



## **SCHOLARSHIP COMMITTEE AGENDA**

Monday, December 4, 2023 - 12:00 pm-1:00 pm  
Mish ee twee 1305 – 3<sup>rd</sup> Floor Conf. Room – Zoom

### **CALL TO ORDER**

#### **1) CONSENT AGENDA**

- A. May 2023 minutes

#### **2) NEW BUSINESS**

- A. Recent scholarship awards results
- B. Volunteer recruitment & engagement
- C. Updated volunteer training
  - i. [Implicit Bias Module Series](#) from the Kirwan Institute for the Study of Race and Ethnicity at Ohio State University

#### **3) OTHER BUSINESS**

- A. Report to the Full Board

### **ADJOURNMENT**

#### **Upcoming Events:**

Native American Classic Tournament, 12/8--12/10

#### **Upcoming Meetings:**

Budget & Finance – 12/4 – 4pm

Development – 12/16 – 12pm

Executive – 12/11 – 4pm

Full Board – 12/18 – 12pm



## SCHOLARSHIP COMMITTEE MINUTES

May 1, 2023

**Members Present:** Beverly Jagla, Lyle Markhart, Josh Wood

**Members Absent:** Kathy Coffman, Chelsea Ewer

**Staff present:** Rachel Evey, Ellora La Shier, Mireya Sanchez

### CALL TO ORDER 12:02pm

#### 1) OLD BUSINESS

- A. Review of 2022-23 scholarship program and awards: Presentation of slides from Ellora La Shier. Review of changes implemented in 2022-23, including the guiding principles, quarterly application, award deferments, etc. Also discussed planned changes for 2023-24, to include: rolling applications with quarterly awards, guaranteed multi-year awards (from endowments), simplified renewal process (annual funds), publicized award deferment opportunities, and the transfer of college funds to the Foundation for management and distribution. Further clarification on the schedule for the renewal process- giving time to evaluators to review renewal requests (not full applications), will still be a 2-week period. Summary: still finishing spring awards; slide shows the massive growth of the scholarship program in general over the last few years. Applications have increased, and that growth has been proportional to the awards given and the funds brought in.

#### 2) NEW BUSINESS

- A. **ACTION:** Scholarship Program Policy- document formalizing degree/program completion as the prioritization and guiding principle of the Scholarship committee. Includes highlights of the program, the priorities as previously discussed in committee meetings, and the direction that the scholarship program will continue.

**Motion from Lyle Markhart to approve the policy as presented. Second from Beverly Jagla.  
Motion passed without dissent or abstention.**

- B. Gift Acceptance Policy: due to changes in the program policy, some changes will be made to the gift acceptance policy. The copy included in this packet is the current version, which will be updated and presented to the committee/board in the future. Two updates- making note that endowments can be used for multi-year awards; and how to earmark large (over \$10K) gifts given without designation. The second update will give the ability to make sure our general endowment can continue to grow and will continue to support the general scholarship fund.
- C. Volunteer recruitment: Currently have around 50 volunteers, some of whom have served on the volunteer team for quite some time. The goal is to increase the number of volunteers to lessen the quarterly burden on the core group of consistent volunteers. Committee members are asked to help recruit evaluators with the help of Foundation staff, using some resources that have been acquired in partnership with our institutional effectiveness team. Training methods are being explored as well to provide options besides

- a required zoom meeting for the implicit bias training that is needed to be completed prior to a volunteer starting their evaluations.
- D. Expectations and schedule for committee members: proposed schedule for meetings in 2023-24 included in packet. Next year will include 2-3 business meetings, and the typical 3 quarterly evaluation periods. The committee members are expected to continue volunteering as application evaluators, as well as participate in recruitment efforts. The two main meetings would be in November and June, with the optional meeting with Budget and Finance in January to discuss the endowment allocation. An invitation will go to all board members as well to consider joining the volunteer team. Question regarding the timing of the scholarship application period- currently the application stays open through the first week of classes, and awards are typically given nearly a month after the quarter starts which puts some students in a situation of being unsure of their ability to stay enrolled. The majority of applications are received in that first week of class, so it would not really be possible to close it any earlier than that, as it is in most students' best interest to leave it open and provide funding opportunities.

### **3) OTHER BUSINESS**

- A. Report to the Full Board- request to assist in volunteer recruiting, review of the benefits of higher scholarship amounts and why we give larger awards to fewer students, as well as presentation of how the scholarship program has grown in both dollars and awarding. Discussion to include more specific information in the board retreat. Proposal to bring this up as a quick discussion with the board, and plan to expand on it at the retreat. Also, a suggestion was made to share demographic data for scholarship recipients and discuss how those can play into the importance of a more thorough awarding process.

### **ADJOURNMENT 12:58pm**

Minutes taken by Mireya Sanchez