



BOARD OF DIRECTORS MINUTES

December 19, 2022

Members present: Brenda Alcala, Xavier Arinez, Jennifer Babcock, April Clayton, Kathy Coffman, Bianca Ebreo, Daryl Ferguson, Don Gurnard, Beverly Jagla, Jorden Jessup, Barry Leahy, Ron Lodge, Bryce Mackay, Lyle Markhart, Joshua Wood

Members absent: Chelsea Ewer, José Gonzalez, Bárbara Guzmán, Danielle Marchant, Brett Peterson, Cathy Rixey, Steven Wilkinson

Staff present: Rachel Evey, Mireya Sanchez

Guests Present: Lance Lavetter (Athletics Director)

CALL TO ORDER 12:03pm

1) CONSENT AGENDA

- A. November 2022 Meeting Minutes approved by consent without changes
- B. Committee Report

2) REPORT FROM THE COLLEGE *Rachel Evey*

- A. President Richardson has officially retired, though he is available remotely through the end of the year. Reminder to board members to sign up for RAVE alerts so they are notified of campus closures. Winter classes begin Monday January 3rd, which is also the new president's first day. Governor's budget proposals have been released. WVC is on the list for minor works as well as high on the list for project funds for the CTEI. The new building will be in the footprint of Sexton Hall. If the budget is passed, WVC will receive \$46.5M for that project. The operating proposal also includes salary increases for classified employees, which will impact our operating budget through our two classified employees. The operating budget also includes funding for certain programs. The Omak health sciences building is moving along smoothly and has received some federal funds as well as local support. State funds will not be given separately to the Omak project because it is a part of WVC. The foundation is not directly involved in the project. Winter enrollment has increased and is in line with last year's enrollment at this time, showing that retention efforts are paying off.

3) BOARD EDUCATION: ATHLETICS *Lance LaVetter*

- A. Entirely new head coaching staff with the exception of the baseball coach (previously assistant coach). Currently have 7 athletics teams, with the re-addition of women's soccer. All coaches have "paired positions," with each having an employed position on campus in addition to their coaching positions. Men's soccer came close to making the playoffs, and though the women's team was new again after a 2-year hiatus, they improved drastically throughout the season. The volleyball and softball teams are both coached by WVC Alumni and have done well. Some challenges have included coach moves, pulling rosters together in short timelines, and funding after covid. Partnership with the Foundation has shown to be helpful in fundraising, as well as creating activity in general to bring attention to the

athletic program again. The springtime golf tournament is an event which will benefit from the partnership as well, with board members who are members of the local country clubs offering their assistance. Funding for our Athletics department comes mainly from student fees allocated by ASWVC, local supporters and sponsorships, etc. Due to regulations within Washington, community colleges are not eligible to receive state funds for athletic programs, so it relies heavily on fundraising activities.

4) STRATEGIC DISCUSSION

Continuation of Board Retreat Activity

- A. Review: Strengths- determined at the November board meeting. Results of that discussion have been provided via email and in this month's packet. Top strengths were chosen among groups and consolidated from the longer lists of similar strengths determined at the September board retreat.
- B. Discuss: Weaknesses- similar exercise to last month, the weaknesses listed have not been edited or consolidated from the list determined at the board retreat. Breakout groups created and given 10 minutes to determine the top 3-5 weaknesses from the list provided. After time was up, combinations of some weaknesses were provided by each group and the merit of combinations and rankings was discussed. Overall concerns amount to visibility of the foundation, outreach support, legacy gifts/donor development, and community engagement.

5) TREASURER'S REPORT – *Brenda Alcala*

- A. Income Statement (Restricted and Non-Restricted)- everything is in-line with the budget; no unexpected activity. There was a \$100K transfer for the capital campaign, which was discussed previously and has now been completed.
- B. Balance Sheet- Balance at CFNCW as of 10/31 was \$8.9M. Current GiveNCW funds raised are over \$13K which is higher than we have ever raised through that campaign.
- C. Monthly Gift Report

6) OLD BUSINESS

- A. WVC Scholarship Funds- on December 8th the attorney (David Kazemba) who has been working on the scholarship transfers informed us that the state AG and the Superior Court of Washington have accepted our petition to transfer the scholarships from the college to the Foundation. The agreement has been finalized and filed. We are currently waiting on the funds transfer from the college, and next academic year will be the first time that those funds are distributed via the Foundation's spending policy versus through the college. The total is roughly \$473K, with four of those funds being endowments and the rest annual scholarships.
- B. Debrief: Piatigorsky Foundation Concert (Dec. 14)- thank you to the three board members who attended. It was low attendance due to the time of year, though the Woods family, who initially started this event, was still pleased. For the first time, the Woods family will be giving directly to the Foundation in support of this event. There were many community events on the same evening, contributing to the low attendance. Question about whether it's possible to find out when the concert would be available further in advance. The Piatigorsky Foundation has historically been unable to provide us any further notice, which makes it difficult to plan too far ahead.

7) NEW BUSINESS

- A. Action: At-Large Member April Clayton- Recommendation to fill the vacant position on Executive Committee. April has been a board member since 2017.

Motion from Jorden Jessup to approve April Clayton as the new at-large member. Second from Daryl Ferguson. Motion passed without dissent or abstention.

- B. 2023 Activities- Memo provided includes list of upcoming events, marketing and fundraising appeals. Also listed are ways that we request the board members be involved. Renewed request that any board member who has time and ability to volunteer at these events do so, as it makes a big difference just to have the foundation representation there.
- C. Board Recruitment- Renewed call for recruitment, if current board members have recommendations for new board members, they're asked to contact board president Don Gurnard or Executive Director Rachel Evey. Review of the process for application and approval. We currently have 23 members, with a max of 25.

8) EXECUTIVE DIRECTOR REPORT – Rachel Evey

- A. FY 2021-22 Audit- Currently in process, findings will be presented at the budget and finance committee meeting on January 3rd. All board members are welcome to attend the meeting.
- B. Staffing Update- Brenda Magaña-Galvan and Ellora La Shier are both out on maternity leave. The remaining three staff members have taken on some of the duties of these two positions, as well as supporting part-time contractors who are covering the other portion of those jobs. Some of our operations will be scaled back in the meantime, and for the remainder of the academic year, since these two employees will be returning only part-time after their leave. Committee meetings will be held on Zoom only, with full board meetings remaining hybrid.

ADJOURNMENT at 1:26pm

Minutes taken by Mireya Sanchez