by Mireya Sanchez.