



EXECUTIVE COMMITTEE

AGENDA

Monday, December 13, 2021

Call to Order at 4:03pm

Members Present: Brenda Alcala, Don Gurnard, Beverly Jagla, Jordan Jessup, Barry Leahy, Joshua Wood

Members Absent: Ron Lodge

Staff present: Rachel Evey, Mireya Sanchez

1) CONSENT AGENDA

- A. November 2021 Minutes- approved without dissent or abstention
- B. Committee Report (Verbal)- Budget and Finance covered financial reports from auditor, one recommendation with full reports presented to full board on 12/20. Development met today, great discussion, one event per month starting in January. Scholarship covered guiding principles for program, priorities, committee decided to focus on completion scholarships for the program this year.

2) REPORT FROM THE COLLEGE

- A. Jim Richardson- Semi-finalist for Aspen prize, admin team has been working very hard to complete application with all requested information used for round 2 of the finals. End of the quarter, this is finals week. Winter break begins after this week, end of the quarter. Some federal funds meant for students to pay off debt for some students. Discussion of terms for that assistance, accumulated between spring of 2020 and now, delays due to Covid. Moving into Mish ee twie finally, with temporary certificate of occupancy. Winter quarter will be the start of classes in Mish ee twie.

3) TREASURER REPORT- 10/31/2021 - Brenda Alcala

- A. Project Activity Report- low activity for October
- B. Income Statement
 - i. Unrestricted Overview and Detailed
 - ii. Per Restrictions- Main activity was annual contributions from regular donors
- C. Balance Sheet- all in line with typical expenses and liabilities.

4) OLD BUSINESS

- A. Virtual Scholarship Reception- Material sent last month. Main differences from last year- Professionally produced video, mailed booklet and packets to scholarship recipients, donors, and scholarship donors. Very positive feedback from donors, including major scholarship donors.
- B. Year-End Appeal- currently under way with mailings including post cards, trifold brochures with donation envelopes. Partnered with GiveNCW this year, matching funds available for some donors. Social media campaign started with help of new foundation coordinator Jill Leonard. Feedback from board that graphics and presentation of mailings has been impressive.

5) NEW BUSINESS

- A. FY21 Audited Financials- Michael Yale presented to B&F committee. Those financial reports will go out to the full board in the packet for approval, after which they can be finalized. Completely digital audit for the second year in a row and was completed very successfully.
- B. Scholarship Program Guiding Philosophy- Focus on completion for scholarship program this year. One of the key areas that scholarship committee wants to focus on is the renewal scholarships. Proposal to simplify the reapplication for current recipients to renew scholarships for their second year. Another area that can be helpful is creating new renewing scholarships to add incentive for students to apply.

6) EXECUTIVE DIRECTOR REPORT

- A. 2022 Activities- Full report of events/activities will be given to full board. One event will be hosted per month after the new year. Opening event in late February for a donor appreciation event. March we are hosting Business After Hours in conjunction with the Chamber of Commerce. April will be the Women's Philanthropy event, which is being rebranded as a way to broaden the diversity of involvement in that demographic. May will be the Fun Run, there will be an attempt at holding a partially in-person event this year, possibly a hybrid event with Omak student senate to hold a virtual aspect as well.
- B. Major Gift: Estate of Tod Jones- letter received from executor of his estate, the gift will be used for the nursing program. Gift will be endowed per discussion and agreement with head of Nursing Program. Having this estate gift endowed will be able to continue to fund programs and aspects that Nurses for Tomorrow has been funding, but that fund will run out in 1-2 years. This will allow those activities to continue long-term.
- C. Suzanne Sorom gift received 12/13- New scholarship program set up for HVAC students for historically underrepresented student populations.
- D. December Board Education: New/Upcoming Academic Programs presented by Dr. Tod Treat.

Adjournment at 4:41pm

Minutes taken by Mireya Sanchez